

Revised

Appeal Period Expires 11/1/24  
Zoning District R2

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
(Building Permit)

Application Date 10/14/2024  
Permit Number 2024-195

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

**SIGN HERE:**

Parcel Account Numb. (Map-Parcel-Lot) 2- 031-032-000

Property Address: 10 Creek Rd. Essex VT 05452

Owner: Lisa B. Klinck / Eric M. Rice

Owner Address: 10 Creek Road Essex VT 05452

Owner Phone: (work) 802-734-3381 (Cell) 802-922-2365

(Email) lisaklinck@gmail.com mrrrice@gmail.com

Tenants name: Andrew Boutin Phone: \_\_\_\_\_

(or contractor) \_\_\_\_\_ Cell: \_\_\_\_\_

Estimated Construction Dates: Start: 08/14/2024 Completion: 11/15/2024

Sq. Feet: 336 Estimated Cost (labor & materials): \$ 120K

**Sewage Disposal** (Please attach Sewer and/or State Septic Approval).

Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid: \_\_\_/\_\_\_/\_\_\_

Proposed New Bedrooms: 1 Existing Bedrooms: 3  
See attached

**Water** (Please attach Water Service Application if applicable). N/A

Public  Well  Fee \$ \_\_\_\_\_ Date Paid: \_\_\_/\_\_\_/\_\_\_

**Driveway** (Please attach copy of approved Curbcut / Utility Application).

Date of approval: \_\_\_/\_\_\_/\_\_\_ N/A

**Stormwater** N/A

Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**Diagram** – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

Signature of Tenant and  
Signature of Owner

See attached  
[Signature]  
[Signature]

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

**N = New A = Addition R = Remodel**

Residential: (ADU) Attached N A R

Single Family

Two-family (duplex)(other)

Multi-family

Condominium / Townhouse

Mobile home

**Inclusions or Additions:**

Garage (attached) (detached)

Porch (enclosed) (open)

Deck

Pool (in) (above) ground

Shed

Barn (residential) (agriculture)

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>324.-</u>	
	<u>10/17/24 perm</u>		
Recreation		\$ _____	
	<u>10/17/24 perm</u>		
Recording		\$ <u>30.-</u>	
	<u>10/17/24 perm</u>		
Certificate of Occ		\$ <u>100</u>	
	<u>10/17/24 perm</u>		
Other		\$ _____	
	<u>1/1/</u>		

**Building Permit**

Approved  Rejected  Date 10/17/24

Issued to: Rice + Klinck

Zoning Administrator: [Signature]

