

Appeal Period Expires 5/16/24
 Zoning District RPD-I

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 1/1
 Permit Number 2024-59

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: *[Signature]*

A Parcel Account Numb. (Map-Parcel-Lot) 2-072-003-015
 Property Address: 15 Corporate Dr, Bld 2
 Owner: CABRERA Properties LLC (Amy Cabrera)
 Owner Address: PO Box 255 Richmond VT 05477
 Owner Phone: (work) 802-264-9009 (Betsy) (Cell) 802-373-9351
 (Email) betsy@catnorth.com
 Tenants name: SAME Phone: _____
 (or contractor) Cell: _____
 Estimated Construction Dates: Start: 5/18/24 Completion: 12/124
 Sq. Feet: 4,338 SF Estimated Cost (labor & materials): \$ 200,000

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B Sewage Disposal (Please attach Sewer and/or State Septic Approval).
 Public Septic Connection Fee \$ 1,000 Date Paid: 1/1
 Proposed New Bedrooms: 1 Existing Bedrooms 1

C Water (Please attach Water Service Application if applicable). ^{+ 250.00 water meter}
 Public Well Fee \$ 1,000 Date Paid: 1/1

D Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval: 1/1/24 Existing

E Stormwater NA
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>4,200.</u>	<u>1/1/24</u>
Recreation		\$ _____	
Recording		\$ <u>30.-</u>	<u>5/1/24</u>
Certificate of Occ		\$ <u>100.</u>	
Other	water	\$ <u>2,000</u>	
	water meter	\$ <u>250.00</u>	
Building Permit			
Approved	<input checked="" type="checkbox"/>	Rejected <input type="checkbox"/>	Date <u>5/1/24</u>
Issued to:	<u>CABRERA Properties LLC</u>		
Zoning Administrator:	<u>Sharon Kelley</u>		
Notes:	_____		
C.O. Required	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

To be constructed pursuant to Planning Commission Approval issued on 5.27.21 (# 2021.15)
 Signature of Tenant and Signature of Owner *[Signature]*

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

Sharon Kelley

From: Sharon Kelley
Sent: Wednesday, May 1, 2024 2:51 PM
To: 'betsy@catnorth.com'
Cc: Sharon Kelley
Subject: 15 Corporate Dr
Attachments: Corporate Dr 15 Applicaton Form.pdf

Hi,

Please sign at top and bottom and return to me asap.

If my math is correct, you will get a refund of \$712.

My math is as follows: You previously paid \$2,292.00 (bldg. fee) + \$100.00 (Cert of Occ inspection) + \$30.00 (recording fees) totaling \$2,422.00.

New building: \$200,000.00 cost of construction x \$6.00 = \$1,200 + \$100 CO fee + \$30.00 recording fee + \$2,000.00 water/sewer hook up fees) + \$250.00 water meter totaling \$3,580.

You submitted a check in the amount of \$2,050.00 (yesterday). I will have you take that back and provide a new check in the amount of \$1,158.00, which represents the difference. (please check the math!)

Bring the signed application form and check in tomorrow and take the check you wrote yesterday back.

Please let me know when you will pop over.

SK

Sharon L. Kelley, Zoning Administrator & Health Officer
Town of Essex
81 Main Street
Essex Junction, Vermont 05452
(802) 878-1343 (work)
(802) 238-5303 (work cell)
skelley@essex.org (email)
www.essexvt.org (website)

Applied to
Water connection
fees 5/2/24

Zent

TOWN OF ESSEX WATER/SEWER HOOKUP FEES

DATE: 4-30-24
MAP/PARCEL/LOT: 2/072/003/015
NAME: CABRERA PROPERTIES
LOCATION: 15 CORPORATE DR

<u>G/L A/C #</u>	<u>A/C NAME</u>		<u>AMOUNT</u>
51-34821.000	Water hookup fees - regular	(33)	<u>1,000</u>
	Other <u>meter</u>		<u>250.-</u>
51-35522.000	CAPITAL RESERVE - # of gallons _____ x \$10.60 = <u> </u>	(36)	_____
51-35521.000	SEWER CONNECTION FEE	(37)	<u>1000.00</u>
35501.000	Special Assessment Reason		
		TOTAL REC'D	<u>2,250.-</u>

