

Appeal Period Expires 12/27/12
 Zoning District R2

Town of Essex, Vermont
Application for Zoning Permit
 www.essex.org

Application Date 12/1/12
 Permit Number 2012-240

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property and it must remain posted throughout the construction period.

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Occupancy of the premises shall not take place until a Certificate of Occupancy is obtained.

Approval is subject to accuracy of information provided by the applicant.

A	Parcel Account Numb. (Map-Parcel-Lot) 2- <u>084-002-001</u> <small>(found in Town Assessor's Office)</small> Property Address: <u>24 Stonebrook Circle (H-1)</u> Owner: <u>Pinewood Development, LLC</u> Owner Address: <u>57 River Road Unit 1003 Essex</u> Owner Phone: (work) <u>878-4606</u> (home) <u>878-1226</u> (cell) <u>238-3538</u> (Email) <u>brianbuilds@comcast.net</u> Contractors name: <u>Brian Marcotte</u> Phone: <u>878-4606</u> * <u>528sf of the 3234 is accessory</u> Cell: <u>238-3538</u> Estimated Construction Dates: Start: <u>12/1/12</u> Completion: <u>3/31/13</u> Sq. Feet: <u>3,234</u> * Estimated Cost (labor & materials): \$ <u>220,000</u>	G																												
B	Sewage Disposal (Please attach Sewer or Septic Application). Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Connection Fee \$ <u>3,236</u> Date Paid: <u>11/26/12</u> Proposed New Bedrooms: <u>3</u> Existing Bedrooms <u>1</u> <small>(house = 2 bedrooms; Accessory Apt = 1 bedroom)</small>	Check box(es) which describe proposed use or construction (circle choice in parenthesis). N = New A = Addition R = Remodel Residential: Single Family w/ Accessory <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Two-family (duplex)(other) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Multi-family <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Condominium / Townhouse <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Mobile home <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Inclusions or Additions: Garage (attached)(detached) <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Porch (enclosed)(open) <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Deck <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Pool (in) (above) ground <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Shed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Barn (residential) (agriculture) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Non-residential: Commercial / Industrial <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Stormwater: Stormwater <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Erosion Control <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other: Change in use <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Miscellaneous <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Renewal <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>																												
C	Water (Please attach Water Service Application). Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Fee \$ <u>2,352</u> Date Paid: <u>11/26/12</u>																													
D	Driveway (Please attach copy of approved Curbcut / Utility Application). Date of approval <u>1/1/12</u>																													
E	Stormwater <input type="checkbox"/> Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application. <input checked="" type="checkbox"/> Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.																													
F	Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet. (Instruction sheet available upon request.) <u>to be built pursuant to Planning Commission Approval 2001-40 (Attached) + other Amendments</u>																													
G	Signature of Owner <u>Brian Marcotte</u>	Office Use Only <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Fees:</th> <th>Type</th> <th>Amount</th> <th>Date Pd</th> </tr> </thead> <tbody> <tr> <td></td> <td>Permit</td> <td>\$ <u>550.00</u></td> <td><u>11/26/12</u></td> </tr> <tr> <td></td> <td>School</td> <td>\$</td> <td><u>1/1/12</u></td> </tr> <tr> <td></td> <td>Recreation</td> <td>\$</td> <td><u>1/1/12</u></td> </tr> <tr> <td></td> <td>Recording</td> <td>\$ <u>20.00</u></td> <td><u>11/26/12</u></td> </tr> <tr> <td></td> <td>Other</td> <td>\$ <u>175.00</u></td> <td><u>11/26/12</u></td> </tr> <tr> <td></td> <td>with path record</td> <td>\$ <u>4,900</u></td> <td><u>7-1-13</u></td> </tr> </tbody> </table> Building Permit Approved <input checked="" type="checkbox"/> Rejected <input type="checkbox"/> Date <u>12/12/12</u> Issued to: <u>Pinewood Dev. LLC</u> Zoning Administrator: <u>Thomas J. Kelly</u> Notes: <u>to be collected at time of C.O.</u> C.O. Required Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fees:	Type	Amount	Date Pd		Permit	\$ <u>550.00</u>	<u>11/26/12</u>		School	\$	<u>1/1/12</u>		Recreation	\$	<u>1/1/12</u>		Recording	\$ <u>20.00</u>	<u>11/26/12</u>		Other	\$ <u>175.00</u>	<u>11/26/12</u>		with path record	\$ <u>4,900</u>	<u>7-1-13</u>
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THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

