

Appeal Period Expires <u>8/17/11</u>	Town of Essex, Vermont	Application Date <u>8/2/11</u>
Zoning District <u>MXD</u>	<b>Application for Zoning Permit</b>	Permit Number <u>2011-118</u>
www.essex.org		

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. You are required to contact the necessary state agencies to obtain state permits @ 879-5676.

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: *[Signature]*

A	Parcel Account Numb. (Map-Parcel-Lot) <u>2-069-003-000</u> <small>(found in Town Assessor's Office)</small>	<i>ashuaully G</i>																																																																																								
	Property Address: <u>3 Pinecrest Dr. Newfane VT 05452</u>																																																																																									
A	Owner: <u>3 Pinecrest LLC</u>	Check box(es) which describe proposed use or construction (circle choice in parenthesis). N = New A = Addition R = Remodel <table border="0"> <tr> <td><b>Residential:</b></td> <td>N</td> <td>A</td> <td>R</td> </tr> <tr> <td>Single Family</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Two-family (duplex)(other)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Multi-family</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Condominium / Townhouse</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Mobile home</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Inclusions or Additions:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Garage (attached) (detached)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Porch (enclosed) (open)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Deck</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Pool (in) (above) ground</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Shed</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Barn (residential) (agriculture)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Non-residential:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Commercial / Industrial</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Stormwater:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Stormwater</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Erosion Control</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>Other:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Change in use</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Miscellaneous</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Renewal</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<b>Residential:</b>	N	A	R	Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Inclusions or Additions:</b>				Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Non-residential:</b>				Commercial / Industrial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Stormwater:</b>				Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Other:</b>				Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Owner Phone: (work) <u>922-0745</u> (home) <u>878-1206</u> (cell) _____ (Email) _____																																																																																										
Contractors name: <u>Atwood Ent Ltd</u> Phone: <u>878-1206</u> <u>+ applicant's K+S Properties LLC</u> Cell: <u>922-0745</u>																																																																																										
Estimated Construction Dates: Start: <u>8/15/11</u> Completion: <u>12/1/11</u>																																																																																										
Sq. Feet: <u>4960</u> Estimated Cost (labor & materials): <u>\$580,846</u>																																																																																										
B	Sewage Disposal (Please attach Sewer or Septic Application). Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Connection Fee <u>\$292.00</u> Date Paid: <u>8/2/11</u>																																																																																									
C	Water (Please attach Water Service Application). Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Fee \$ <u>194.00</u> Date Paid: <u>8/2/11</u>																																																																																									
D	Driveway (Please attach copy of approved Curbcut / Utility Application). Date of approval <u>1/1/11</u> <i>Sent to P.W.</i>																																																																																									
E	Stormwater <input type="checkbox"/> Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application. <input type="checkbox"/> Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application. <i>no less than 1/2 acre</i>																																																																																									
F	Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet. (Instruction sheet available upon request.) <i>TO BE constructed pursuant to Planning Commission approval # 2007-6</i>																																																																																									
G	Signature of Tenant and Signature of Owner <i>[Signature]</i>																																																																																									

Office Use Only			
Fees:	Type	Amount	Date Pd
Permit		<u>\$300</u>	<u>8/2/11</u>
Recreation		<u>\$</u>	<u>1/1</u>
Recording		<u>\$20</u>	<u>8/2/11</u>
Certificate of Occ		<u>\$45</u>	<u>8/2/11</u>
Other		<u>\$</u>	<u>1/1</u>
<input checked="" type="checkbox"/> Building Permit Approved <input type="checkbox"/> Rejected <input type="checkbox"/> Date <u>8/2/11</u> Issued to: <u>3 Pinecrest LLC and K+S Properties LLC</u> Zoning Administrator: <u>[Signature]</u> Notes: <u>Erosion control permit</u> <u>Letter from Planning Commission</u> <u>no less than 1/2 acre</u> C.O. Required Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

(web) 11/02/10

*see email attached dated 8-11-11 from Steve Atwood RE: siting a crane in Lot area.*

**Sharon Kelley**

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**From:** SATwood10@aol.com  
**Sent:** Thursday, August 11, 2011 9:36 AM  
**To:** skelly@essex.org  
**Subject:** 3 Pinecrest Project

Sharon, many thanks for taking the time with me from your schedule yesterday afternoon. I would like to clarify the planned project for 3 Pinecrest with regard to the Loft Area located within the Attic Area of the building. 1/This area will not exceed 900sq ft. 2/This area will be used for Record Storage and Retention and Mech. Area/. This space will not add any additional employees. 4/No change in outside elevation of Building. 5/ If this space is to be used in the future as occupied space, review and approval by your office would be necessary. Ant questions PLS feel free to call me thanks steve

