

TOWN OF ESSEX, VERMONT
ZONING PERMIT APPLICATION
FOR PERMITTED HOME OCCUPATIONS

Appeal Period Expired: 7/1/15 Permit # 2015-101H
Date: 6/10/15 Application Fee: \$95 100
Applicant's Name and Address: Elizabeth and Todd Leggett
4 Sleepy Hollow Road Essex
Type of Home Occupation: Home Catering
Phone Numbers: Home: _____ Work: _____ Cell: 802-825-8935
Zoning District: AR Tax Map, Parcel, & Lot: 2 - 008 021 016

The undersigned hereby applies for permission to operate a Home Occupation pursuant to Section 4.9 of the Zoning Regulations.

Applicant's Signature Elizabeth Leggett

Approved on: 7/26/15 Denied on: / /

(See ~~attachment for~~ conditions of approval ~~or reasons for denial.~~) below

By: Sharon L. Kelley
Zoning Administrator

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within 15 days of permit issuance. Commencing construction or operations within this 15 day appeal period is prohibited by law.

This permit is valid as long as you continue your business at the location you applied for and you do not alter the use in which you applied for.

- * 1. Should the operation expand by allowing customers to pick-up the goods at the site, or if there is an increase in delivery trucks (other than occasional deliveries), the owner will be required to obtain approval through the Zoning Board.
 2. The landowner must continue to live on the premises for this approval to remain valid.
 3. The commercial kitchen shall be removed once the business closes.
- SK

Town of Essex

PERMITTED HOME OCCUPATION APPLICATION

- a) Fill out the attached questionnaire and pay application fee.
b) Provide floor plan of dwelling and indicate the square footage of the dwelling and area of home or accessory building to be used.
c) The Zoning Administrator may require additional information if needed to make a proper evaluation in a case by case basis.

PERMITTED HOME OCCUPATION QUESTIONNAIRE

GUIDELINES: Please fill out the information requested on this form. To help you with your application, attached you will find a copy of the Home Occupation Regulations (Section 4.9) from the Zoning Regulations. You application will be judged on this information can criteria plus any additional information required by the Zoning Administrator.

Date: 6/10/15 Zoning District: AR
Landowner's Name: Todd and Elizabeth Leggett
Applicant's Name: Elizabeth Leggett
Address of Home Occupation: 4 Sleepy Hollow Road
Name of Home Occupation: Home Caterer

I. TYPE OF USE

- 1. Nature of the Home Occupation Home Caterer
2. Does the Home Occupation include retail sales? [] Y [X] N
As the primary use? [] Y [X] N Secondary to other uses(s)? [] Y [X] N
3. Will the Home Occupation produce any objectionable noise, vibration, smoke, dust, electrical disturbance, odors, heat, or glare? Specify:
No - small amount of cooking and baking only

II. USE OF PROPERTY

- 1. Is the primary use of the property as a residence for the applicant? [X] Y [] N
2. Lot size: 4.13 Road Frontage: 281.65 ft.
3. Number of buildings on property: 1
Total finished square footage of home: 2016
4. Building(s) to be used: Existing? yes New?
5. Square footage of Home Occupation:
Inside House: Inside Other Bldgs: Outside:
Offices: 100 sq ft
Working Area: 200 sq ft
Storage: 100 sq ft

III. METHOD OF OPERATION

- 1. Number of employees: Family 2 Non-family _____
- 2. Hours of operation: 10 hours Days of Week: 2

IV. TRAFFIC AND PARKING

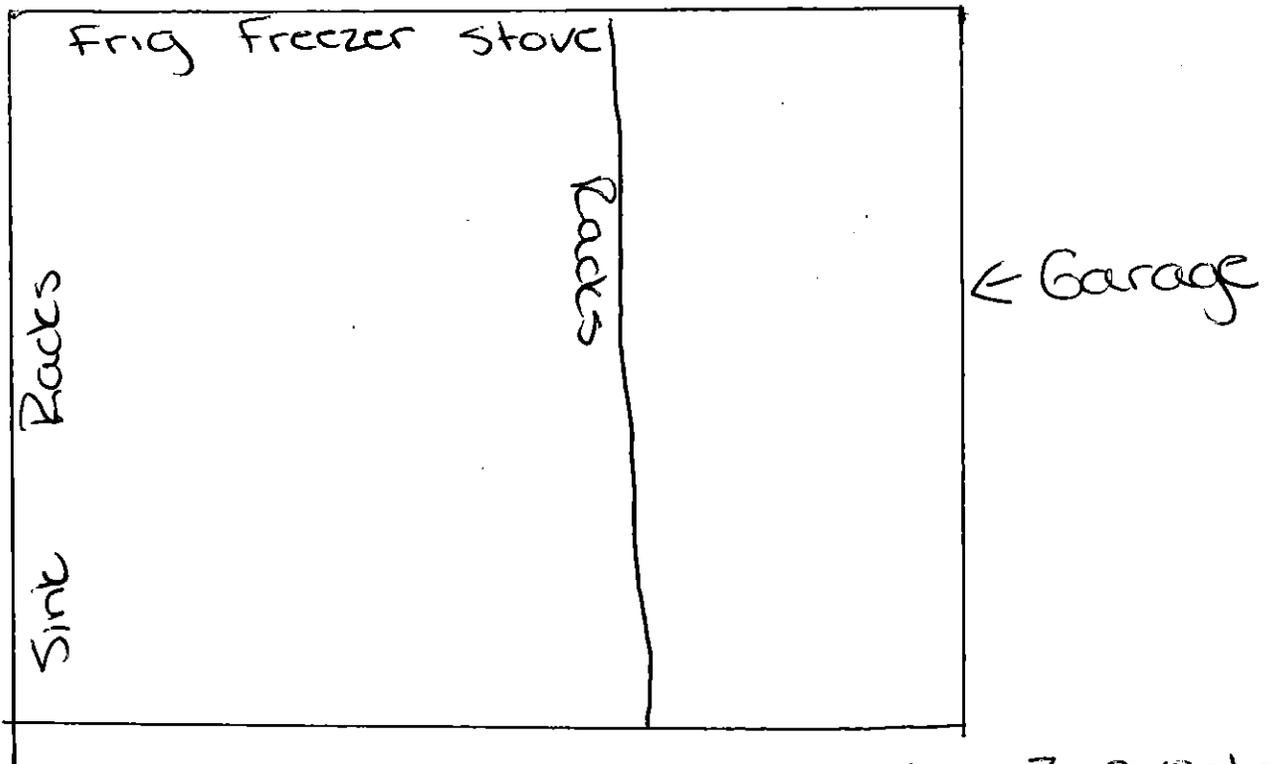
- 1. Projected traffic none Cars per day none Trucks per day none
- 2. Parking: Applicant's vehicle(s) stored outside: yes ①

V. SIGN

- 1. Is a sign being requested? Y N
If so, maximum permitted size is 3 square feet. Size: _____

VII. MAP

- 1. Neat ruler drawing showing size of building and floor plan indicating area to be used.
- 2. Submit photographs of all sides of the building.
- 3. Submit a brief narrative describing your business.



Small catering operation 1 to 2 events per month. no signs, business vehicle none myself doing most of the cooking + preparation on occasion my son may help with cooking. no sign or changes of any kind to existing structure no traffic space being used is less than 500 sq feet. no customers. owner septic and water.