

Appeal Period Expires 2/3/26
 Zoning District AR

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 01 / 12 / 26
 Permit Number 2026-03

- Prior to construction, you are responsible for identifying and obtaining all necessary State permits and approvals, including State environmental permits from the VT Agency of Natural Resources. For State environmental permits, visit the Permit Navigator (dec.vermont.gov/permitnavigator). For further assistance, contact the Department of Environmental Conservation's Environmental Assistance Office at ANR.DECAssistance@vermont.gov or 802-828-0141.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance and during construction.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection, if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: Mel Hurlbut

Parcel Account Number (Map-Parcel-Lot): 2 - 014-036-003
 Property Address: 201 Old Stage Road
 Owner: Helen Vittone
 Owner Address: 4021 Flowering Peach Rd, Waxhaw, NC 28173
 Owner Phone 1: 704-290-8096 Phone 2: _____
 Email: helenvittone@aol.com
 Tenants/Contractor Name: Lewis Creek Builders
 Phone: 978-578-5639 Email: mel@lewiscreekbuilders.com
 Estimated Construction Dates: Start: 02/03/26 Completion: 04/30/26
 Square Feet: 873 Estimated Cost (labor & materials): \$ 20,865.00

H

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Two-Family (duplex) (other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium/Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in ground) (above ground)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agricultural)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial/Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B SEWAGE DISPOSAL (Please attach State Septic Approval or Sewer Service Application)
 Public Septic Connection Fee: \$ _____ Date Paid: ___ / ___ / ___
 Proposed New Bedrooms: 0 Existing Bedrooms: 3

C WATER (Please attach Water Service Application)
 Public Well Connection Fee: \$ _____ Date Paid: ___ / ___ / ___

D FIRE IMPACT FEE
 Proposed New Bedrooms: 0 Fee: \$ _____ Date Paid: ___ / ___ / ___
 Non-residential: Square Feet: _____ Number of Employees: _____

E DRIVEWAY (Please attach copy of approved Curb Cut / Utility Application)
 Date of approval: ___ / ___ / ___ Existing

F STORMWATER
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surfaces ≥ ½ acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed application permit.

G Diagram – show a sketch of project on reverse of this application or separate sheet with property lines, buildings and setbacks.

Finishing interior space above the garage for office (personal office)
 Signature of Tenant and Signature of Owner Helen Vittone

OFFICE USE ONLY

Fees:	Amount	Date Paid
Permit	\$ <u>75</u>	<u>1/19/26</u>
Recreation	\$ _____	___ / ___ / ___
Recording	\$ <u>15</u>	<u>1/19/26</u>
Certificate of Occ.	\$ _____	___ / ___ / ___
Other	\$ _____	___ / ___ / ___

BUILDING PERMIT
 Approved Rejected Date 1/19/26
 Issued to: Helen Vittone
 Zoning Administrator: Sharon Kelley
 Notes: _____
 Certificate of Occupancy Required Yes No

**THIS PERMIT IS VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE.
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED.**

Title	Permit Application
File name	Zoning-Permit-App....2026_Vittone.pdf
Document ID	de42b1f0baac4ee8abd8df5591f3e5d6664792e5
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Status	● Signed

Document History



SENT

01 / 12 / 2026
15:11:54 UTC-5

Sent for signature to Helen Vittone (helenvittone@aol.com) from mgmt@lewiscreekbuilders.com
IP: 73.143.55.46



VIEWED

01 / 12 / 2026
15:14:31 UTC-5

Viewed by Helen Vittone (helenvittone@aol.com)
IP: 98.21.192.207



SIGNED

01 / 12 / 2026
15:17:04 UTC-5

Signed by Helen Vittone (helenvittone@aol.com)
IP: 98.21.192.207



COMPLETED

01 / 12 / 2026
15:17:04 UTC-5

The document has been completed.