See E.P. # 2011-118

**Town of Essex**  
**Application for Water Service**

Revised May 2011

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3 PINECREST DRIVE Development: \_\_\_\_\_

Tax Map # 069 Tax Parcel 003 Tax Lot 000

Does hereby request a permit to initiate water service as noted below to

serve 1 unit(s)     Residential     Commercial     Industrial structure

Installer / Contractor:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Property Owner:

Name: 3 Pinecrest LLC

Address: 17 Main Street

Phone: 602-878-1206

Cell: 602-932-0745

Firm Performing Main Line Tap:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

**Town of Essex**  
**Application for Sewer Service**

Revised May 2011

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3 PINECREST DRIVE Development: \_\_\_\_\_

Tax Map # 005 Tax Parcel 003 Tax Lot 000

Does hereby request a permit to install and connect a building sewer to  
serve 1 unit(s)     Residential     Commercial     Industrial structure

Installer / Contractor:

Property Owner:

Name: \_\_\_\_\_

Name: 3 Pinecrest LLC

Address: \_\_\_\_\_

Address: 17 Main Street

Phone: \_\_\_\_\_

Phone: 862-878-1266

Cell: \_\_\_\_\_

Cell: 862-922-0745

The owner / agent agrees:

- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
- b) To install and maintain the private building sewer at no expense to the Town.
- c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
- d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: [Signature]  
(Signature of Owner / Agent)

Date: 07-28-11

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE. DO NOT COMBINE WITH ZONING PERMIT FEE.

**For Office Use Only**

240 gallons / day x \$8 = \$ 1,920.00 + \$1,000 = \$ 2,920.00 Hum

Received by: [Signature]

Date: 08-02-11

Approved by: \_\_\_\_\_

Date: \_\_\_\_-\_\_\_\_-\_\_\_\_

Letter Sent

Finance Notified

Inspected by: \_\_\_\_\_

Date: \_\_\_\_-\_\_\_\_-\_\_\_\_

Tie Drawing

Finance Notified

Master List Updated:

Approved

Inspected

TOWN OF ESSEX, VERMONT  
APPLICATION FOR CURB CUT / UTILITY PERMIT

Pursuant to Title 19 V.S.A. Section 43. Application for Curb Cut and Utility Installation in Town Right-of-Way.

All applications for curb cuts and utility installations shall be submitted to the Director of Public Works / Town Engineer for review and approval. Applicants shall submit the information requested on this form and any additional information requested by the Director of Public Works / Town Engineer for a clear understanding of this application.

Application No. \_\_\_\_\_ / \_\_\_\_\_  
Date

Property Owner: 3 Pinecrest LLC  
Address: 3 Pinecrest Name: Steve Howard  
Owner: 17 Main Street Phone \_\_\_\_\_  
Address: Essex Tct Ut 05452 Number - (w) 802-932-0745 (h) 802-878-1206

Town Tax Map # 069 Parcel # 003

Application is for: (check one)

A) New Curb Cut  B) Utility Installation: Overhead \_\_\_\_\_ Underground \_\_\_\_\_

Please use attached diagram to describe location and type of installation.

Comments by Director of Public Works/Town Engineer:

Culvert: Yes \_\_\_\_\_ No \_\_\_\_\_ Water Bar(s): Yes \_\_\_\_\_ No \_\_\_\_\_  
Culvert Size: \_\_\_\_\_ Total Length of Culvert: \_\_\_\_\_  
Diameter (18 inch minimum) (30 foot minimum)

Signature of Owner

3 Pinecrest LLC  
Steve Howard

For Office Use Only

Fee Paid \_\_\_\_\_

Approved:  Rejected \_\_\_\_\_ Date \_\_\_\_\_

Steve Howard 8-2-11

Director of Public Works/Town Engineer or  
Authorized Representative

1. Culvert must be HIGH DENSITY POLYETHYLENE (HDPE) PIPE
2. Culvert will be purchased by Applicant
3. Culvert will be purchased and installed by the applicant. The Town of Essex Department of Public Works will inspect.

Note: A MINIMUM OF 24 HOURS NOTICE IS REQUIRED PRIOR TO COMMENCEMENT OF CONSTRUCTION. WITHIN 24 HOURS OF COMPLETION, THE APPLICANT IS REQUIRED TO NOTIFY THE DIRECTOR OF PUBLIC WORKS/TOWN ENGINEER FOR INSPECTION PURPOSES.