

Appeal Period Expires 11 / 19 / 25
 Zoning District BDC + RB

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date / /
 Permit Number 2025-175

- Prior to construction, you are responsible for identifying and obtaining all necessary State permits and approvals, including State environmental permits from the VT Agency of Natural Resources. For State environmental permits, visit the Permit Navigator (dec.vermont.gov/permitnavigator). For further assistance, contact the Department of Environmental Conservation's Environmental Assistance Office at ANR.DECAssistance@vermont.gov or 802-828-0141.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance and during construction.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection, if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: Jerry Brady 802 935 6684

A

Parcel Account Number (Map-Parcel-Lot): 2-08T-001-001
 Property Address: 51 CENTER ROAD
 Owner: COURT ST ASSOCIATES INC
 Owner Address: 66 MAIN STREET, Suite 401, Burlington
 Owner Phone 1: 802-347-6100 Phone 2:
 Email: rich@lakepoint-vt.com
 Tenants/Contractor Name: HEARTWORKS/CEM Construction
 Phone: 802-372-1701 Email: CMPROPERTYMAINTENANCE303
 Estimated Construction Dates: Start: 11 / 1 / 25 Completion: 12 / 15 / 25
 Square Feet: 256 Estimated Cost (labor & materials): \$ 12,000

H

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-Family (duplex) (other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium/Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in ground) (above ground)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agricultural)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial/Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in Use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B

SEWAGE DISPOSAL (Please attach State Septic Approval or Sewer Service Application)
 Public Septic Connection Fee: \$ 1222 Date Paid: 11 / 4 / 25
 Proposed New Bedrooms: Existing Bedrooms:

C

WATER (Please attach Water Service Application)
 Public Well Connection Fee: \$ 708 Date Paid: 11 / 4 / 25

D

FIRE IMPACT FEE
 Proposed New Bedrooms: Fee: \$ 554 Date Paid: 11 / 4 / 25
 Non-residential: Square Feet: Number of Employees: 2

E

DRIVEWAY (Please attach copy of approved Curb Cut / Utility Application)
 Date of approval: / /

F

STORMWATER
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surfaces ≥ ½ acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed application permit.

G

Diagram – show a sketch of project on reverse of this application or separate sheet with property lines, buildings and setbacks.

Adding 2 Teachers and 8 infants.
Moving wall in building.
 Signature of Tenant and
 Signature of Owner [Signature]

OFFICE USE ONLY

Fees:	Amount	Date Paid
Permit	\$ <u>150</u>	<u>11 / 4 / 25</u>
Recreation	\$ <u> </u>	<u> </u>
Recording	\$ <u>30</u>	<u> </u>
Certificate of Occ.	\$ <u>100</u>	<u> </u>
Other <u>Water + sewer + fire</u>	\$ <u>2536</u>	<u> </u>

BUILDING PERMIT
 Approved Rejected Date 11 / 4 / 25
 Issued to: Court St Associates Inc
 Zoning Administrator: Shawn Kelly
 Notes:
 Certificate of Occupancy Required Yes No

**THIS PERMIT IS VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE.
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED.**

TOWN OF ESSEX WATER/SEWER HOOKUP FEES

DATE: 11/5/25
 MAP/PARCEL/LOT: 2-087-001-001
 NAME: Court St. Associates Inc.
 LOCATION: 51 Center Rd.

<u>G/L A/C #</u>	<u>A/C NAME</u>	<u>AMOUNT</u>
51-34821.000	Water hookup fees - regular Other _____	(33) <u>708-</u>
51-35522.000	CAPITAL RESERVE - # of gallons _____ x \$10.60 = _____	(36) <u>1272-</u>
51-35521.000	SEWER CONNECTION FEE	(37) 1000.00
35501.000	Special Assessment Reason _____	
TOTAL REC'D		<u>1980-</u>

Additional allocation for
2 teachers and 8 infants.

Town of Essex
Application for Sewer Service

Revised Dec 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 51 Center Road Development: _____

Tax Map # 087 Tax Parcel 001 Tax Lot 001

Does hereby request a permit to install and connect a building sewer to
serve _____ unit(s) Residential Commercial Industrial structure

<u>Installer / Contractor:</u> Name: _____ Address: _____ Email: _____ Phone: _____	<u>Property Owner:</u> Name: <u>Court Street Associates</u> Address: <u>66 Main St. Suite 401, Burlington VT.</u> Email: <u>rich@lakepointvt.com</u> Phone: <u>802-347-6100</u>
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The owner / agent agrees:

- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
- b) To install and maintain the private building sewer at no expense to the Town.
- c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
- d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: [Signature] Date: 11-04-20
(Signature of Owner / Agent)

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE. DO NOT COMBINE WITH ZONING PERMIT FEE.

For Office Use Only

120 gallons / day x \$10.60 = \$ 1272 + \$1,000 = \$ 1272-

Received by: NAM Date: 11-04-25

Approved by: _____ Date: ____-____-____ Letter Sent Finance Notified

Inspected by: _____ Date: ____-____-____ Tie Drawing Finance Notified

Master List Updated: Approved Inspected

Town of Essex
Application for Water Service

Revised Dec 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 51 Center Road Development: _____

Tax Map # 087 Tax Parcel 001 Tax Lot 001

Does hereby request a permit to initiate water service as noted below to

serve _____ unit(s) Residential Commercial Industrial structure

Installer / Contractor:

Property Owner:

Name: _____

Name: Court Street Associates _____

Address: _____

Address: 66 Main St. Suite 401 Burlington VT.

Email: _____

Email: _rich@lakepointvt.com

Phone: _____

Phone: _802-347-6100

Firm Performing Main Line Tap:

Name: _____

Address: _____

Email: _____

Phone: _____

-
- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
 - 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
 - 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
 - 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
 - 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
 - 6.) Meter spacers must be obtained from the Town of Essex Water Department.
 - 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be responsible for payment of all bills rendered and for all water used by me, my tenants, successors in tenancy or in ownership, and all persons at above locations, unless and until proper notice is given to the Town Water Department of termination of service on a specific date. I also agree to abide by all rules and regulations established by the Essex Water Department.

Signed: [Signature] Date: 11-04-25

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT.
DO NOT COMBINE WITH ZONING PERMIT FEE.

All water services are subject to a service initiation fee as set by the Water/Sewer Fee Schedule adopted by the Selectboard. The following fee schedule shall apply to all municipal water connections.

FOR OFFICE USE ONLY:

120 gallons/day x \$ 5.90 = \$ 708 + \$1,000 = \$ 708 -

Connection Fee: \$ 708 - Rcvd by: [Signature] Date: 11-04-25 Finance Notified

Approved by: _____ Date: ____-____-____ Letter Sent Finance Notified

Inspected by: _____ Date: ____-____-____ Tie Drawing Finance Notified

Meter Installed Date: ____-____-____

Master List Updated: Approved Inspected Metered