

Appeal Period Expires 4/15/22  
 Zoning District I 1

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
 (Building Permit)

Application Date 1/1  
 Permit Number 2022-32

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.

*[Signature]* X Signed: *[Signature]*

**A** Parcel Account Numb. (Map-Parcel-Lot) 2-046-009-000  
 Property Address: 4 Lurette Dr AKA 0/1201 <sup>Green</sup> Avenue  
 Owner: William Parkinson (MLI Construction, Inc)  
 Owner Address: PO Box 40 Hinesburg VT 05401  
 Owner Phone: (work) 802 238 8001 (home) 802 482 3113  
 (cell) \_\_\_\_\_ (Email) william@parkinsonbooks.com  
 Tenants name: Albert + Sarah Clark Phone: 802 310 4453  
 Cell: 802 310 8439  
 Estimated Construction Dates: Start: 4/1/22 Completion: 5/1/22  
 Sq. Feet: ~9,600 Estimated Cost (labor & materials): \$ 1,000

**B** Sewage Disposal (Please attach Sewer or Septic Application).  
 Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid: 1/1  
 Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms Existing

**C** Water (Please attach Water Service Application).  
 Public  Well  Fee \$ \_\_\_\_\_ Date Paid: 1/1  
Existing

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).  
 Date of approval 1/1 Existing

**E** Stormwater  
 Project disturbs an area greater than or equal to 1 acre - Erosion Control Permit Required. Attach completed permit application.  
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre - Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.  
N/A

**F** Diagram - Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

**G** see attached + note on email  
*[Signature]*  
 Signature of Tenant and Signature of Owner *[Signature]*

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).  
 N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Inclusions or Additions:</b>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Non-residential:</b>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Stormwater:</b>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other:</b>			
Change-in use permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*indoor cultivation*

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ 150	1/1
Recreation		\$	3/31/22
Recording		\$ 30	3/31/22
Certificate of Occ		\$ 100	1/1
Other		\$	1/1

Approved  Rejected  Date 3/31/22  
 Issued to: MLI Construction Inc  
 Zoning Administrator: [Signature]  
 Notes: see other side  
 C.O. Required Yes  No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

3-31-2022

\* NOTE: This permit is approved for the allowance of Albert + Sarah Clark to operate an indoor cultivation use. It is noted that approximately 4 weeks a year there will be an additional 4 employees to assist with processing/cutting/packaging.

\* needs a water meter S.K., Z.A.

F Diagram - Provide diagram here and include all setbacks

## Sharon Kelley

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**From:** Albert Clark <albertbclarkiv@gmail.com>  
**Sent:** Thursday, March 31, 2022 10:01 AM  
**To:** Sharon Kelley  
**Subject:** Bulleted List  
**Attachments:** Waiver Provisions for Tier 1 Cultivators.docx

⚠: This email originated from **OUTSIDE** our organization. **STOP & CONSIDER** before responding, clicking on links, or opening attachments.

In addition to the list of exemptions from the Board.

- Trucks/visitors: There will only be one vehicle parked at the facility regularly; in the future, a co-locator may be found to share the space with. At which the above needs would be doubled likely: (up to) 4 parking spots used regularly, with double frequency of picks and deliveries. Deliveries/pick ups will occur approximately every 10 weeks in a small truck or large van, similar to an armored truck used to transport money. (i.e GARDA, LOOMIS, BRINKS, etc.)
- Fit/ups: No signs, lights, or other decorative exterior items will be erected on the premises. Requirement to meet CBES standards (insulation and lighting).
- Odor: Ventilation with charcoal/carbon filters will regulate the smell and prevent it from escaping the building. There will be standalone filtering and/or air-purifying equipment placed strategically throughout the facility to clean the air internally and externally. Exhaust ports that exchange air between indoor and outdoor will have 2 filters used to ensure odor control.
- Hours of occupied use- Everyday 8am-9pm (estimate)

*this will need a re-review*

Albert

This message contains confidential information and is intended only for the individual(s) addressed in the message. If you aren't the named addressee, you should not disseminate, distribute, or copy this e-mail. If you aren't the intended recipient, you are notified that disclosing, distributing, or copying this e-mail is strictly prohibited.

# Air Quality Program

When it comes to cannabis cultivation, an effective and proactive Air Quality program is essential. Plant health can be affected by many factors, considerably the most important to recognize is air quality. Plants breathe and perspire much like humans and other living beings. Therefore offering them top quality air is a priority to produce the healthiest and highest quality product. There is also a level of discretion that must be maintained for the facility and the plants. When grown in large volumes, cannabis creates a pungent aroma. The aroma itself is not a serious hazard to health but can be a nuisance to certain individuals who may have a reaction(coughing, irritation, sensations etc). When air quality is left unmanaged, the air could pose an increased health risk, capable of transferring air-borne mold spores and other microbiological organisms that cause illness. Temperature and Humidity will be addressed and managed with our VPD tracking program.

