

May 30, 2024

Kent Johnson, Town Planner
Town of Essex
81 Main Street
Essex Junction, VT 05452

RE: CCRPC FY25 Unified Planning Work Program (UPWP)

Dear Kent,

Thank you for your project request as part of the CCRPC's FY25 Unified Planning Work Program (UPWP) development process. The approved Fiscal Year 2025 UPWP which details the recommended projects, initiatives and budget amounts, is available here:

<https://www.ccrpcvt.org/about-us/commission/annual-work-plan-budget-finances/>.

Below is a summary status of your request:

Project Name	Brief Description	Total Budget	Recommendation
Lower Sand Hill Road Truck Traffic Study	This study will analyze truck traffic and other transportation patterns related to the commercial / industrial uses located on Corporate Dr and Thompson Dr.	\$50,000	Approval of \$50,000 budget which includes a \$10,000 local match.
Essex Active Transportation Plan	This study will develop a comprehensive Active Transportation Plan that creates a safe, desirable and connected network for biking and walking in the Town.	\$80,000	Approval of \$80,000 budget which includes a \$16,000 local match.
Essex Stormwater CCTV Inspection - Phase 4	The Town began assessing the condition of stormwater pipes in 2020. This is the fourth and final phase of this effort.	\$75,000	Approval of \$75,000 budget which includes a \$15,000 local match.

The CCRPC Board warned a public hearing for May 15, at which time they voted to approve the Fiscal Year 2025 UPWP and Budget, effective July 1, 2024.

Thank you for your ongoing partnership, and for participating in this process. Please let me know if you have any comments or concerns.

Sincerely,



Charlie Baker
Executive Director