

Appeal Period Expires 8/27/10
 Zoning District RPO-F

Town of Essex, Vermont
Application for Zoning Permit
 www.essex.org

Application Date 1/1
 Permit Number 2010-118

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property and it must remain posted throughout the construction period.

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Occupancy of the premises shall not take place until a Certificate of Occupancy is obtained.

Approval is subject to accuracy of information provided by the applicant.

A

Parcel Account Numb. (Map-Parcel-Lot) 2-072-009-000
 (found in Town Assessor's Office)
 Property Address: 19 Thompson Drive
 Owner: HUBER+SUHNER, Inc.
 Owner Address: 19 Thompson Drive, Essex Jct., VT
 Owner Phone: (work) 802-764-4259 (home) _____
 (cell) _____ (Email) kathy.cousino@hubersuhner.com
 Contractors name: n/a Phone: _____
 Cell: _____
 Estimated Construction Dates: Start: 8/20/10 Completion: 8/20/10
 Sq. Feet: n/a Estimated Cost (labor & materials): \$ _____

B

Sewage Disposal (Please attach Sewer or Septic Application). n/a
 Public Private Connection Fee \$ _____ Date Paid: 8/1/10
 Proposed New Bedrooms: _____ Existing Bedrooms _____

C

Water (Please attach Water Service Application). n/a
 Public Private Fee \$ _____ Date Paid: 8/1/10

D

Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval 8/1/10 n/a

E

Stormwater n/a
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F

Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet. (Instruction sheet available upon request.)
 Interior use of existing facility for our employee social event on August 20, 2010 from 5:30pm - 11:00 p.m.
 Repeat of similar events held in 2007 (Permit #2007-117.) & 2009 (Permit #2009-102).

G

Signature of Owner Yvonne R. Barnes

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i> (1 DAY USE PERMIT)			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Office Use Only

Fees:	Type	Amount	Date Pd.
	Permit	\$ <u>35.00</u>	<u>08/10/10</u>
	School	\$ _____	<u>1/1</u>
	Recreation	\$ _____	<u>1/1</u>
	Recording	\$ <u>10.00</u>	<u>08/10/10</u>
	Other	\$ _____	<u>1/1</u>

Approved Rejected Date 8/12/10
 Issued to: Huber+Suhrner Inc
 Zoning Administrator: Sharon L. Kelley
 Notes: P.O. notified of this event.
 C.O. Required Yes No

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

(web) 01/25/06



HUBER+SUHNER, Inc. Tel. 1 802 878 0555
Essex Jct. VT 05452-3408 Fax 1 802 878 7843

www.hubersuhner.com

August 10, 2010

Ms. Sharon Kelley
Town of Essex
81 Main Street
Essex Junction, VT 05452



RE: Request for Use Permit

Dear Ms. Kelley,

HUBER+SUHNER, Inc. will be hosting our annual employee summer event on Friday evening, August 20, 2010. The event is scheduled to take place from 5:30 p.m. to 11:00 p.m.

The event begins with a cocktail hour (bar service provided by Cloverhouse followed by a buffet dinner (catered by Wetherbee's Catering) and dancing (music provided by Quadra). We anticipate approximately 100 people to attend. As this event is taking place indoors, we have bathroom facilities available for use.

Please find enclosed a copy of the Cloverhouse's Liquor Permit along with the Town of Essex Application for Zoning Permit and a check in the amount of \$95.00.

This is a repeat request of similar event held in August 2007 (Permit #2007-117) and August 2009 (Permit #2009-102). If you have any questions, please do not hesitate to contact me.

Best regards,

HUBER+SUHNER, Inc.

A handwritten signature in cursive script that reads 'Kathy J. Cousino'.

Kathy J. Cousino
Executive Assistant
Office of President & General Manager
Tel. 1 802 878 0555 Ext. 259
e-mail kathy.cousino@hubersuhner.com

Enclosures

Request to Cater Malt and
 Vinous Beverages &
 Spirituous Liquors
 Caterer's Permit Number 440-331187233FO1

APPROVED	DISAPPROVED
A	D
Reason: <u>APPROVE</u>	
AUG 04 2010	
(for department use only)	

VERMONT DEPT OF LIQ. CONTROL

To: Board of Selectmen/Alderman at catered location ENFORCEMENT & LIC. DIV
 From: Licensee name: JDS Enterprise
 d/b/a: Cloverhouse
 Street: 471 Church Rd Town/City: Colchester
 Contact name and phone number: Doug Simms 802-324-0499
 Email or Fax #: 802-878-9557

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION.
 (Each catered affair must have a recommendation from the local Board of Selectman or Alderman acting in their capacity as local control commissioners and must have the approval of the State Liquor Control Board.)

Please answer the following questions:

- Describe type of party to be catered: staff party 75-100 ppl
 - Location of catered party (street, town or city; if no address, describe location):
Huber & Suhner 19 Thompson Drive, Essex, Vt.
 - Date of catered party (not more than five days, unless specifically authorized): 8/20/2010
 - Hours of operation: Beginning 5:30 hrs. Ending 11:30 hrs. No. of Persons 100
- Signed: Elisabeth M. Simms Date: 7/29/10
 (caterer)

We recommend: approval disapproved

If you recommend disapproval, please state reason(s):
Chris 8/3/10

Town/City Clerk's signature: Chris Town/City: _____ Date: _____
 Of CATERED location. Fax Number or email address: CMOONEY@ESSEX.VT.GOV

SUBMIT AT LEAST 5 DAYS PRIOR TO DATE OF FUNCTION

Submit to Town/City Clerk for recommendation.
 Town/City Clerk will email, fax or mail to Vermont Liquor Control Board, 13 Green Mountain Drive, Montpelier, VT 05602 email address: { [HYPERLINK "mailto:DLIC-Licensing@state.vt.us"](mailto:HYPERLINK%20mailto:DLIC-Licensing%40state.vt.us) } Fax number is 802-828-1031

LIQUOR CONTROL BOARD'S PROCEDURAL REQUIREMENTS FOR CATERER'S PERMIT HOLDERS:

- All liquor control laws and regulations that apply to 1st and 2nd class licenses also apply to caterer's permits.
- Before a catered event is approved in any open area, the following requirements must be fulfilled:
 - A defined area, for serving and consumption of alcohol beverages, designated with physical barriers.
 - Separate toilet and lavatory facilities available for both men and women.