

ANNUAL WORK PLAN – Conservation and Trails Committee

Budget year: FY24

DEPARTMENT: Community Development

Budgeted staff: Town Planner

Primary function(s): Inventory and study the natural, historic, educational, cultural, scientific, architectural, or archaeological resources of the town in which the public has an interest; and to preserve, develop and maintain a multi-use trail, sidewalk, and greenway system in the Town that will link residential neighborhoods to natural areas, schools, parks, businesses, recreational facilities, community centers, and neighboring towns. Also assists the Planning Commission and Selectboard on matters relating to the public understanding of local natural resources and conservation needs, development applications and acquisition of lands involving the above resources.

Regular work (happens every day/week/month/year)

| TASK | Frequency | Timeframe | Other departments involved |
|---|--|----------------------------|-----------------------------------|
| Development review | Monthly | | |
| Trail planning (easements, etc) and maintenance | Monthly and as needed | Year-long | |
| Land Conservation | monthly anticipated | Year-long | |
| Tree/forest management, including Emerald ash borer mitigation. | Varies | Summer - Fall | Public Works & Parks & Rec. |
| Tree Planting (at Essex Elementary School) | One time (but was done last year and hopefully will continue to other years) | Late Spring '23 | Public Works |
| Indian Brook Cleanup | One specific day but also other days throughout the year | Spring, Summer and Fall | |
| Work on Town Plan update | Several times during the year | Spring and Summer '23 | Other boards and committees |
| Act 171 Updates and public outreach | Regular meetings | Winter, Spring, Summer '23 | Town Plan working groups |