

Appeal Period Expires <u>8/17/11</u>	Town of Essex, Vermont	Application Date <u>8/2/11</u>
Zoning District <u>MXD</u>	Application for Zoning Permit www.essex.org	Permit Number <u>2011-118</u>

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. You are required to contact the necessary state agencies to obtain state permits @ 879-5676.

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: [Signature]

A	Parcel Account Num. (Map-Parcel-Lot) 2- <u>069-003-000</u> (found in Town Assessor's Office)	Check box(es) which describe proposed use or construction (circle choice in parenthesis). N = New A = Addition R = Remodel <table border="0"> <tr> <td>Residential:</td> <td>N</td> <td>A</td> <td>R</td> </tr> <tr> <td>Single Family</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Two-family (duplex)(other)</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Multi-family</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Condominium / Townhouse</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Mobile home</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Inclusions or Additions:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Garage (attached) (detached)</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Porch (enclosed) (open)</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Deck</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Pool (in) (above) ground</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Shed</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Barn (residential) (agriculture)</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Non-residential:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Commercial / Industrial</td> <td>☒</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Stormwater:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Stormwater</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Erosion Control</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Other:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Change in use</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Miscellaneous</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Renewal</td> <td>☐</td> <td>☐</td> <td>☐</td> </tr> </table>	Residential:	N	A	R	Single Family	☐	☐	☐	Two-family (duplex)(other)	☐	☐	☐	Multi-family	☐	☐	☐	Condominium / Townhouse	☐	☐	☐	Mobile home	☐	☐	☐	Inclusions or Additions:				Garage (attached) (detached)	☐	☐	☐	Porch (enclosed) (open)	☐	☐	☐	Deck	☐	☐	☐	Pool (in) (above) ground	☐	☐	☐	Shed	☐	☐	☐	Barn (residential) (agriculture)	☐	☐	☐	Non-residential:				Commercial / Industrial	☒	☐	☐	Stormwater:				Stormwater	☐	☐	☐	Erosion Control	☐	☐	☐	Other:				Change in use	☐	☐	☐	Miscellaneous	☐	☐	☐	Renewal	☐	☐	☐
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B	Sewage Disposal (Please attach Sewer or Septic Application). Public ☒ Private ☐ Connection Fee \$ <u>2920.00</u> Date Paid: <u>8/2/11</u> Proposed New Bedrooms: <u>0</u> Existing Bedrooms <u>0</u>																																																																																									
C	Water (Please attach Water Service Application). Public ☒ Private ☐ Fee \$ <u>194.00</u> Date Paid: <u>8/2/11</u>																																																																																									
D	Driveway (Please attach copy of approved Curbside / Utility Application). Date of approval <u>1/1/11</u> <u>Sent to P.W.</u>																																																																																									
E	Stormwater ☐ Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application. ☐ Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application. <u>no less than 1/2 acre</u>																																																																																									
F	Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet. (Instruction sheet available upon request.) <u>TO BE constructed pursuant to Planning Commission approval # 2007-6</u>																																																																																									
G	Signature of Tenant and Signature of Owner <u>[Signature]</u>																																																																																									

Office Use Only			
Fees:	Type	Amount	Date Pd
Permit		<u>\$100</u>	<u>8/2/11</u>
Recreation		<u>\$</u>	<u>1/1</u>
Recording		<u>\$25</u>	<u>8/2/11</u>
Certificate of Occ.		<u>\$15</u>	<u>8/2/11</u>
Other		<u>\$</u>	<u>1/1</u>
Building Permit Approved ☒ Rejected ☐ Date <u>8/2/11</u> Issued to: <u>3 Pinecrest LLC</u> Zoning Administrator: <u>[Signature]</u> Notes: <u>Erosion control permit</u> <u>[Signature]</u> <u>Letter from Planning Commission given</u> <u>re: setbacks + street frontage</u> C.O. Required Yes ☒ No ☐			

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

(web) 11/02/10

see email attached dated 8-11-11 from Steve Atwood re: storage space in loft area.

Sharon Kelley

From: SAtwood10@aol.com
Sent: Thursday, August 11, 2011 9:36 AM
To: skelly@essex.org
Subject: 3 Pinecrest Project

Sharon, many thanks for taking the time with me from your schedule yesterday afternoon. I would like to clarify the planned project for 3 Pinecrest with regard to the Loft Area located within the Attic Area of the building. 1/This area will not exceed 900sq ft. 2/This area will be used for Record Storage and Retention and Mech. Area/. This space will not add any additional employees. 4/No change in outside elevation of Building. 5/ If this space is to be used in the future as occupied space, review and approval by your office would be necessary. Ant questions PLS feel free to call me thanks steve

See E.P. # 2011-118

Town of Essex
Application for Water Service

Revised May 2011

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3 PINECREST DRIVE Development: _____

Tax Map # 069 Tax Parcel 003 Tax Lot 000

Does hereby request a permit to initiate water service as noted below to

serve 1 unit(s) ☐ Residential ☒ Commercial ☐ Industrial structure

Installer / Contractor:

Name: _____

Address: _____

Phone: _____

Cell: _____

Property Owner:

Name: 3 Pinecrest LLC

Address: 17 Main Street

Phone: 602-878-1206

Cell: 612-932-0745

Firm Performing Main Line Tap:

Name: _____

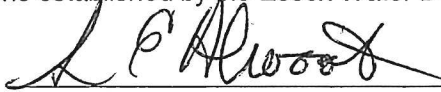
Address: _____

Phone: _____

Cell: _____

- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be responsible for payment of all bills rendered and for all water used by me, my tenants, successors in tenancy or in ownership, and all persons at above locations, unless and until proper notice is given to the Town Water Department of termination of service on a specific date. I also agree to abide by all rules and regulations established by the Essex Water Department.

Signed:  Date: 07-28-11

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT.
DO NOT COMBINE WITH ZONING PERMIT FEE.

All water services are subject to a service initiation fee as set by the Water/Sewer Fee Schedule adopted by the Selectboard. The following fee schedule shall apply to all municipal water connections.

FOR OFFICE USE ONLY:

40 gallons/day x \$ 4.85 = \$ 194.00 + \$1,000 = \$ 194.00

Connection Fee: \$ 194.00 Rcvd by:  Date: 08-02-11 ☒ Finance Notified

Approved by: _____ Date: ____-____-____ ☐ Letter Sent ☐ Finance Notified

Inspected by: _____ Date: ____-____-____ ☐ Tie Drawing ☐ Finance Notified

☐ Meter Installed Date: ____-____-____

Master List Updated: ☐ Approved ☐ Inspected ☐ Metered

Town of Essex
Application for Sewer Service

Revised May 2011

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3 PINECREST DRIVE Development:

Tax Map # 005 Tax Parcel 003 Tax Lot 000

Does hereby request a permit to install and connect a building sewer to

serve 1 unit(s) ☐ Residential ☒ Commercial ☐ Industrial structure

Installer / Contractor:

Name:

Address:

Phone:

Cell:

Property Owner:

Name: 3 Pinecrest LLC

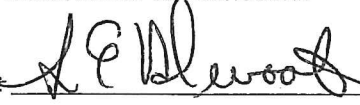
Address: 17 Main Street

Phone: 862-888-1266

Cell: 862-922-0745

The owner / agent agrees:

- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
- b) To install and maintain the private building sewer at no expense to the Town.
- c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
- d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: 
(Signature of Owner / Agent)

Date: 07-28-11

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE.
DO NOT COMBINE WITH ZONING PERMIT FEE.

For Office Use Only

240 gallons / day x \$8 = \$ 1,920.00 + \$1,000 = \$ 2,920.00 (sum)

Received by:  Date: 08-02-11

Approved by: Date: - - ☐ Letter Sent ☐ Finance Notified

Inspected by: Date: - - ☐ Tie Drawing ☐ Finance Notified

Master List Updated: ☐ Approved ☐ Inspected

TOWN OF ESSEX, VERMONT
APPLICATION FOR CURB CUT / UTILITY PERMIT

Pursuant to Title 19 V.S.A. Section 43. Application for Curb Cut and Utility Installation in Town Right-of-Way.

All applications for curb cuts and utility installations shall be submitted to the Director of Public Works / Town Engineer for review and approval. Applicants shall submit the information requested on this form and any additional information requested by the Director of Public Works / Town Engineer for a clear understanding of this application.

Application No. _____ / _____
Date

Property Owner 3 Pinecrest LLC
Address: 3 Pinecrest Name: Steve Howard
Owner 17 Main Street Phone _____
Address: Essex Tct Ut 05452 Number - (w) 802-932-0745 (h) 802-878-1206

Town Tax Map # 069 Parcel # 003

Application is for: (check one)

A) New Curb Cut ☒ B) Utility Installation: Overhead _____ Underground _____

Please use attached diagram to describe location and type of installation.

Comments by Director of Public Works/Town Engineer:

Culvert: Yes _____ No _____

Water Bar(s): Yes _____ No _____

Culvert Size: _____

Total Length of Culvert: _____

Diameter
(18 inch minimum)

(30 foot minimum)

Signature of Owner

For Office Use Only

3 Pinecrest LLC
Steve Howard

Fee Paid _____

Approved: ☒ Rejected _____ Date _____

Steve Howard 8-2-11

Director of Public Works/Town Engineer or
Authorized Representative

1. Culvert must be HIGH DENSITY POLYETHYLENE (HDPE) PIPE
 2. Culvert will be purchased by Applicant
 3. Culvert will be purchased and installed by the applicant. The Town of Essex Department of Public Works will inspect.
- Note: A MINIMUM OF 24 HOURS NOTICE IS REQUIRED PRIOR TO COMMENCEMENT OF CONSTRUCTION. WITHIN 24 HOURS OF COMPLETION, THE APPLICANT IS REQUIRED TO NOTIFY THE DIRECTOR OF PUBLIC WORKS/TOWN ENGINEER FOR INSPECTION PURPOSES.