Notice of Authorization

Under Vermont Construction General Permit 3-9020
For Low Risk Projects



Project Name: Pinewood Manor- Section H	Notice of Intent Number:3426-9020.R
Permittee Name: Pinewood Development, LLC	Date of Authorization: 8/20/2012
	Date of Expiration: 8/20/2014

The project listed above has received authorization under General Permit 3-9020 to discharge stormwater from the following construction activities: Construction of the remaining thirteen (13) residential lots and drives.

This authorization includes the following requirements:

1. Implementation of erosion prevention and sediment control practices required by the Low Risk Site Handbook for Erosion Prevention and Sediment Control.
2. All areas of disturbance must have temporary or final stabilization within **14 days** of the initial disturbance. After this time, all disturbed soil must be stabilized at the end of each work day. Between October 15 and April 15 all disturbed soil must be at the end of each work day. The following exceptions apply:
 - a. Stabilization is not required if work is to continue in the area within the next 24 hours and there is no precipitation forecast for the next 24 hours.
 - b. Stabilization is not required if the work is occurring in a self-contained excavation (i.e. no outlet) with a depth of 2 feet or greater (e.g. house foundation excavation, utility trenches).
3. No more than **2 acres** of land may be disturbed at any one time.
4. All Discharges of Stormwater must pass through at least 50 ft of vegetated buffer before reaching receiving waters.
5. Inspections shall be conducted at least once every (7) calendar days and within twenty-four (24) hours of the end of a storm event resulting in discharge of stormwater from construction site.
6. If there is a discharge of visibly discolored Stormwater from the construction site or from the construction site to waters of the State, the permittee shall take immediate corrective action.
7. If, after completing corrective action, there continues to be a discharge of sediment from the construction site to waters of the State, the permittee shall notify DEC by submitting a report within 72 hours of the discharge.

To request information on this authorization, or to report compliance concerns, please contact the Watershed Management Division at (802) 338-4835 or write to:

VT DEC, Watershed Management Division
103 South Main Street, Bldg 10 North
Waterbury, VT, 05671-0408

See next page for posting requirements

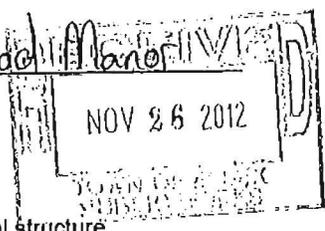
Town of Essex

Application for Sewer Service

Revised July 2007

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 24 Stonebrook Circle Development: Pinewood Manor
 Tax Map # 084 Tax Parcel 002 Tax Lot 001



Does hereby request a permit to install and connect a building sewer to
 serve 1* unit(s) Residential Commercial Industrial Structure
 * includes Accessory Unit

Installer / Contractor:
 Name: Wayne Russin Excavating
 Address: 810 Rte. 15 Underhill
 Phone: 899-3396
 Cell: 343-7271

Property Owner:
 Name: Pinewood Development, LLC
 Address: 57 River Rd. Unit 1003 Essex
 Phone: 878-4606
 Cell: 238-3538

The owner / agent agrees:

- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
- b) To install and maintain the private building sewer at no expense to the Town.
- c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
- d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: Brian Marcotte
 (Signature of Owner / Agent)

Date: 11-20-12

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE. DO NOT COMBINE WITH ZONING PERMIT FEE.

For Office Use Only

260 gallons / day x \$^{8.60} = \$ 2,236. + \$1,000 = \$ 3,236.

200 gpd single family
 60 gpd - accessory apt (AM)

Received by: [Signature] Date: 11-26-12

Approved by: [Signature] Date: 11-27-12 Letter Sent Finance Notified

Inspected by: _____ Date: _____ Tie Drawing Finance Notified

Master List Updated: Approved Inspected

Town of Essex
Application for Water Service

Revised July 2007

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 24 Stonebrook Circle Development: Pinewood Manor
Tax Map # 084 Tax Parcel 002 Tax Lot 001

Does hereby request a permit to initiate water service as noted below to

serve 1* unit(s) Residential Commercial Industrial structure

* includes Accessory Unit

Installer / Contractor:

Name: Wayne Russin Excavating
Address: 810 Rte. 15 Underhill
Phone: 899-3396
Cell: 343-7271

Property Owner:

Name: Pinewood Development, LLC
Address: 57 River Rd. Unit 1003 Essex
Phone: 878-4606
Cell: 238-3538

Firm Performing Main Line Tap:

Name: Wayne Russin Excavating
Address: _____
Phone: Same as above
Cell: _____



- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be responsible for payment of all bills rendered and for all water used by me, my tenants, successors in tenancy or in ownership, and all persons at above locations, unless and until proper notice is given to the Town Water Department of termination of service on a specific date. I also agree to abide by all rules and regulations established by the Essex Water Department.

Signed: Bruce J. Marcotte Date: 11-20-12

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT.
DO NOT COMBINE WITH ZONING PERMIT FEE.

All water services are subject to a service initiation fee as set by the Water/Sewer Fee Schedule adopted by the Selectboard. The following fee schedule shall apply to all municipal water connections.

FOR OFFICE USE ONLY:

260 gallons/day x \$ ~~4.50~~ ^{5.20} = \$ 1,352.⁰⁰ + \$1,000 = \$ 2,352.
*200gpd = single family
60gpd = accessory apt
AKM*

Connection Fee: \$ _____ Rcvd by: [Signature] Date: 11-26-12 Finance Notified

Approved by: AKM Date: 11-27-12 Letter Sent Finance Notified

Inspected by: _____ Date: _____ Tie Drawing Finance Notified

Meter Installed Date: _____

Master List Updated: Approved Inspected Metered



1469

Pinewood Development, LLC

Town of Essex Water & Sewer Dept.

Check Number: 1469
Check Date: Nov 21, 2012

Check Amount: \$5,588.00
Discount Taken Amount Paid
5,588.00

Item to be Paid - Description

Work in Progress



Pinewood Development, LLC
57 River Road, Unit 1003
Essex Jct., Vermont
(802) 878-4606 Fax (802) 288-9656



DATE
Nov 21, 2012

58-3/116

AMOUNT
\$ 5,588.00

Security features. Details on back.

PAY TO THE ORDER OF:

Five Thousand Five Hundred Eighty-Eight and 00/100 Dollars

Town of Essex Water & Sewer Dept.

Brian Mancette
AUTHORIZED SIGNATURE

1469



⑈001469⑈ ⑈01600033⑈ ⑈5241236654⑈



TOWN OF ESSEX VERMONT

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452
Fax: 878-1353 • E-mail: manager@essex.org • Website: www.essex.org

November 28, 2012

Pinewood Development, LLC
Attn: Mr. Brian Marcotte
57 River Road, Suite 1003
Essex Junction, VT 05452

Re: Water/ Sanitary Sewer Applications
24 Stonebrook Circle

Dear Mr. Marcotte:

The Town of Essex approves your application for water and sewer service to your building lot at 24 Stonebrook Circle. The lot is approved for a maximum of 260 GPD for both water and sewer.

As of the date of this letter, the current water operational charge is \$4.45/1000 gal. (or \$160.00 minimum) and the sewer operational charge is \$6.70/1000 gal. Both operational charges will be billed from the date of the actual physical connection to each municipal system.

Please be advised, all connections and service lines installed on your lot shall be inspected by a representative of the Town before backfilling. If service lines and connections are backfilled without inspection, the Town will not issue a Certificate of Occupancy until the service lines and connections are excavated and inspected by a representative of the Town.

If you have any questions, please feel free to call.

