

Appeal Period Expires 1/3/23
 Zoning District R2

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 1/1
 Permit Number 2022-180

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks. *819-2300 Dept. of Fire + Safety*
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: Ashley Lyon

A Parcel Account Num. (Map-Parcel-Lot) 2-057-044.000
 Property Address: 3A Sunset Drive
 Owner: Ashley Lyon
 Owner Address: 3A Sunset Drive Essex, VT 05452
 Owner Phone: (work) _____ (home) _____
 (cell) 802-881-1485 (Email) ashleylyon@gmail.com
 Tenants name: _____ Phone: _____
 Cell: _____
 Estimated Construction Dates: Start: 12/24/22 Completion: 1/1/23
 Sq. Feet: _____ Estimated Cost (labor & materials): \$45,000

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Acc. Exp.

B Sewage Disposal (Please attach Sewer or Septic Application).
 Public Septic Connection Fee \$ 636 Date Paid: 1/1
 Proposed New Bedrooms: 1 Existing Bedrooms (3 in existing house)
House to be connected to municipal sewer prior to addition of ADU.

C Water (Please attach Water Service Application).
 Public Well Fee \$ 604 Date Paid: 12/9/22
Existing house is connected to municipal water.

D Driveway (Please attach copy of approved Curbcut/ Utility Application).
 Date of approval 1/1 *EXISTING*

E Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G see attached
 Signature of Tenant and Signature of Owner Ashley Lyon

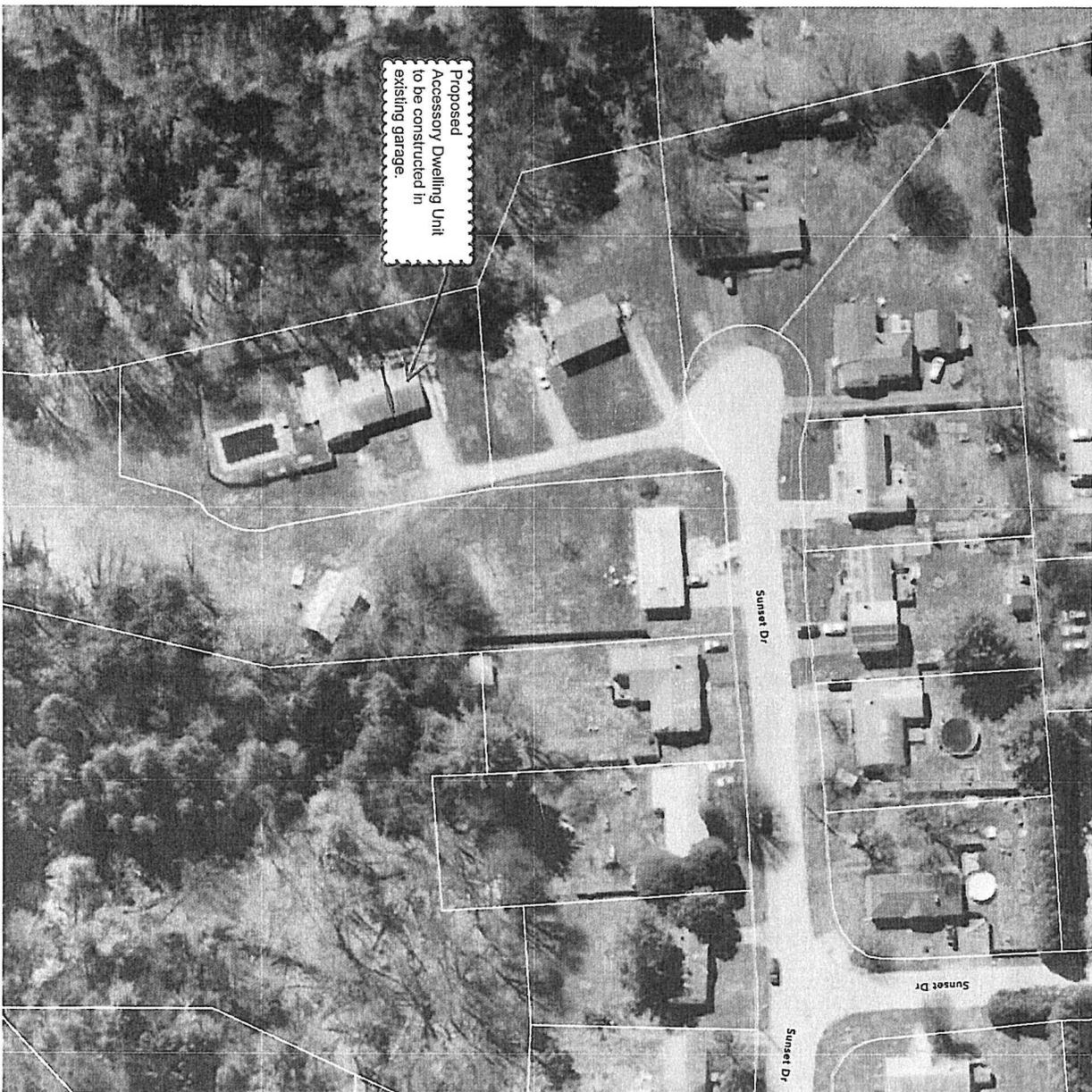
Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>75</u>	<u>1/1/23</u>
Recreation		\$ _____	<u>1/1/23</u>
Recording		\$ <u>30</u>	<u>1/1/23</u>
Certificate of Occ		\$ <u>100</u>	<u>1/1/23</u>
Other		\$ _____	<u>1/1/23</u>

Building Permit
 Approved Rejected Date 12/16/22
 Issued to: Ashley Lyon
 Zoning Administrator: Sharon Kelley
 Notes: _____
 C.O. Required Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

F Diagram – Provide diagram here and include all setbacks



2.P.2022-180

Town of Essex Application for Water Service

Revised May 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3A Sunset Drive Development: _____

Tax Map # 057 Tax Parcel 044 Tax Lot 000

Does hereby request a permit to initiate water service as noted below to

serve 1 unit(s) Residential Commercial Industrial structure

ACC. Apt.

Installer / Contractor:

Property Owner:

Name: Don Weston Excavating

Name: Ashley Lyon

Address: 349 Commerce Street Williston VT 05495

Address: 3A Sunset Drive Essex, VT 05452

Phone: 802-868-1566

Phone: _____

Cell: _____

Cell: _____

Firm Performing Main Line Tap:

Name: _____

Address: _____

Phone: _____

Cell: _____

- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation from the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be responsible for payment of all bills rendered and for all water used by me, my tenants, successors in tenancy or in ownership, and all persons at above locations, unless and until proper notice is given to the Town Water Department of termination of service on a specific date. I also agree to abide by all rules and regulations established by the Essex Water Department.

Signed: Abdul Lyon Date: 12-15-22

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT.
DO NOT COMBINE WITH ZONING PERMIT FEE.

All water services are subject to a service initiation fee as set by the Water/Sewer Fee Schedule adopted by the Selectboard. The following fee schedule shall apply to all municipal water connections.

FOR OFFICE USE ONLY:

60 gallons/day x \$ 5.90 = \$ 354 + (250⁰⁰ meter) X = \$ 604

Connection Fee: \$ 604. Rcvd by: JK Date: 12-9-22 Finance Notified

Approved by: David K... Date: 12-16-22 Letter Sent Finance Notified

Inspected by: _____ Date: _____ Tie Drawing Finance Notified

Meter Installed Date: _____

Master List Updated: Approved Inspected Metered

2. P. 2022-180

Town of Essex Application for Sewer Service

Revised May 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 3A Sunset Drive Development: _____

Tax Map # 0 5 7 Tax Parcel 0 4 4 Tax Lot 0 0 0

Does hereby request a permit to install and connect a building sewer to
serve 1 unit(s) Residential Commercial Industrial structure

<u>Installer / Contractor:</u>	<u>Property Owner:</u>
Name: <u>Don Weston Excavating</u>	Name: <u>Ashley Lyon</u>
Address: <u>349 Commerce Street Williston, VT 05495</u>	Address: <u>3A Sunset Drive Essex, VT 05452</u>
Phone: <u>802-860-1566</u>	Phone: _____
Cell: _____	Cell: _____

- The owner / agent agrees:
- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
 - b) To install and maintain the private building sewer at no expense to the Town.
 - c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
 - d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: Ashley Lyon Date: 12-06-22
 (Signature of Owner / Agent)

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE. DO NOT COMBINE WITH ZONING PERMIT FEE.

For Office Use Only
60 gallons / day x \$10.60 = \$ 636. + \$1,000 = \$ 1636.⁰⁰

Received by: SK Date: 12-9-22

Approved by: [Signature] Date: 12-16-22 Letter Sent Finance Notified

Inspected by: _____ Date: _____ Tie Drawing Finance Notified

Master List Updated: Approved Inspected

TOWN OF ESSEX WATER/SEWER HOOKUP FEES

DATE: 12/12/2022

MAP/PARCEL/LOT: 2 057 044 000

NAME: Ashley Lyon

LOCATION: 3A Sunset Drive

<u>G/L A/C #</u>	<u>A/C NAME</u>	<u>AMOUNT</u>
51-34821.000	Water hookup fees - regular	(33) <u>\$ 354.00</u>
	Other <u>Meter \$250</u>	<u>\$ 250.00</u>
		Total: <u>\$ 604.00</u>
51-35522.000	CAPITAL RESERVE - # of gallons <u>60</u> x \$10.60 = 636.00	(36) <u>\$ 636.000</u>
51-35521.000	SEWER CONNECTION FEE	(37) <u>0</u>
35501.000	Special Assessment Reason	
	TOTAL REC'D	<u>\$1,240.00</u>

ASHLEY M LYON 08-22
5 KANA LN
ESSEX, VT 05452

111
58-3/116
270

12-6-22 Date

Pay to the Order of Town of Essex \$ 1,240.00
One thousand two hundred forty and 00/100 Dollars

TD Bank
America's Most Convenient Bank®

 Photo Safe Deposit®
Details on back

Water +
For sewer service application

Ashley Lyon MP
0111

Hg

TD Bank, N.A.



**TOWN OF ESSEX
VERMONT**

81 MAIN STREET, ESSEX JUNCTION, VERMONT 05452
Fax: 878-1353 • E-mail: manager@essex.org • Website: www.essex.org

December 16, 2022

Ms. Ashley Lyon
3A Sunset Drive
Essex Junction, Vermont 05452

Re: 3 A Sunset Drive
Municipal Water and Sewer Allocation

Dear Ashley:

The Town of Essex has the capacity within its municipal water and sewer systems to accommodate the flow from the proposed accessory apartment located at the address referenced above. Prior to issuance of a zoning permit, the applicant must submit an application with appropriate fee to the Town of Essex.

If you have any questions, please feel free to call.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Martin".

Aaron K. Martin, P.E.
Public Works Director

Cc: Annie Costandi, P.E., Water Quality Director
Sharon Kelley, Zoning Administrator
File

TOWN OF ESSEX Application Date 12 / 05 / 2022
Outside the Village of Essex Junction
81 Main Street, Essex Junction, VT 05452 (802) 878-1344 www.essex.org

WASTEWATER ALLOCATION PERMIT APPLICATION

Applicant Name Ashley Lyon Property Street Address for Allocation 3A Sunset Drive
Project Name/Description ~~Twinecraft Skincare - SERR manufacturing facility~~ 3A Sunset Drive / House + Accessory Unit
Parcel Account Number from tax maps (map- parcel-lot) 057 - 044 - 000
Mailing Address of Applicant 3A Sunset Drive, Essex, VT 05452
Applicant Contacts: Work Phone _____ Cell Phone ~~802-998-7544~~ 802-881-1485 e-mail ~~Jeff9576976@yahoo.com~~ ashley6lyon@gmail.com

REQUIRED INFORMATION FOR ALL WASTEWATER ALLOCATION APPLICATIONS:

- 1) Requested volume of wastewater (in gallons per day and equivalent user units) 60 gpd 0.3 EU
(Note: 1 EU equals 200gpd)
- 2) Documentation/calculations on the basis of the wastewater flow estimate, including information on the characteristics of the wastewater in cases other than normal domestic wastewater.
- 3) Certification by a Vermont licensed civil or environmental PE for developments generating more than 1000 gpd of estimated wastewater flow.
- 4) Documentation on the number of EU's for the requested parcel as identified on the current Wastewater Allocation Map
- 5) Supporting documentation on Town or State project approval and date of approval n/a

ADDITIONAL REQUIRED INFORMATION

Check One of the following:

- The permit application is for development on land area with designated allocation capacity equal to or less than 100% of the EU's identified for the parcel on the current Wastewater Allocation Map in categories C, D and E. *No additional information is required.*
- The permit application is for development on land area with designated capacity over 100% but less than 125% of the EU's identified for the parcel on the Feb 2011 allocation map in categories C, D and E. *Additional requirements must be met per Section 10.18.060 of the Wastewater Allocation Ordinance.*
- The permit application is for a) appeal of a Town Manager denial, b) the application is for more than 125% of the maximum number of EU's depicted on the current approved Wastewater Allocation Map, c) the application is for more than 125% of the previously approved sewer allocation for the property except in the case where the added E.U is less than 1 or d) the allocation is for category B. *Additional requirements must be met per Section 10.18.070 B of the Wastewater Allocation Ordinance.*

By signature, the Applicant(s) agrees that the information contained in this application and any related attachments is accurate to the best of his/her/their knowledge.

