

Appeal Period Expires 6/16/23
 Zoning District R2
Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)
 Application Date 05/30/23
 Permit Number 2023-83

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
 - Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
 - Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
 - Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
 - Provide a diagram showing proposal and any easements, well or septic locations, etc.
- SIGN HERE:** [Signature]

Parcel Account Numb. (Map-Parcel-Lot) 2-256-001-000
 Property Address: 37 Old Stage Road Essex Jct
 Owner: Essex Alliance Church
 Owner Address: same
 Owner Phone: (work) (802) 878-8213 ^{ext. 125} (home) _____
 (cell) (802) 782-0022 (Email) Hannah@essexalliance.org
 Tenants name: Hannah Luman Phone: _____
 event dates: 6/16/23 Cell: 6/16/23
 Estimated Construction Dates: Start: 7/21/23 Completion: 7/21/23
 Sq. Feet: _____ Estimated Cost (labor & materials): \$ 0

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: <u>Special events</u>			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous <u>6/16/23</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal <u>7/21/23</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B Sewage Disposal (Please attach Sewer or Septic Application).
 Public Septic Connection Fee \$ _____ Date Paid: ___/___/___
 Proposed New Bedrooms: _____ Existing Bedrooms _____

C Water (Please attach Water Service Application). N/A
 Public Well Fee \$ _____ Date Paid: ___/___/___

D Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval ___/___/___ existing

E Stormwater N/A
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G (see attached)
Traffic control shall be certified when in the road
 Signature of Tenant and Signature of Owner [Signature]

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>15</u>	<u>6/1/23</u>
Recreation		\$ <u>150</u>	<u>6/1/23</u>
Recording		\$ _____	___/___/___
Certificate of Occ		\$ _____	___/___/___
Other		\$ _____	___/___/___

Building Permit
 Approved Rejected Date 6/1/23
 Issued to: Essex Alliance Church
 Zoning Administrator: [Signature]
 Notes: _____