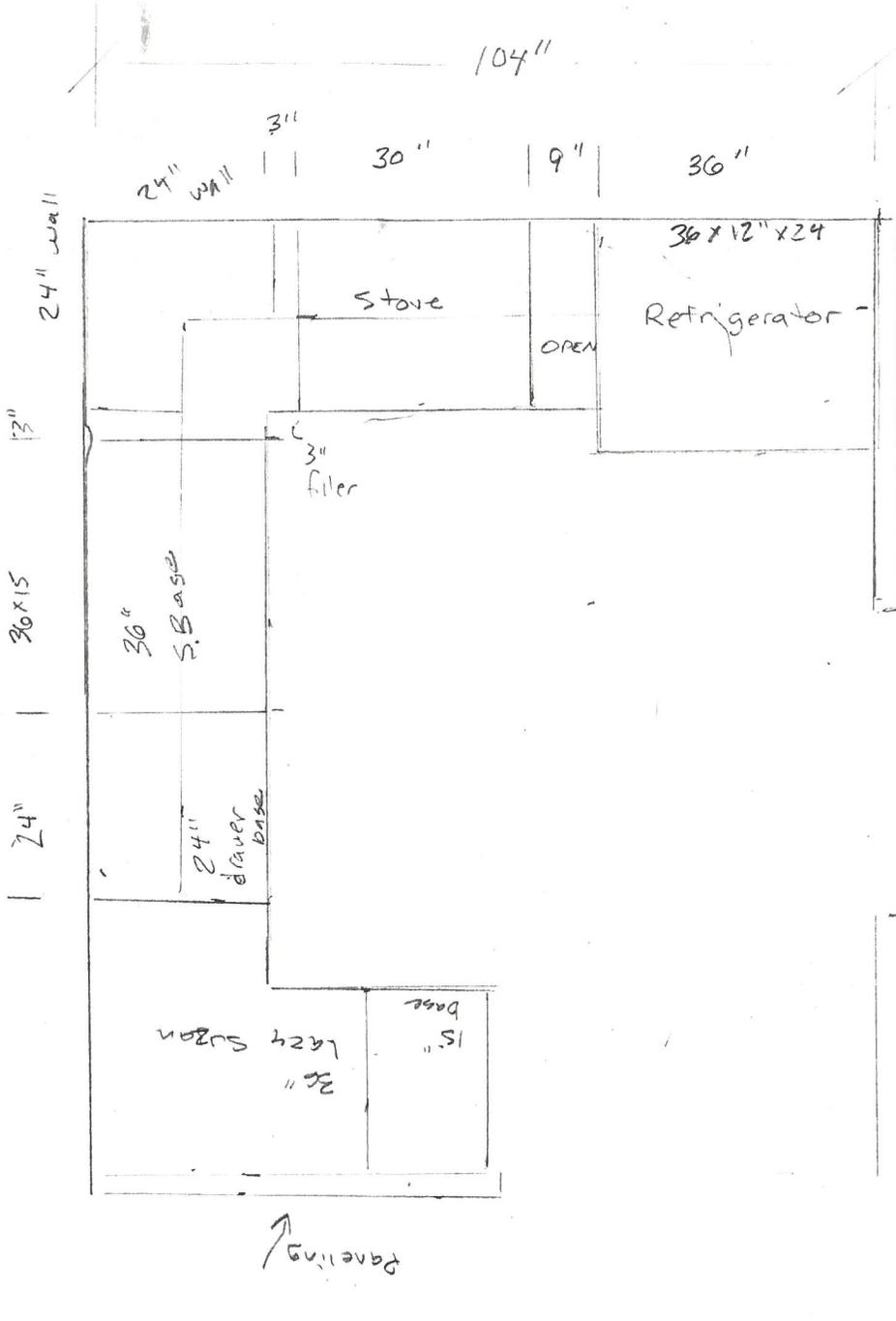
Notes: Occupancy inspection Required

02/13/17

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

Lisa Klincik  
802.734.3381

10/7/24  
Boutins Best - Contractor  
802.324-0930  
1/2" = 1'



W H  
Fridge 33x69.60  
x36, 10-d

Cabinets ☺  
Delivery  
Oct. 24th

Cabinet list

- W 24x30
- W 36x15 over sink

Corner 24x30

blind corner 24x30

4 ea 3" fillers

W 30x15 over stove

W 9x30

W 36x12x24 over fridge

B 15"

Lazy Susan 36"

D.B. 24" drawer base

S.B. 36" sink base

B, 9"

Plywood Cab.  
NOT PART. Bd.



Rick RiceVT &lt;mrrrice@gmail.com&gt;

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**FW: List of Licensed Designers**

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**Johnson-Terk, Denise** <Denise.Johnson-Terk@vermont.gov>  
To: "mrrrice@gmail.com" <mrrrice@gmail.com>

Thu, Oct 10, 2024 at 8:03 AM

Hi Eric.

My apologies, I missed an "R" in the email address when I sent this to you yesterday.

Please let me know if you receive it.

Regards.

Denise



**Denise Johnson-Terk, Environmental Analyst VI**

Vermont Department of Environmental Conservation

Drinking Water & Groundwater Protection Division Essex Regional Office

111 West Street | Essex Junction, VT 05452

802-249-6277

[denise.johnson-terk@vermont.gov](mailto:denise.johnson-terk@vermont.gov)

<https://dec.vermont.gov/water/ww-systems>

*Note: Written communications to and from state officials regarding state business are considered public records and, therefore, may be subject to public scrutiny.*

*To preserve, enhance, restore, and conserve Vermont's natural resources, and protect human health for the benefit of this and future generations.*

← SEE BACK

**From:** Johnson-Terk, Denise  
**Sent:** Wednesday, October 9, 2024 3:56 PM  
**To:** mrrice@gmail.com  
**Subject:** List of Licensed Designers

Hi Mr. Rice.

A list of licensed designers can be found here: <https://dec.vermont.gov/water/licensed-designers>

Below is what I typically send to people when they inquire about adding an ADU to their property.

- If it is a detached ADU and you run new water and wastewater lines to the ADU, that is a permit trigger\*.
- If it is an attached ADU and the new water and wastewater connections are interior to the primary dwelling and do not go outside of the foundation and no increase in bedrooms, not a permit trigger\*.

