

Appeal Period Expires 10/22/15  
 Zoning District B2

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
 www.essex.org

Application Date 10/6/15  
 Permit Number 2015-168

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. **You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).**

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: Sandra W MacLeod

**A** Parcel Account Numb. (Map-Parcel-Lot) 2-098-005-030  
 (found in Town Assessor's Office)  
 Property Address: 30 Steeplebush Rd Essex Vt VT  
 Owner: Sandra W MacLeod  
 Owner Address: 30 Steeplebush Rd. - EJ VT  
 Owner Phone: (work) --- (home) 802-879-0065  
 (cell) 802-578-8586 (Email) Sandi@music.com  
 Contractors name: Roy's Paving & Siding Phone: 802-879-2068  
 Cell: ---  
 Estimated Construction Dates: Start: 11/15/15 Completion: 11/15/15  
 Sq. Feet: --- Estimated Cost (labor & materials): \$ 1740.00

**B** Sewage Disposal (Please attach Sewer or Septic Application).  
 Public  Private  Connection Fee \$ --- Date Paid: \_\_\_/\_\_\_/\_\_\_  
 Proposed New Bedrooms: --- Existing Bedrooms ---

**C** Water (Please attach Water Service Application).  
 Public  Private  Fee \$ --- Date Paid: \_\_\_/\_\_\_/\_\_\_

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).  
 Date of approval \_\_\_/\_\_\_/\_\_\_ Existing

**E** Stormwater NA  
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.  
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F** Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

**G** Adding window  
 Signature of Tenant and Signature of Owner Sandra W MacLeod

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).  
 N = New A = Addition R = Remodel

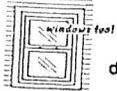
Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>50</u>	<u>10/6/15</u>
Recreation		\$ <u>---</u>	<u>___/___/___</u>
Recording		\$ <u>10</u>	<u>10/6/15</u>
Certificate of Occ		\$ <u>---</u>	<u>___/___/___</u>
Other		\$ <u>---</u>	<u>___/___/___</u>

**Building Permit**  
 Approved  Rejected  Date 10/7/15  
 Issued to: Sandra W. MacLeod  
 Zoning Administrator: Shirley L. Keller  
 Notes: energy code given  
 C.O. Required Yes  No

# Roy's Home Siding & Patio Rooms



d/b/a Roy's Siding & Patio Rooms  
d/b/a Roy's Home Siding  
d/b/a Roy's Seamless Gutters  
d/b/a Roy's Home Siding & Patio Rooms

3619 Roosevelt Highway, Suite 205  
Colchester, VT 05446-7269  
TEL 802-879-2068 • 1-800-698-3947 • FAX 802-879-3926  
E-mail: royspatiorooms@aol.com  
Web: www.royssiding-patiorooms.com

PROPOSAL SUBMITTED TO <u>Sue Tomlinson / Sandi Macleod</u>	PHONE (H) _____ (W) _____	DATE <u>10/5/15</u>
STREET <u>38 Steeplebush Rd / 30 Steeplebush Rd</u>	JOB NAME <u>Same</u>	
CITY STATE AND ZIP CODE <u>Essex VT 05452</u>	JOB LOCATION <u>Same</u>	

WE HEREBY SUBMIT THE FOLLOWING PROPOSAL WITH SPECIFICATIONS AS FOLLOWS:

Remove & dispose of all debris. Furnish & install a 2-lite Sliding Window. Includes cutting opening in exterior wall, installing new framing, exterior trim & new primed Colonial interior trim w/ deep sills. Window size to be 71/2" x 30". Window to be Seaway White Vinyl Encore Window w/ lowe glass & argon gas insulation for energy star rating.

TOTAL for all labor & Material \$ 1,740  
per window

In case of collection, contractee(s) agrees to pay costs of collection, including reasonable attorney fees. A finance charge of 1 1/2 % per month or an annual percentage rate of 18 % will be added on balances past due.

**The Proposee** hereby to furnish services - complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$ 1,740 per window)  
Payment due upon completion.

Other: \_\_\_\_\_

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully insured.

**Roy's Home Improvements, Inc.**

BY [Signature]  
Its authorized agent

Note: This proposal may be withdrawn by us if not accepted within 45 days.

**Acceptance of Contract** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction.**

### NOTICE OF CANCELLATION:

You may cancel this transaction, without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 business days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be canceled.

If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of your notice of cancellation, you may retain or dispose of the goods without further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram, to Roy's Home Improvements, Inc. at 3619 Roosevelt Hwy., Ste. 205, Colchester, VT 05446-7269,

not later than midnight of \_\_\_\_\_  
(date, 3 business days after transaction)

I hereby cancel this transaction.

\_\_\_\_\_  
(date) (buyer's signature)



***STEEPLEBUSH OWNERS  
ASSOCIATION, INC. (SOAI)***

38 Steeplebush Road, Essex Junction, Vermont 05452

**Date: October 5, 2015**

Sandi MacLeod  
30 Steeplebush Road  
Essex Jct., VT 05452

Dear Ms. MacLeod,

The Board of Directors has reviewed and hereby approves your request to install a white vinyl 2-light sliding window on the South wall of your study/office room.

It shall be understood and agreed that the owner of record of 30 Steeplebush Road shall be responsible for all maintenance, repair and replacement of the window and any associated components in perpetuity. Further, the cost of any maintenance, repair or replacement to the Unit, Limited Common Elements or Common Elements arising from, caused by, or associated with the window shall be the responsibility of the Unit Owner in perpetuity. The Association shall maintain, repair or replace as necessary, the trim around the window in perpetuity, after installation.

Sincerely,

*Sandi MacLeod Secretary*  
Board of Directors  
SOAI



Already Existing  
↗

↘ To Be Added

71 1/2

30



DISTRIBUTOR: WINDOWS AND DOORS BY BROWNELL  
JOB NAME: TOMLINSON PROJECT  
DATE: 09/15/2015  
DRAWN BY: GREG ROCK  
SCALE: AS NOTED ON DRAWING

JOB #:  
2062  
SHEET  
1 OF 1