Our program will involve scheduled, routine preventative maintenance of equipment relating to air quality, specifically towards the installation and replacement of charcoal activated/carbon filters. There will be standalone filtering and/or air-purifying equipment placed strategically throughout the facility to clean the air internally. Any intake fans installed will have a filter capable of removing dust pollen and other contaminants. Exhaust fans releasing air to the outside will be treated more critically. Both ports(intake and exhaust) of the fan will have charcoal/carbon filters attached. Powerful fan(s) will be required to compensate for the flow rate loss that comes from attaching filters.

The program will evolve as time continues and, when financially capable, UVC air-purifying lights will be fixed on several pieces of HVAC equipment helping to purify the air as it is in motion. Before and after the installation of such equipment, we would like to track the efficacy of the program by implementing an air plating process. Once started, the air plating process would be done on a monthly basis and tracked in our spreadsheet. The air would be tested for SPC/APC and Mold. Other testing is possible and still to be determined. Other equipment is likely to be trialed and tested to satisfy our standards.

Tier 1 indoor cultivators, tier 1 outdoor cultivators, and tier 1 mixed cultivators are not required to comply with the requirements of the following subsections of this rule:

All applicants are exempt from submitting the following:

#### Rule 1

- (a) 1.4.2(g); a description of any criminal action against an applicant, principal, or person who controls an applicant in any jurisdiction that resulted in a conviction, guilty plea, plea of nolo contendere or admission to sufficient facts;
- (b) 1.4.2(h); a description of any civil action that was commenced or resolved in the preceding 10 years in any jurisdiction in which the applicant, principal, or person who controls an applicant is or was a named party;
- (c) 1.4.4(a); submit a contingency and continuity plan that addresses the dispersal or disposal of inventory in the event of an abrupt closure;
- (d) 1.4.4(b); submit a timeline for beginning operations of the Cannabis Establishment;
- (e) 1.4.4(c); attest that they will comply with applicable municipal ordinances; and
- (f) 1.4.4(e); an overview of positions and staffing levels;
- (g) 1.4.4(f); an overview of general roles and responsibilities of staff;
- (h) 1.4.4(g); an overview of the management structure; and
- (i) 1.4.4(h); employee hiring and training plan, including safety training.
- (j) 1.4.5(b); documentation of bond or escrow for cessation of operation of a Cannabis Establishment costs in an amount to be determined by Board guidance;
- (k) 1.5.2(a), if the cultivation establishment will be a home occupancy business; and
- (l) 1.5.2(b), if the cultivation establishment will be a home occupancy business.

#### Rule 2

- (a) 2.2.1(l); standard operating procedures manuals; and
- (b) 2.2.4(a); develop safe and sanitary handling procedures for all products;

(c) 2.2.4(b); provide regular training on health, safety, and sanitation procedures;

(d) 2.2.4(c); ensure that employees follow procedures;

(e) 2.2.5(b)(i); ) General Employee Training: within 60 days of hire and annually after that, employees of Cannabis Establishments must complete trainings regarding the following topics: the Cannabis Establishment's operating, security, health, safety, and sanitary procedures;

(f) 2.2.5(b)(v); General Employee Training: within 60 days of hire and annually after that, employees of Cannabis Establishments must complete trainings regarding the following topics: cash handling;

(g) 2.2.7(j); To the extent possible, individuals transporting Cannabis or Cannabis Products must stay with their vehicles while transporting Cannabis or Cannabis Products. Where Cannabis Licensed Agents have the option to stay with their vehicle, they must choose that option. Except for the entry and exit of those transporting the Cannabis or Cannabis Product, vehicles must be locked and secured.

(h) 2.3.2(g); A safety protocol must be established by license holder before allowing visitors.

(i) 2.5.3, provided that only home occupancy businesses are exempted from the provisions of this section;

(j) 2.5.6(b); License holders must annually update and submit to the Board written operating procedures regarding equipment maintenance, calibration and proper operation, for all major energy equipment, including, but not limited to, horticultural lighting, HVAC systems, and dehumidification systems.

(k) 2.5.6(c) License holders must annually assess and report to the Board on opportunities to reduce energy



*State of Vermont*

## **Vermont Cannabis Control Board**

HEREBY CERTIFIES THAT

**Duke's Diesel LLP**

The requirements have been fulfilled and therefore this license has been endorsed by the Cannabis Control Board Chair

**Licensed Small Cultivator Cannabis Establishment**

License No. SCLT0013

Issued: 06/20/22

Expired: 06/20/23

*THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW*



THIS IS TO CERTIFY THAT

**Sarah Clark**

Is authorized by the Vermont Cannabis Control Board in accordance with provisions of State of Vermont

License Number SCLT0013-01	License Type Licensed Small Cultivator Cannabis Establishment
Issue Date 06/20/2022	Expiration Date 06/20/2023

The bearer is prohibited by law from using this identification card to give the impression that they are in any way connected with a government agency

Signature of holder



THIS IS TO CERTIFY THAT

**Albert Clark**

Is authorized by the Vermont Cannabis Control Board in accordance with provisions of State of Vermont

License Number SCL10013-02	License Type Licensed Small Cultivator Cannabis Establishment
Issue Date 06/20/2022	Expiration Date 06/20/2023

The bearer is prohibited by law from using this identification card to give the impression that they are in any way connected with a government agency

Signature of holder