282024-59

Town of Essex Application for Sewer Service

Revised Dec 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 15 Corporate Dr. Development: _____

Tax Map # 072 Tax Parcel 003 Tax Lot 015

Does hereby request a permit to install and connect a building sewer to
serve 2 unit(s) Residential Commercial Industrial structure

Installer / Contractor:

Property Owner:

Name: Catamount North Construction

Name: Calvera Properties

Address: PO Box 255, Richmond VT

Address: 1640 Cochran Rd, Richmond VT

Email: andy@catnorth.com

Email: Wetsy@simpsoncabinetry.com

Phone: 802-343-2636

Phone: 802-373-9351

The owner / agent agrees:

- a) That all work shall be in accordance with the Town Sewer Ordinance, the Town Public Works Specifications, and all other pertinent ordinances or regulations of the Town of Essex.
- b) To install and maintain the private building sewer at no expense to the Town.
- c) To notify the Public Works Office twenty four hours prior to the start of construction for inspection purposes. No part of the sewer line may be covered until it has been inspected by the Town Representative.
- d) To pay the sewer charges (construction and operations) which are billed as set forth in the water/sewer fee schedule.

Signed: [Signature]
(Signature of Owner / Agent)

Date: 04-18-24

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT AND RETURN ALONG WITH APPLICATION TO THE COMMUNITY DEVELOPMENT OFFICE. DO NOT COMBINE WITH ZONING PERMIT FEE.

For Office Use Only

paid w/ original Bldg.
_____ gallons / day x \$10.60 = \$ 0 + \$1,000 = \$ 1,000.

Received by: [Signature]

Date: 4-30-24

Approved by: _____

Date: ___-___-___

Letter Sent Finance Notified

Inspected by: _____

Date: ___-___-___

Tie Drawing Finance Notified

Master List Updated:

Approved Inspected

Zoning Permit #
2024-59

Town of Essex
Application for Water Service

Revised May 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 15 Corporate Dr Development: _____

Tax Map # 072 Tax Parcel 003 Tax Lot 015

Does hereby request a permit to initiate water service as noted below to

serve 2 unit(s) Residential Commercial Industrial structure

Installer / Contractor:

Property Owner:

Name: Catamount North Construction

Name: Cabrera Properties

Address: PO Box 255 Richmond VT

Address: 1640 Cochran Rd, Richmond VT

Phone: 802-343-2636

Phone: 802-264-9009

Cell: 802-343-2636

Cell: 802-373-9351

Firm Performing Main Line Tap:

Name: Macy Services

Address: Northfield VT

Phone: 802-249-8172

Cell: _____

- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.

8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be responsible for payment of all bills rendered and for all water used by me, my tenants, successors in tenancy or in ownership, and all persons at above locations, unless and until proper notice is given to the Town Water Department of termination of service on a specific date. I also agree to abide by all rules and regulations established by the Essex Water Department.

Signed: [Signature] Date: 04-18-24

PLEASE MAKE CHECK PAYABLE TO TOWN OF ESSEX WATER AND SEWER DEPARTMENT.
DO NOT COMBINE WITH ZONING PERMIT FEE.

All water services are subject to a service initiation fee as set by the Water/Sewer Fee Schedule adopted by the Selectboard. The following fee schedule shall apply to all municipal water connections.

FOR OFFICE USE ONLY:
paid w/ original building
_____ gallons/day x \$ 5.90 = \$ 250. *meter* + \$1,000 = \$ 1,250.00

Connection Fee: \$ 1,000 Rcvd by: SK Date: 04-18-24 Finance Notified

Approved by: _____ Date: ____-____-____ Letter Sent Finance Notified

Inspected by: _____ Date: ____-____-____ Tie Drawing Finance Notified

Meter Installed Date: ____-____-____

Master List Updated: Approved Inspected Metered