

# TOWN OF ESSEX CERTIFICATE OF OCCUPANCY APPLICATION

DATE OF REQUEST: \_\_\_\_\_ FEE: \$115.00 pd (includes recording)

MAP/PARCEL/LOT: 2/047-012-834

NO. 2022-127

The undersigned herewith requests an inspection of the premises and the issuance of "Certificate of Occupancy" of premises, or portion thereof, for use or habitation.

This request is for use only of existing land or buildings.

This request is for new construction or rehabilitated or altered structure which was done under authority of zoning permit # 2022-127

issued to Chau, THU H on 8.29.22

Premises are at 1 MARKET PLACE #21 ESSEX JCT VT 05452

Water service installation inspected and approved by Existing

Driveway location inspected and approved by Existing

Sanitary sewer connection or septic system inspected and approved by:

Name: Existing Date: \_\_\_\_\_

set-up  
Construction was begun Aug 15, 2022 and completed Sept 28, 2022

Approval granted by \_\_\_\_\_ P.C. or Z.B.A. N/A on \_\_\_\_\_, 20\_\_\_\_.

Use of premises intended Retail Store (clothing)  
(type of use)

\* Applicant's Signature: Shirley Leland Telephone: (802) 881-4005 Cell: \_\_\_\_\_  
Email Address: charlotteasebathque@gmail.com

By issuance of this Occupancy Permit, the Town of Essex Zoning Administrator hereby acknowledges that the use and/or building construction is in complete conformity with the Zoning Regulations, unless otherwise noted. Field measurements and similar dimensions for setbacks are based in part on evidence supplied by owner. The Town of Essex is not liable for errors or mistakes when it is found that information submitted by the applicant is erroneous or inaccurate.

Certificate of Occupancy has been approved with \_\_\_\_\_ without  conditions.  
If with conditions, see attachment outlining same.

Certificate of Occupancy denied \_\_\_\_\_. Please see attachment with reasons for denial.

9-28-2022 Sharon Kelley  
Date \_\_\_\_\_ Zoning Administrator

## RE: Permits Needed?

From **Robert Stone** <Robert.Stone@vermont.gov>  
To **Mallory Charland** <mcharland@therapysecure.com>  
Cc **Jesse Dobiecki** <Jesse.Dobiecki@vermont.gov>, **Vincent Bent** <Vincent.Bent@vermont.gov>, **Ann Ross** <Ann.Ross@vermont.gov>  
Sent Thursday, August 25, 2022 at 12:55 PM  
Encrypted No  
Signed No

Good Afternoon Mallory:

Based upon your scope of work (provided below) our office would consider this to be maintenance and no permits would be required to be obtained from the state fire marshal's office. Should the scope of work expand beyond what has been provided, please advise.

Good luck with your move and business...

All the best,

Bob

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Robert N. Stone | Assistant Vermont State Fire Marshal | Vermont Department of Public Safety | Vermont Division of Fire Safety

380 Hurricane Lane, Suite 101 | Williston, VT 05495 | Main: 802-879-2300 | Direct 802-879-2303 | Fax: 802-879-2312

**From:** Mallory Charland <mcharland@therapysecure.com>  
**Sent:** Thursday, August 25, 2022 11:33 AM  
**To:** Stone, Robert <Robert.Stone@vermont.gov>  
**Subject:** Permits Needed?

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Robert,

My name is Mallory and I am the co-owner of a new boutique going in at 1 Marketplace, Unit #21, Essex Junction VT. We are renting the space, so there is not a true change of ownership. The scope of work we are doing includes painting, bringing in pre-assembled furniture, and decorating. We will be mounting some hooks and hangers on the walls as well as other décor items. We have removed to sinks and faucets but left the water lines and pipes fully intact, so the removal was superficial. There is no other construction or electrical work occurring.