\* Whether attached or detached, if adding plumbing fixtures that increase the demand on the potable water supply that is not connected to a public water system by more than 10 fixture units, using the load values assigned to plumbing fixtures determined by the Vermont Plumbing Rules, thereby increasing the project's instantaneous peak demand, that is a permit trigger.

- If you have a SFR with more than 3-bedrooms, you will need to make sure the design flows for any bedroom above three, was approved for the full design capacity of 140 GPD/BR, before using it for the ADU.
- If it is an attached ADU and on both municipal water and sewer, you may qualify for an exemption under Section 1-304(15) & (16), provided all conditions of that exemption are met. We do not make those determinations. If a project complies with the conditions of an exemption, you do not need a permit from us. If you have any questions whether your project meets the conditions of the exemption, you should contact a licensed designer. You will need a licensed designer to meet a couple of the exemption conditions.
- Use of the word "attached", as part of the phrase "attached 1 bedroom living unit", within the Rule, means a structural connection between the two buildings, such as a common wall or an enclosed passageway with a permanent roof, walls and floor which are weather-proof for year-round use.

I always recommend that you check with the Town to verify how many bedrooms are on record with the Town prior to January 1, 2007, if there are no existing permits that state what the existing wastewater disposal system is designed for (number of bedrooms). Any bedrooms added after January 1, 2007, would have required a permit and any bedrooms existing prior to that date, would meet our clean slate exemption.

A list of licensed designers can be found here: <https://dec.vermont.gov/water/licensed-designers>

A copy of the rules can be found here:

<https://dec.vermont.gov/sites/dec/files/dwgwp/rorules/pdf/Wastewater%20System%20and%20Potable%20Water%20Supply%20Rules%20Effective%2011.06.2023.pdf>

Regards,

Denise

# TOWN OF ESSEX WATER/SEWER HOOKUP FEES

DATE: 10/16/24  
 MAP/PARCEL/LOT: 2-031-032-000  
 NAME: Lisa Klinck + Eric Rice  
 LOCATION: 10 creek rd.

<u>G/L A/C #</u>	<u>A/C NAME</u>	<u>AMOUNT</u>
51-34821.000	Water hookup fees - regular  Other _____	(33) <u>\$ 354 -</u>
51-35522.000	CAPITAL RESERVE - # of gallons _____ x \$10.60 = _____	(36) _____
51-35521.000	SEWER CONNECTION FEE	(37) <u>1000.00</u>
35501.000	Special Assessment  Reason _____	
<b>TOTAL REC'D</b>		<u>\$ 354 -</u>

**Town of Essex**  
**Application for Water Service**

Revised May 2022

The undersigned, being the owner / owner's agent of the property located at:

Street Address: 10 Creek Road      Development: Pinewood  
Tax Map # 031    Tax Parcel 032    Tax Lot 000

Does hereby request a permit to initiate water service as noted below to

serve 2 unit(s)     Residential     Commercial     Industrial structure

Installer / Contractor:  
Name: Routins Best / Andrew Baxter  
Address: Essex VT  
Phone: 802-324-0930  
Cell: SAME

Property Owner:  
Name: Lisa Klinck / Eric Rice  
Address: 10 Creek Rd, Essex VT 05452  
Phone: Lisa - 802-734-3381  
Cell: Eric - 802-922-2365

Firm Performing Main Line Tap:

*ADU N/A  
will use  
existing lines  
and meter*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Cell: \_\_\_\_\_

- 1.) The above requested service includes the installation of a 3/4" x 5/8" water meter for residential use and up to a 2" simple meter for non-residential use. The information necessary to determine the correct meter size shall be supplied by the applicant (minimum to maximum range of use). Meters 5/8", 3/4" and 1" shall be installed by the Town. Meters above 1" shall be installed by the owner/applicant or qualified representative.
- 2.) Property owner / agent is responsible for and must provide all necessary excavation form the main to the building or structure.
- 3.) Property owner / agent agrees to provide the Town a minimum of 24 hours notice prior to installation for inspection purposes. No part of the water line may be covered until it has been inspected by the Town Representative.
- 4.) Property owner / agent agrees to restore all disturbed areas to original condition after the installation of said water service.
- 5.) The water service can be turned on only by an employee of the Town of Essex Water Department.
- 6.) Meter spacers must be obtained from the Town of Essex Water Department.
- 7.) The owner / agent agrees that all installation and work will conform to the Town Public Works Specifications and the Water Ordinance and Regulations of the Town of Essex.
- 8.) In consideration of water service supplied by the Town of Essex Water Department, I agree to be