Ashley Lyon
Applicant's Signature

12-5-22
Date

(continued on reverse)

Town Portion of Permit

Permit Number 2022-03
 Applicant ASHLEY LYON
 Project Description 3A SUNSET DRIVE
HOUSE & ACCESSARY UNIT

Status of Project Approval:

- Sketch Plan approved by the Planning Commission
- Preliminary or Final Approval by the Planning Commission
- Act 250 or ANR Protection Division Approval with Town certification of capacity to serve
- Zoning Administrator approval for minor projects using municipal sewer
- Manager approval (if required)
- Selectboard approval (if required)
- Other (document)

Basis of Renewal Fee: see attached

Renewal Fee Schedule:

Year 1: Date of Wastewater Allocation Approval 12/16/22 Allocated Capacity 60 gpd *(TOTAL LOT 260 GPD)*
 Year 2: Renewal Date 12/16/23
 Year 3: Renewal Date 12/16/24

<u>Renewal fee must be paid before</u> <u>the start of year 4:</u>	<u>Fee Paid</u>	<u>Purchased</u> <u>Capacity</u>	<u>Total Purchased</u> <u>Capacity</u>
Year 4: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 5: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 6: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 7: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 8: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 9: Renewal Date _____	\$ _____	_____ gpd	_____ gpd
Year 10: Renewal Date _____	\$ _____	_____ gpd	_____ gpd

_____ Conditions of Approval (see attached documentation if relevant)

Approved

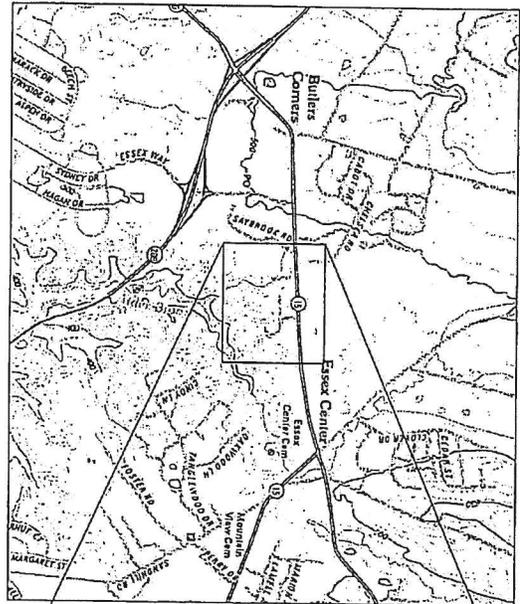
_____ Denied



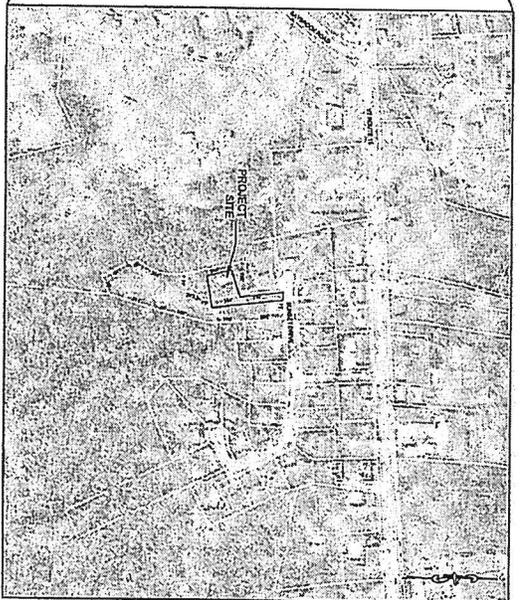
 Town Manager or Designated Representative

12/16/22
 Date

3A SUNSET DRIVE ESSEX, VERMONT NEW SEWER CONNECTION



LOCATION MAP
1" = 1000'



VICINITY MAP
1" = 200'

LEGEND

○	Center Point	1	2'-24"
○	Center Point	2	18"
○	Center Point	3	12"
○	Center Point	4	6"
○	Center Point	5	3"
○	Center Point	6	1.5"
○	Center Point	7	0.75"
○	Center Point	8	0.375"
○	Center Point	9	0.1875"
○	Center Point	10	0.09375"
○	Center Point	11	0.046875"
○	Center Point	12	0.0234375"
○	Center Point	13	0.01171875"
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DONALD L. HAMLIN CONSULTING ENGINEERS, INC.
136 Pearl Street, Essex Junction, VT 05452



NOVEMBER 17, 2022

SHEET INDEX
1 SITE PLAN

