

Appeal Period Expires 4/18/25
 Zoning District RPD-1

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date / /
 Permit Number 2025-38

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: Jeanne Martin

A Parcel Account Numb. (Map-Parcel-Lot) 2- 072-008-000
 Property Address : Approximately 75 Thompson Dr Essex VT
 Owner: Fellowship of the Wheel
 Owner Address: P.O. Box 1566 Williston VT 05495
 Owner Phone: (work) 617-435-1574 (Cell) _____
 (Email) adam@fotwheel.org
 Tenants name: _____ Phone: _____
 (or contractor) _____ Cell: _____
 Estimated Construction Dates: Start: 5/31/25 Completion: 5/31/25
 Sq. Feet: _____ Estimated Cost (labor & materials): \$

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

event 05/31/25

B Sewage Disposal (Please attach Sewer and/or State Septic Approval).
 Public Septic Connection Fee \$ Date Paid: / /
 Proposed New Bedrooms: Existing Bedrooms

C Water (Please attach Water Service Application if applicable).
 Public Well Fee \$ Date Paid: / /

D Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval : / /

E Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to ½ acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

FOTW liability insurance form attached

Signature of Tenant and Signature of Owner Adam Morse **AM**

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		<u>non profit</u>	<u> </u> / <u> </u> / <u> </u>
Recreation		<u> </u>	<u> </u> / <u> </u> / <u> </u>
Recording		<u> </u>	<u> </u> / <u> </u> / <u> </u>
Certificate of Occ		<u> </u>	<u> </u> / <u> </u> / <u> </u>
Other		<u> </u>	<u> </u> / <u> </u> / <u> </u>

Building Permit
 Approved Rejected Date 4/3/25
 Issued to: FOTW
 Zoning Administrator: Sharon Kelley
 Notes: _____

C.O. Required (Certificate of Occupancy) Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**



Memo: Special Event Permit

Date: 2-20-25

Location: Saxon Hill Forest, Thompson Dr parking area

Event Date: 5-31-25

Event Summary:

Fellowship of the Wheel (FOTW) is seeking a special event permit. FOTW is hoping to host a fun community building event with a mountain bike focus at the Saxon Hill trails in Essex. The event is planned for Saturday May 31, 2025. Attendance is expected to be rolling throughout the day, but span daylight hours. Main parking will be at the Thompson Drive public parking area with overflow parking available at the nearby Founders school. We can address any potential concerns or considerations regarding the event as needed.

The event will be intended to raise funds for trail maintenance while presenting a unique challenge and camaraderie for attendees. The total attendance will be capped at 150 people. The event will be endurance focused and involve riding as many laps as the individual chooses to do on a predetermined route during the daytime hours of 8:00am to 8:00pm. There will be several tables set up at the parking area to support registration, sponsors and aid stations with snacks/refreshments for attendees. FOTW staff and volunteers will manage parking logistics, trail users and ensure a clean space is maintained. Local rescue will be notified of the event as with other significant FOTW events. No rights of way or public roads will be used or blocked during the event.

Sincerely, Adam Morse

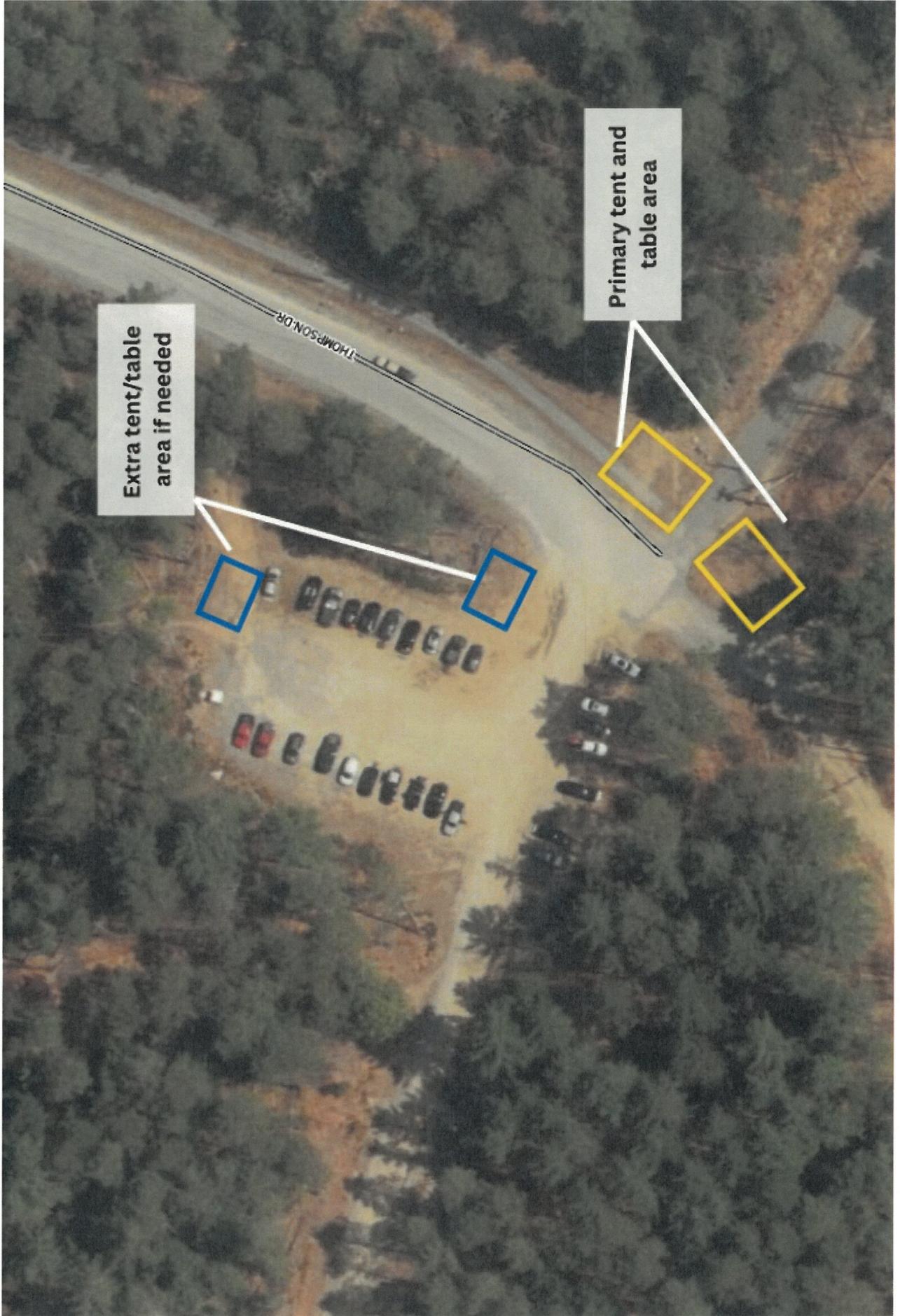
A handwritten signature in black ink that reads "Adam Morse".

Executive Director

Fellowship of the Wheel

P.O. Box 1566

Williston, VT 05495



Extra tent/table area if needed

Primary tent and table area