 C.O. Required Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

OLD STAKE ROAD

F Diagram - Provide diagram here and include all setbacks

FIELD / LAWN

PARKING

MAIN CHURCH BUILDING

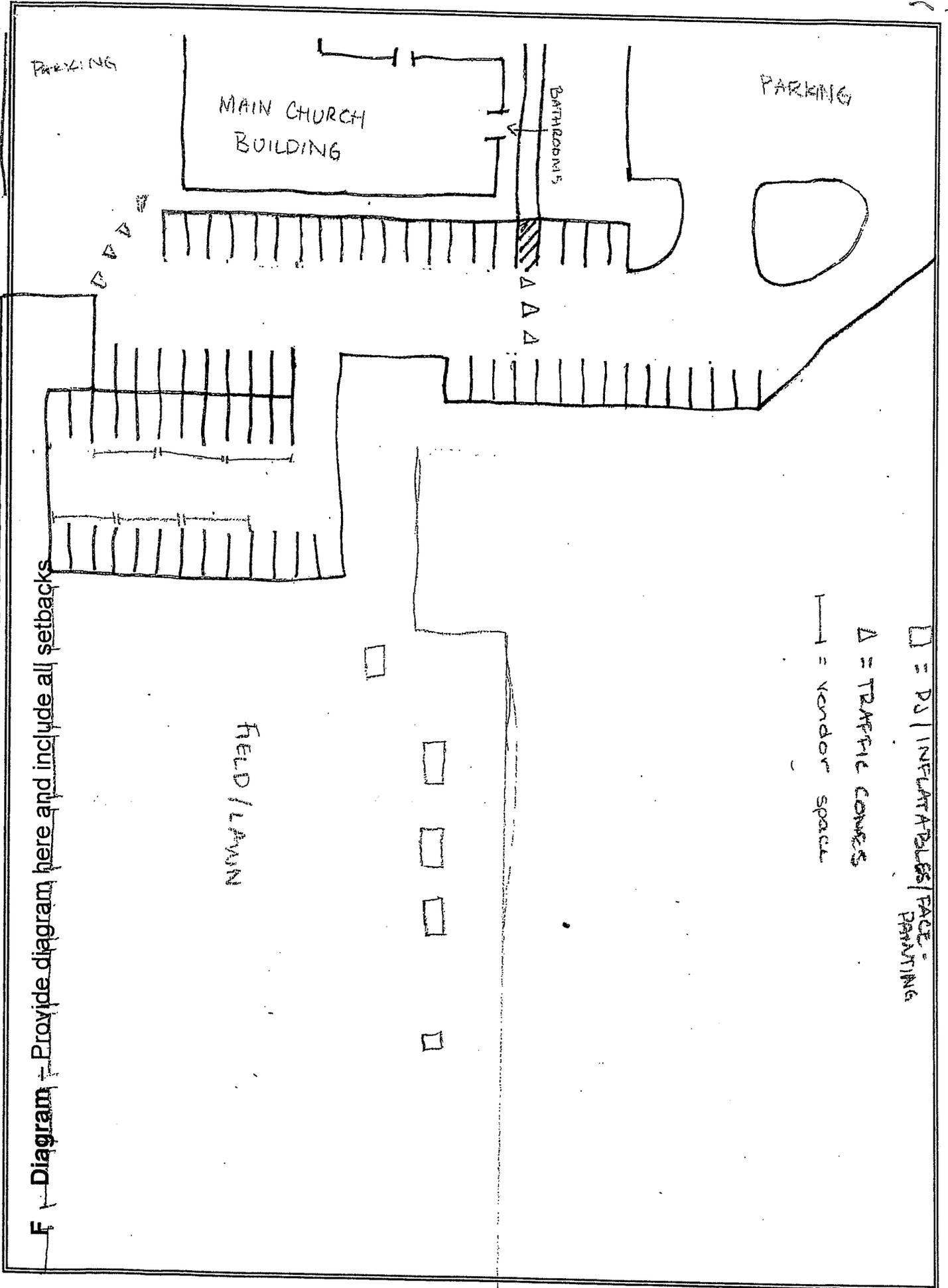
BATHROOMS

PARKING

□ = DJ / INFANTABLES / FACE PRINTING

△ = TRAFFIC CONES

— = VENDOR SPACE



Essex Alliance Church
37 Old Stage Road
Essex Jct, VT 05452
802-878-8213 ext 125
hannah@essexalliance.org

May 30, 2023

Food Truck Festival Events Narrative

To whom it may concern,

The purpose of this letter is to inform you of the details of two events we are proposing. We would like to host two Food Truck Festivals on Friday June 16th 2023 and Friday July 21st 2023 both from 5p.m. – 8:30p.m, with anticipated setup time starting at 8a.m. This is our fifth time hosting an event like this, but based on our weekly attendance and event history, we would estimate around 1500 people in and out throughout the afternoon / evening.

Our goal for these events is to provide a fun and easy atmosphere for our community, with a focus on families, while supporting local businesses. We intend to have Top Hat Entertainment there with DJ equipment with 3 of their inflatables, face painting and we hope for 10-15 food vendors. These events will take place in the field on Old Stage Road and Cabot Drive. Guest parking will be in our front, side, and back lots, along with Community Center lot, across from Peacham Lane, and across Old Stage Road at our Offices (also known as the Red House Building). We will hire traffic control, as well as provide our own staff to assist with guest parking and pedestrian crossings. If looking at the field from Old Stage Road: The DJ will be located in the back along the fence, along with 3 inflatables. Guests will be able to sit/eat on the lawn in the middle of the field with the vendors lining the sides and front perimeters of the field. This event will not vend any alcohol. In order for vendors to participate in these events, we will require proofs of Health Inspection and Insurance. Our main church building will be open for use of bathroom facilities. We have a regular security team in place (a group of current / former military, police, federal officials, etc.) that we will have in place at both events.

Sincerely,

Hannah Luman

Large Events & Outreach Coordinator

On behalf of Essex Alliance Church