

Appeal Period Expires <u>9.13.22</u> Zoning District <u>B1</u>	<b>Town of Essex, Vermont</b> <b>Application for Zoning Permit</b> (Building Permit)	Application Date <u>1/1</u> Permit Number <u>2022-127</u>
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- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
  - Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
  - Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
  - Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
  - Provide a diagram showing proposal and any easements, well or septic locations, etc.
- SIGN HERE:** Mallory Charland

**A**

Parcel Account Num. (Map-Parcel-Lot) 2- 047-012-834

Property Address : 1 Marketplace, Unit 21, Essex Jct VT 05452

Owner: THU Chau Chau, THU H

Owner Address: 94 Kathleen Ln. Colchester VT

Owner Phone: (work) \_\_\_\_\_ (home) \_\_\_\_\_  
 (cell) \_\_\_\_\_ (Email) \_\_\_\_\_

Tenants name: Charlotte Case, LLC Phone: 802-999-3521 Cell: \_\_\_\_\_

Estimated Construction Dates: Start: 9.14.22 Completion: 10.30.22

Sq. Feet: 0 Estimated Cost (labor & materials): \$ 0

**B**

**Sewage Disposal** (Please attach Sewer or Septic Application).

Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid: 1/1

Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms \_\_\_\_\_

**C**

**Water** (Please attach Water Service Application).

Public  Well  Fee \$ \_\_\_\_\_ Date Paid: 1/1

**D**

**Driveway** (Please attach copy of approved Curbcut / Utility Application).

Date of approval 1/1 Existing

**E**

**Stormwater**

Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application. N/A

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F**

**Diagram** – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

**G**

Signature of Tenant and Signature of Owner Mallory Charland

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

<b>Residential:</b>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Inclusions or Additions:</b>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Non-residential:</b>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Stormwater:</b>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other:</b>			
Change in use <u>Retail store</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>150</u>	<u>1/1</u>
Recreation		\$ _____	<u>8/29/22</u>
Recording		\$ <u>30</u>	<u>1/1</u>
Certificate of Occ		\$ <u>100</u>	<u>1/1</u>
Other		\$ _____	<u>1/1</u>

**Building Permit**

Approved  Rejected  Date 8.29.22

Issued to: THU Chau, THU H

Zoning Administrator: Sharon Kelley

Notes: \_\_\_\_\_

C.O. Required Yes  No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE**  
**RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

## Charlotte Case LLC

Charlotte Case LLC is currently an online boutique selling women's clothing and accessories. The company is unique in its affordable pricing and wide demographics in customer interest. In Vermont, there are few affordable boutiques which further makes Charlotte Case unique and accessible for the in-person market and model. We also place heavy value on contributing a percentage of profits to cancer research. Charlotte Case is named after our late grandmother who passed away from breast and ovarian cancer. With this value, we hope to have a foundation for cancer research in the name of our grandmother in the future.

Charlotte Case Boutique has a target population of individuals who identify as female or have female conforming gender norms between the ages of 14 and 40. Customers receive benefits from Charlotte Case such as educational blog postings, videos, and marketing, as well as affordable high-quality clothing and accessories. Charlotte Case Boutique also fosters a close-knit customer and brand community.

We anticipate having roughly 30 customers coming to our location per day. We plan to have approximately 3 employees total, but most often there will only be two people working in the store on any given day. Our anticipated open hours are 10:00am-6:00pm Monday-Saturday.

## Sharon Kelley

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**From:** Thu Chau <tchau5148@gmail.com>  
**Sent:** Tuesday, August 30, 2022 1:45 PM  
**To:** Sharon Kelley  
**Cc:** alcharland4@gmail.com  
**Subject:** Permit

CAUTION: This email originated from OUTSIDE our organization. STOP & CONSIDER before responding, clicking on links, or opening attachments.

Hi Sharon,

My name is Thu Chau and owner of unit 21 and I am writing to confirm and authorize Mallory and Anna Charland to conduct retail business in Unit 21 at 1 Market Place in Essex Junction. Please reach out to me if there are any questions or concerns.

Thank you,

Thu Chau

This message contains confidential information and is intended only for the individual(s) addressed in the message. If you aren't the named addressee, you should not disseminate, distribute, or copy this e-mail. If you aren't the intended recipient, you are notified that disclosing, distributing, or copying this e-mail is strictly prohibited.