

# TOWN OF ESSEX CERTIFICATE OF OCCUPANCY APPLICATION

MAP/PARCEL/LOT: \_\_\_\_\_

NO. 258-98

The undersigned herewith requests an inspection of the premises and the issuance of "Certificate of Occupancy" of premises, or portion thereof, for use or habitation.

This request is for use only of existing land or buildings.

This request is for new construction or rehabilitated or altered structure which was done under authority of zoning permit # 258-98

Issued Oct. 15, 1998 to Marc Mann

Premises are at 15 Pinecrest Drive

Water service installation inspected and approved by Existing

Driveway location inspected and approved by Existing

Sanitary sewer connection or septic system inspected and approved by:

Name: Existing Date: \_\_\_\_\_

Construction was begun Oct., 1998 and completed 11-6, 1998

Approval granted by P.C. or Z.B.A. on \_\_\_\_\_, 19\_\_\_\_.

Use of premises intended Interior Alterations  
(type of use)

Applicant's Signature: Marc Mann Telephone: \_\_\_\_\_

By issuance of this Occupancy Permit, the Town of Essex Zoning Administrator hereby acknowledges that the use and/or building construction is in complete conformity with the Zoning Regulations, unless otherwise noted. Field measurements and similar dimensions for setbacks are based in part on evidence supplied by owner. The Town of Essex is not liable for errors or mistakes when it is found that information submitted by the applicant is erroneous or inaccurate.

Certificate of Occupancy has been approved with  without \_\_\_\_\_ conditions.  
If with conditions, see attachment outlining same.

Certificate of Occupancy denied \_\_\_\_\_. Please see attachment with reasons for denial.

11-9-98  
Date

Jerry L. Firkey  
Jerry L. Firkey, Zoning Administrator



# TOWN OF ESSEX VERMONT

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452  
Fax: 878-1353 • E-mail: [manager@essex.org](mailto:manager@essex.org) • Website: [www.essex.org](http://www.essex.org)

November 10, 1998

Marc Mann  
Kings Hill Road  
Westford, VT 05494

Re: **INTERIOR RENOVATIONS TO PROFESSIONAL BUILDING AT  
15 PINECREST DRIVE-ATTACHMENT TO CERTIFICATE OF OCCUPANCY  
#258-98**

Dear Mr. Mann:

Although the interior renovations for the Brattleboro Retreat Physiological Services at 15 Pinecrest Drive do not relate to any expansion of the business, I have determined that the parking lot is full of vehicles most of the time.

It is important that you maintain your lease with the Towne Marketplace for the nine parking spaces. These spaces should be used by employees at all times to free up the spaces at the building for the customers.

Ideally, it would be more convenient for you to purchase additional land to expand your existing parking lot.

If you have any questions, please call me at 878-1343.

Sincerely,

Jerry L. Firkey  
Zoning Administrator

f:\commdev\permits\258-98

TOWN MANAGER	PARKS AND RECREATION	COMMUNITY DEVELOPMENT	PUBLIC WORKS	ASSESSOR	FINANCE	TOWN CLERK	LIBRARY	POLICE
878-1341	878-1342	878-1343	878-1344	878-1345	878-1359	879-0413	879-0313	878-8331

**MEMORANDUM OF MUNICIPAL ACTION**  
**24 V.S.A. SECTION 4443(C)**  
**TOWN OF ESSEX OUTSIDE THE VILLAGE OF ESSEX JUNCTION**

Date: 11-10-98

Record Title Owner(s):  
of Property (GRANTOR): Marc Mann

Applicant(s) if different than  
Record Title Owner(s): \_\_\_\_\_

Land ID #: 069-005-000 15 Pinecrest Dr  
Tax Map/Parcel/Lot# Street Address

Zoning Permit #: 258-98 10-15-98  
Date Issued:

P. C. Approval #: \_\_\_\_\_  
Date Issued:

Z.B.A Approval#: \_\_\_\_\_  
Date Issued:

Zoning Admin. Approval #: \_\_\_\_\_  
Date Issued:

Curbcut/Utility Permit #: \_\_\_\_\_  
Date Issued:

Appeal of Permits: \_\_\_\_\_  
Date Issued:

Violation Notice: \_\_\_\_\_  
Date Issued:

Septic Permit #: \_\_\_\_\_  
Date Issued:

Municipal Water : \_\_\_\_\_  
Date Issued:

Municipal Sewer: \_\_\_\_\_  
Date Issued:

Other: \_\_\_\_\_  
Date Issued:

Certificate of Occupancy Issued: 258-98 11-9-98  
Date Issued:

Essex, Vermont, Town Clerk's Office  
Form Last Revised 7/10/98  
f:\commdev\permits\notice.rec  
November 10, 19 98 at  
3 o'clock 15 minutes P M  
Received for record and recorded in  
book 397 on page 322 of  
records  
Attest: Catherine Jones  
Town Clerk