Sincerely,

Aaron K. Martin, P.E.
Utilities Director / Assistant Town Engineer

Cc: Community Development
Finance Department
File

S:\PWORKS\WATER - SEWER Connections\Approval Letters\24 Stone Brook Cir 11-28-12.doc

TOWN MANAGER	PARKS AND RECREATION	COMMUNITY DEVELOPMENT	PUBLIC WORKS	ASSESSOR	FINANCE	TOWN CLERK	LIBRARY	POLICE
878-1341	878-1342	878-1343	878-1344	878-1345	878-1359	879-0413	879-0313	878-8331

TO: Zoning Administration / Water/Sewer Bookkeeper

FROM: Public Works Department W/O # _____

The following service has been Approved: Permit # _____

Date: November 28, 2012

Name: Pinewood Development, LLC

Street: 24 Stonebrook Circle

Lot #: 084/002/001

Water Sewer Both

Number of Gallons: 260

Initials: AKM

**TOWN OF ESSEX, VERMONT
APPLICATION FOR CURB CUT / UTILITY PERMIT**

Pursuant to Title 19 V.S.A. Section 43. Application for curb cut and Utility Installation in Town Right-of-Way

All applications for curb cuts and utility installations shall be submitted to the Director of Public Works / Town Engineer for review. Applicants shall submit the information requested on this form and any additional information requested by the Director of Public Works / Town Engineer for a clear understanding of this application. The permit is issued under authority of the Town Manager in accordance with Section 601 of the Town Charter and 24 V.S.A. paragraph 1236 (2)

Application No. _____ / _____
Date

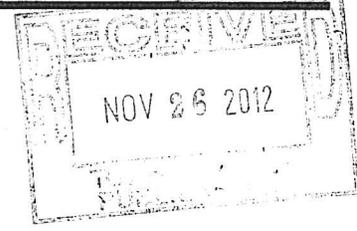
Property Address: 24 Stonebrook Circle

Owner Address: 57 River Rd. Unit 1003 Essex

Owner Name: Pinewood Development, LLC

Phone Number: (home) 878-1226 (work) 878-4606 (cell) 238-3538

Tax Map # 084 Tax Parcel 002 Tax Lot 001



Application is for: (check one)

A) New Curb Cut B) Utility Installation: Overhead Underground
PRE-EXISTING

Please use attached diagram to describe location and type of installation.

Comments be Director of Public Works / Town Engineer:

Culvert: Yes No Water Bar(s): Yes No

Culvert Diameter: (18 inch minimum) _____ Total length of Culvert: (30 foot minimum) _____

Signature of Owner:
Bryan Marcotte

*** FOR OFFICE USE ONLY ***

Fee Paid \$ _____

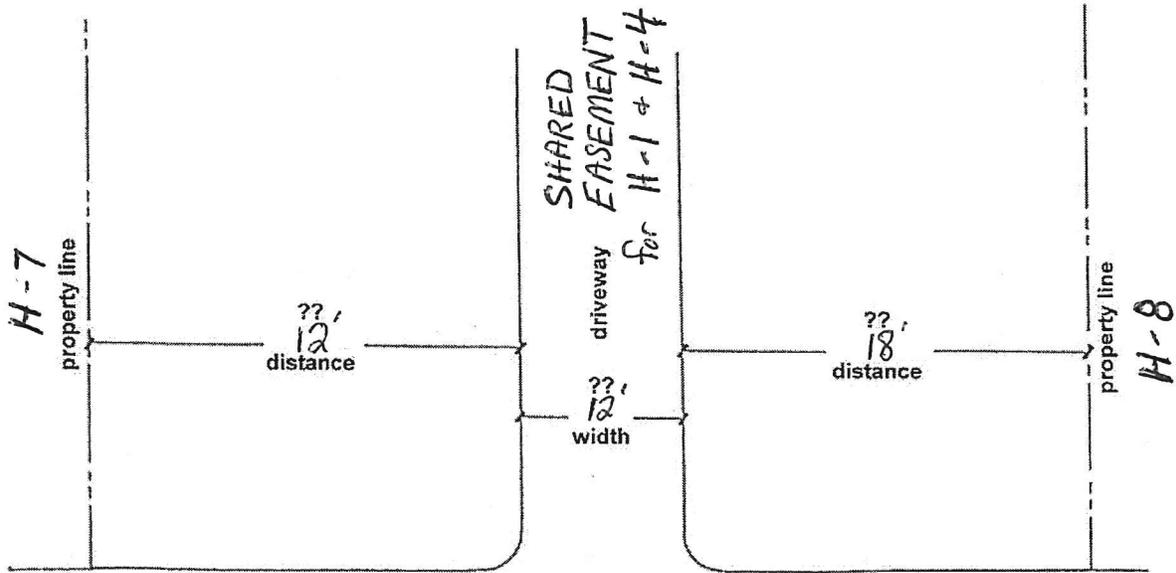
Approved Rejected 11-27-12

[Signature]
Per Authority of the Town Manager by the
Director of Public Works / Town Engineer

