

Appeal Period Expires 2/12/25
 Zoning District MXD-PUD

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 1/9/2025
 Permit Number 2025-09

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: Alyssa Stephani

A Parcel Account Numb. (Map-Parcel-Lot) 2 101003047

Property Address : 4 Bashaw Drive, Essex Junction, VT, 05452

Owner: Richard D. + Joy C. Donlan Trustees

Owner Address: 4 Bashaw Drive, Essex Junction, VT, 05452

Owner Phone: (work) _____ (home) _____
 (cell) 802-922-6523 (Email) rdonlan@gdp-cpa.com

Tenants name: Pella Windows Contractor Phone: _____ Cell: _____

Estimated Construction Dates: Start: 4/21/25 Completion: 4/21/25

Sq. Feet: _____ Estimated Cost (labor & materials): \$40840.29

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B Sewage Disposal (Please attach Sewer or Septic Application).

Public Septic Connection Fee \$ _____ Date Paid: ___/___/___

Proposed New Bedrooms: _____ Existing Bedrooms _____

C Water (Please attach Water Service Application).

Public Well Fee \$ _____ Date Paid: ___/___/___

D Driveway (Please attach copy of approved Curbside / Utility Application).

Date of approval ___/___/___ Existing

E Stormwater

Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G Replace 2 exterior doors and 9 windows.

Signature of Tenant and _____ see CoW Pg 3 for Owner's Consent
 Signature of Owner _____

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>110.27</u>	<u>1/27/25</u>
Recreation		\$ _____	_____/_____/_____
Recording		\$ <u>15</u>	<u>1/27/25</u>
Certificate of Occ		\$ _____	_____/_____/_____
Other		\$ _____	_____/_____/_____

Building Permit

Approved Rejected Date 1/28/25

Issued to: RD + JC Donlan Trustees

Zoning Administrator: Sharon Kelley

Notes: _____

C.O. Required Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

Hello,

Included is a zoning application for Rick Donlan at 2 Bashaw Drive. We will be replacing two exterior doors, and 9 windows. The windows include 4 Double-Hungs, 1-2 wide Double-Hung, 1-2 wide DH with Half-Circle transom, 1 fixed window, and 2 Casements for egress. All windows will be white vinyl. The doors are Provia fiberglass with a 'Rambling Rose' exterior paint.

Please let us know if you need anything else or have any questions.

Best,

Alyssa Stephani

Pella Products

802-864-5435

sburlingtonsa@pellasales.com



Pella Products Inc.
155 Main Street
Greenfield, MA 01301

To Whom it may Concern:

I, Rick Donlan, as property owner, give permission to our contractor, Pella Products Inc. to obtain a building permit for the installation of windows and/or doors in my home.

Located at; 4 Bashaw Dr
Essex Junction, VT 05452

Please accept this letter in place of my signature on the permit application.

Thank you,

Signature: Signed by:
Rick Donlan
2536F5073063444... _____

Date: 12/13/2024 _____