

Appeal Period Expires 2/24/20  
 Zoning District CTR/BDC

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
 (Building Permit)

Application Date 1/1  
 Permit Number 2022-10

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.

X Signed: Kevin Collins RJK/RYS

**A** Parcel Account Numb. (Map-Parcel-Lot) 2-058-044-000

Property Address: 123 Center Road

Owner: Katherine S Reynolds Family Trust

Owner Address: 88 Park Street Essex

Owner Phone: (work) \_\_\_\_\_ (home) \_\_\_\_\_  
 (cell) \_\_\_\_\_ (Email) \_\_\_\_\_

Tenants name: Kevin Collins Phone: 999-2336  
(Inside Out Uph.) Cell: \_\_\_\_\_

Estimated Construction Dates: Start: 2/9/22 Completion: 2/9/22

Sq. Feet: \_\_\_\_\_ Estimated Cost (labor & materials): \$ 5000

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

**Residential:**

Single Family	N	A	R
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Inclusions or Additions:**

Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Non-residential:**

Commercial / Industrial

Stormwater: interior renovations

Stormwater

Erosion Control

**Other:**

Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B** Sewage Disposal (Please attach Sewer or Septic Application).

Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid: 1/1

Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms \_\_\_\_\_

**C** Water (Please attach Water Service Application).

Public  Well  Fee \$ \_\_\_\_\_ Date Paid: 1/1

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).

Date of approval 1/1 existing

**E** Stormwater

Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F** Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

**G** Powell's Place (former restaurant)  
 Gut, remove bar/kitchen, new walls to be used as storage for upstky unit + meet customers to select fabric

Signature of Tenant and Signature of Owner: Kevin Collins

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>100</u>	<u>2/9/22</u>
Recreation		\$ _____	<u>1/1</u>
Recording		\$ <u>15</u>	<u>1/1</u>
Certificate of Occ		\$ _____	<u>1/1</u>
Other		\$ _____	<u>1/1</u>

**Building Permit**

Approved  Rejected  Date 2/9/22

Issued to: Katherine Reynolds Family Trust

Zoning Administrator: Shawn L. Kelley

Notes: Additional work to exceed \$1K will go forward from this point on (no pay later)

C.O. Required  Yes  No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

## Sharon Kelley

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**From:** Kevin Collins <visitinsideout@gmail.com>  
**Sent:** Wednesday, February 9, 2022 11:05 AM  
**To:** Sharon Kelley  
**Subject:** Re: 123 Center Rd

**Warning:** This email originated from **OUTSIDE** our organization. **STOP & CONSIDER** before responding, clicking on links, or opening attachments.

Hello, looks like my work is going to exceed the 1000 threshold so I would like to apply for a necessary permit. Additionally, i wonder if i could Request use of center zoning district to include caretaker apartment. Any help you have for me on these would be greatly appreciated. I will stop by today to fill out the paperwork. Thanks again.

On Tue, Feb 8, 2022, 4:35 PM Sharon Kelley <[skelley@essex.org](mailto:skelley@essex.org)> wrote: