

Appeal Period Expires 11/1/24  
Zoning District MXD-PUD

**Town of Essex, Vermont**  
**Application for Zoning Permit**  
(Building Permit)

Application Date    /   /     
Permit Number 2024-194

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

**SIGN HERE:** RS Riggs

**A** Parcel Account Numb. (Map-Parcel-Lot) 2- 100 001 013  
Property Address: 19 DOUBLEDAY LANE ESSEX VT  
Owner: ROBERT S. RIGGS 05452  
Owner Address: \_\_\_\_\_  
Owner Phone: (work) 214 505 3356 (Cell) \_\_\_\_\_  
(Email) rspinadv@adl.com  
Tenants name: JR Frivoli Phone: \_\_\_\_\_  
(or contractor) Construction Cell: \_\_\_\_\_  
Estimated Construction Dates: Start: 11/15/24 Completion: 3/15/24  
Sq. Feet: 225 Estimated Cost (labor & materials): \$12,000

**B** Sewage Disposal (Please attach Sewer and/or State Septic Approval).  
Public  Septic  Connection Fee \$ \_\_\_\_\_ Date Paid:    /   /     
Proposed New Bedrooms: 0 Existing Bedrooms 2

**C** Water (Please attach Water Service Application if applicable).  
Public  Well  Fee \$ \_\_\_\_\_ Date Paid:    /   /   

**D** Driveway (Please attach copy of approved Curbcut / Utility Application).  
Date of approval:    /   /   

**E** Stormwater  
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.  
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F** Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

See attached  
  
Signature of Tenant and  
Signature of Owner RS Riggs

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

**N = New A = Addition R = Remodel**

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		<u>\$ 75</u>	<u>   /   /   </u>
Recreation		<u>\$</u>	<u>10/16/24</u>
Recording		<u>\$ 15</u>	<u>   /   /   </u>
Certificate of Occ		<u>\$</u>	<u>   /   /   </u>
Other		<u>\$</u>	<u>   /   /   </u>

**Building Permit**  
Approved  Rejected  Date 10/17/24  
Issued to: Robert S. Riggs  
Zoning Administrator: Sharon Kelley  
Notes: \_\_\_\_\_  
C.O. Required Yes  No   
(Certificate of Occupancy)

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE  
RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

STREET  
TO  
NORTHEAST  
↑

18' 6"

BACK DOOR

REMOVAL  
OF  
EXISTING  
STAIRS

EXISTING  
GARAGE

DECK

MASTER  
BEDROOM  
OF  
CONDO

3' 27/32"

5' 6 9/16"

5' 6 9/16"

5' 6 9/16"

5' 10"

4'

5' 7 9/16"

18'  
NORTHWEST  
↓

SOUTHWEST  
↓

(6)

(6)

(5)

(6)

(6)

STAIRS

split (8)



