

Appeal Period Expires 4/16/25  
 Zoning District R22

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
 (Building Permit)

Application Date   /  /    
 Permit Number 2025-36

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

**SIGN HERE:** \_\_\_\_\_

**A** Parcel Account Numb. (Map-Parcel-Lot) 2- 084-002-012  
 Property Address : 34 Stonebrook Cir  
 Owner: Ryan & Caroline Smith  
 Owner Address: 34 Stonebrook Cir Essex, VT 05452  
 Owner Phone: (work) \_\_\_\_\_ (Cell) 8022335928  
 (Email) rsmithvt@gmail.com  
 Tenants name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (or contractor) \_\_\_\_\_ Cell: \_\_\_\_\_  
 Estimated Construction Dates: Start: 06/01/25 Completion: 05/31/26  
 Sq. Feet: 720 Estimated Cost (labor & materials): \$50000

**B** Sewage Disposal (Please attach Sewer and/or State Septic Approval).  
 Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid:   /  /    
 Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms \_\_\_\_\_

**C** Water (Please attach Water Service Application if applicable).  
 Public  Well  Fee \$ \_\_\_\_\_ Date Paid:   /  /  

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).  
 Date of approval :   /  /   n/a

**E** Stormwater  
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.  
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F** Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

Signature of Tenant and  
 Signature of Owner \_\_\_\_\_

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

**N = New A = Addition R = Remodel**

|                                  | N                                   | A                        | R                        |
|----------------------------------|-------------------------------------|--------------------------|--------------------------|
| <b>Residential:</b>              |                                     |                          |                          |
| Single Family                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Two-family (duplex)(other)       | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Multi-family                     | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Condominium / Townhouse          | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Mobile home                      | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Inclusions or Additions:</b>  |                                     |                          |                          |
| Garage (attached) (detached)     | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Porch (enclosed) (open)          | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Deck                             | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Pool (in) (above) ground         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Shed                             | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Barn (residential) (agriculture) | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Non-residential:</b>          |                                     |                          |                          |
| Commercial / Industrial          | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Stormwater:</b>               |                                     |                          |                          |
| Stormwater                       | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Erosion Control                  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Other:</b>                    |                                     |                          |                          |
| Change in use                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Miscellaneous                    | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |
| Renewal                          | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> |

**Office Use Only**

| Fees:              | Type | Amount        | Date Pd         |
|--------------------|------|---------------|-----------------|
| Permit             |      | \$ <u>135</u> | <u>4/1/25</u>   |
| Recreation         |      | \$ _____      | <u>  /  /  </u> |
| Recording          |      | \$ <u>35</u>  | <u>4/1/25</u>   |
| Certificate of Occ |      | \$ <u>100</u> | <u>4/1/25</u>   |
| Other              |      | \$ _____      | <u>  /  /  </u> |

**Building Permit**  
 Approved  Rejected  Date 4/1/25  
 Issued to: Ryan M + Caroline Smith  
 Zoning Administrator: Susan Kelly  
 Notes: Pool ordinance given  
 C.O. Required Yes  No   
 (Certificate of Occupancy)

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