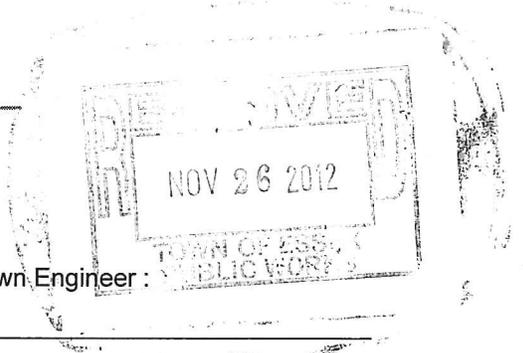
1. Culvert must be HIGH DENSITY POLYETHYLENE (HDPE) PIPE
2. Culvert will be purchased by the Applicant
3. Culvert will be purchased and installed by the applicant. The Town of Essex Department of Public Works will inspect.

Note: A MINIMUM OF 24 HOURS NOTICE IS REQUIRED PRIOR TO COMMENCEMENT OF CONSTRUCTION. WITHIN 24 HOURS OF COMPLETION, THE APPLICANT IS REQUIRED TO NOTIFY THE DIRECTOR OF PUBLIC WORKS / TOWN ENGINEER FOR INSPECTION PURPOSES.

NOV 28 2012



Stonebrook Circle
STREET NAME



Comments and / or special instructions from Director of Public Works / Town Engineer :

NOTE: A MINIMUM OF 24 HOURS IS REQUIRED PRIOR TO COMMENCEMENT OF CONSTRUCTION. WITHIN 24 HOURS OF COMPLETION, THE APPLICANT IS REQUIRED TO NOTIFY THE DIRECTOR OF PUBLIC WORKS / TOWN ENGINEER FOR INSPECTION PURPOSES.

X Dana X Greg X Sharon

State of Vermont
Department of Environmental Conservation
Drinking Water and Groundwater Protection Division

Agency of Natural Resources
[phone] 802-879-5656
[fax] 802-879-3871

Essex Regional Office
111 West Street
Essex Junction, VT 05452-4695
www.septic.vt.gov

24 Stonebrook *check it over*
Permit *shades*
apt
(state it does!)

July 2, 2013

Pinewood Manor, Inc. & BLMW
57 River Road, Unit 1003
Essex Jct. VT 05452

RE: WW-4-1806-3, Pinewood Manor, Section H amend WW-4-1806 to change Lot H1 from a four bedroom single family residence to a two bedroom single family residence with a one bedroom accessory apartment located at Stonebrook Circle in Essex, Vermont.

Dear Applicant:

We received your completed application for the above-referenced project on July 2, 2013, including a fee of \$180.00 paid by check #1576. Under the performance standards for this program, we will have a maximum of 30 days of "in-house" time to review your application. If we require further information from you to make a decision, the time until we receive it is not included in the in-house performance standards.

If you have any questions about the review process, or if you have not received a decision on your application within the 30 in-house days, please contact this office.

We have forwarded the information contained in your application to the Information Specialist for this region. A Project Review Sheet will be sent to you indicating other state agencies and departments you should contact regarding additional permits or approvals you may need under their programs. If you have not already done so, you should also check with town officials about any necessary town permits.

If you submitted your application electronically through eDEC, your consultant will need to upload any revisions and send an email to Ernestine Chevrier, James Sandberg and the reviewer notifying us that you have resubmitted information. This email should reference both the eDEC number and the WW number for the project.

For the Drinking Water and Groundwater Protection Division

Ernestine Chevrier
Ernestine Chevrier
Regional Office Coordinator

cc: Essex Planning Commission
Paul O'Leary/O'Leary-Burke Civil Associates

