

Appeal Period Expires 10/4/25  
Zoning District R22

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
(Building Permit)

Application Date    /   /     
Permit Number 2025-150

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

**SIGN HERE:** [Signature]

**A** Parcel Account Numb. (Map-Parcel-Lot) 2-059-015-000  
Property Address: 10 Hamell Ave.  
Owner: Wendy Duncan  
Owner Address: 10 Hamell Ave  
Owner Phone: (work) N/A (Cell) (314) 922-3282  
(Email) wendyduncan2114@gmail.com  
Tenants name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(or contractor) Cell: \_\_\_\_\_  
Estimated Construction Dates: Start: 09/15/25 Completion:    /   /     
Sq. Feet: 118 Estimated Cost (labor & materials): \$ 300

**B** Sewage Disposal (Please attach Sewer and/or State Septic Approval).  
Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid:    /   /     
Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms \_\_\_\_\_

**C** Water (Please attach Water Service Application if applicable).  
Public  Well  Fee \$ \_\_\_\_\_ Date Paid:    /   /   

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).  
Date of approval:    /   /   

**E** Stormwater  
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.  
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F** Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

See attached for chicken coop placement. Chicken waste will be taken off site and disposed

Signature of Tenant and Signature of Owner [Signature]

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).  
N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in use <u>chickens</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>150</u>	<u>9/3/25</u>
Recreation		\$ _____	<u>   </u> / <u>   </u> / <u>   </u>
Recording		\$ <u>30</u>	<u>9/3/25</u>
Certificate of Occ		\$ <u>100</u>	<u>9/3/25</u>
Other		\$ _____	<u>   </u> / <u>   </u> / <u>   </u>

Approved  Rejected  Date 9/19/25

Issued to: Wendy Duncan

Zoning Administrator: Sharon Kelley

Notes: chicken legs  
Given

C.O. Required (Certificate of Occupancy) Yes  No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

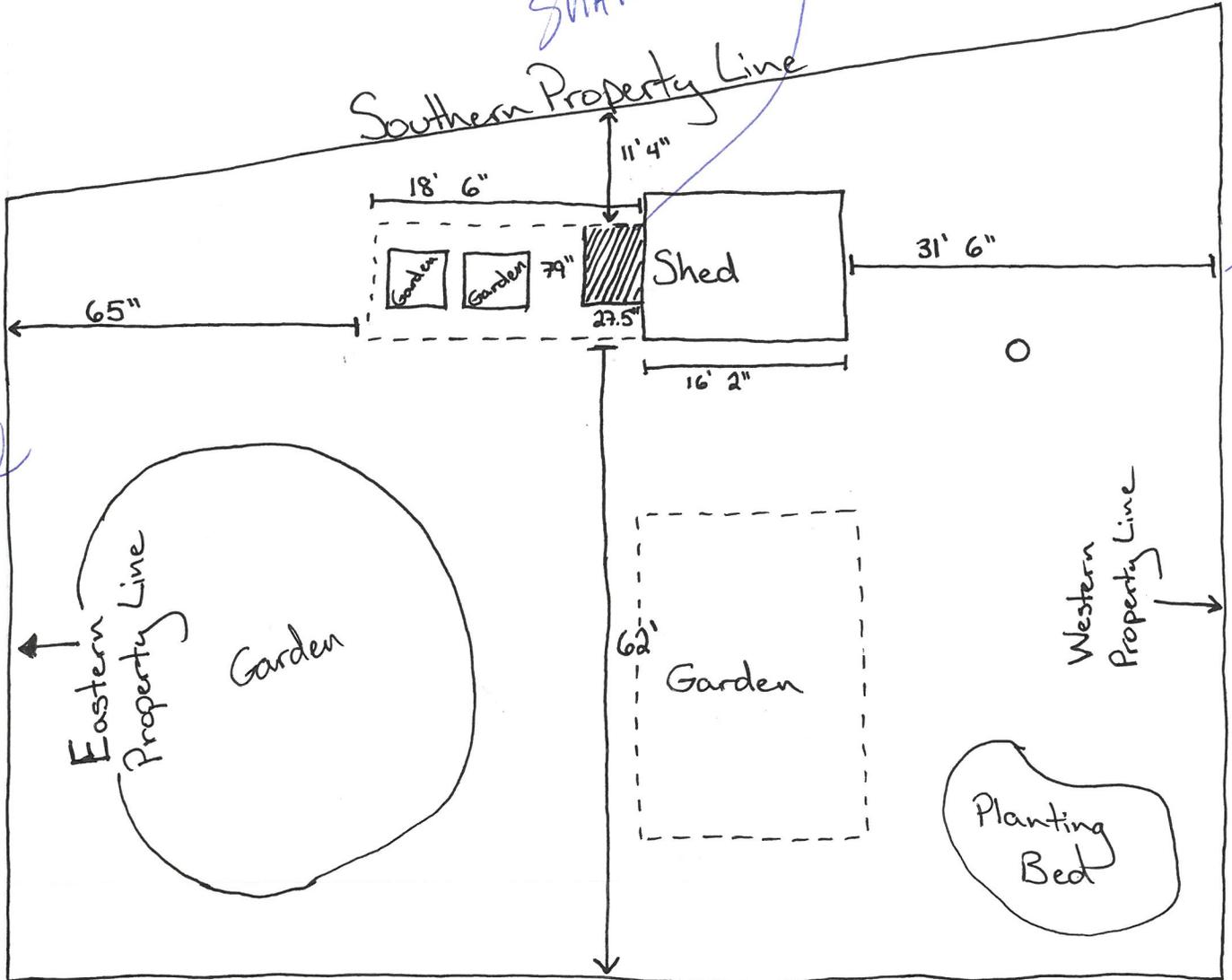


= Coop

• Dimen.: 79inL x 27.5inW x 40.5inH

rear setback shall meet 20'

Southern Property Line



Side

Side

front

House & Deck