

Appeal Period Expires 8/14/25
 Zoning District AR

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 07/29/25
 Permit Number 2025-116

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: 

A Parcel Account Numb. (Map-Parcel-Lot) 2- 014-001-000
 Property Address : 164 Old Stage Road Essex, VT 05452
 Owner: Remi Poulin
 Owner Address: 164 Old Stage Road Essex VT 05452
 Owner Phone: (work) _____ (Cell) 8023634011
 (Email) remipoulin@ymail.com
 Tenants name: Between the Willows Phone: 8023637790
 (or contractor) Cell: _____
 Estimated Construction Dates: Start: 8/31/2025 Completion: 8/31/2025
 Sq. Feet: _____ Estimated Cost (labor & materials): \$1000

B Sewage Disposal (Please attach Sewer and/or State Septic Approval).
 Public Septic Connection Fee \$ _____ Date Paid: ___/___/___
 Proposed New Bedrooms: ___ Existing Bedrooms ___

C Water (Please attach Water Service Application if applicable).
 Public Well Fee \$ _____ Date Paid: ___/___/___

D Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval : ___/___/___ N/A

E Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

 Remi Poulin, Owner
 Ryan Poulin, Tenant
 Signature of Tenant and Signature of Owner

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Office Use Only

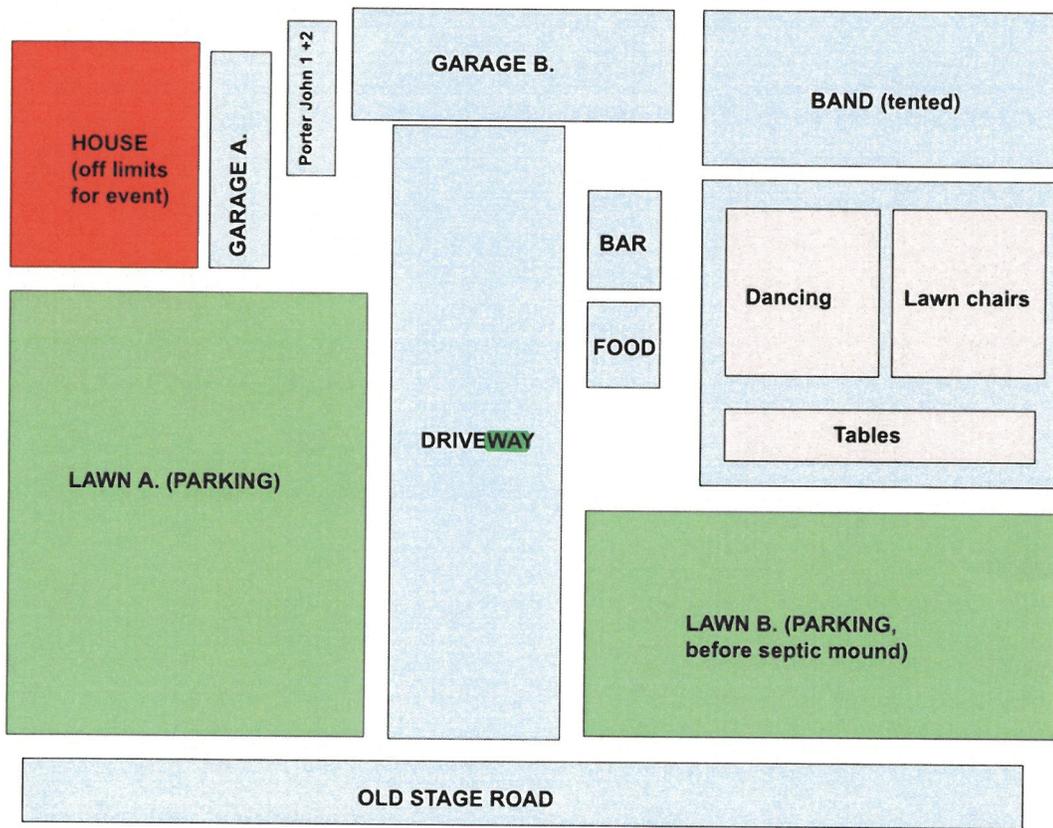
Fees:	Type	Amount	Date Pd
Permit		\$ <u>0</u>	___/___/___
Recreation		\$ _____	___/___/___
Recording		\$ <u>none</u>	___/___/___
Certificate of Occ		\$ <u>none</u>	___/___/___
Other		\$ _____	___/___/___

Building Permit 7 3025
 Approved Rejected Date ___/___/___
 Issued to: Remi Poulin
 Zoning Administrator: Sharon Kelly
 Notes: _____

C.O. Required Yes No
 (Certificate of Occupancy)

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

G Diagram – Provide diagram here and include all setbacks



1. Will you have parking attendant(s)?

Yes, we will have one parking attendant who will be guiding traffic on the property for the first hour of the event.

2. Will anybody be in the road directing traffic? If so, must be a certified traffic controller.

No, we will not have anybody in the road directing traffic, we do not anticipate causing traffic due to the vast amounts of easily accessible parking available.

3. Will there be signage before and/or on the day of the event? (Can only have a sandwich board signage by the roadside – out of the ROW)

There will be lawn signs directing guests to the driveway, but no sandwich boards and no signage in the road, only within the property lines.

4. Will the event be indoor or outdoor? If outdoor, will you have a tent installed?

The event will be outdoors. We will have a tent installed that is large enough to cover the band, equipment, and some guests.

5. Will you have port-o-lets onsite or use your own facilities?

We will have 2 port-o-lets on the premises; guests will not be permitted to use the house's facilities.