

Appeal Period Expires 3/1/24
 Zoning District F1

Town of Essex, Vermont
Application for Zoning Permit
 (Building Permit)

Application Date 1/1
 Permit Number 2024-14

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE *Shawn Kelley VP-Sub*

Parcel Account Num. (Map-Parcel Lot) 2-009-003-2037
 Property Address: 41 Gauthier Dr Unit 3
 Own Rivers Edge Bldg. Dev. LLC
 Owner Address: 41 Gauthier Dr. Unit 1
 A Owner Phone: (work) 658-5664 (Cell) 343-0185
 (Email) paul@sheppardcustomhomes.com
 Tenants name: Reynolds & Son Phone: 622-3306
 (or contractor) Cell: _____
 Estimated Construction Dates: Start: 5/10/24 Completion: 8/1/24
 Sq. Feet: 1100 Estimated Cost (labor & materials): \$ 0

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

USE OFFICE (SPACE EXISTING)

B Sewage Disposal (Please attach Sewer and/or State Septic Approval).
 Public Septic Connection Fee \$ _____ Date Paid: 1/1
 Proposed New Bedrooms: _____ Existing Bedrooms _____

C Water (Please attach Water Service Application if applicable).
 Public Well Fee \$ _____ Date Paid: 1/1

D Driveway (Please attach copy of approved Curbside / Utility Application).
 Date of approval: 1/1 *EXISTING*

E Stormwater *N/A*
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G *see attached*
 Signature of Tenant and Signature of Owner *Paul Sheppard*

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>150</u>	<u>1/1</u>
Recreation		\$ _____	<u>2/28/24</u>
Recording		\$ <u>300</u>	<u>2/28/24</u>
Certificate of Occ		\$ <u>100</u>	<u>1/1</u>
Other		\$ _____	<u>1/1</u>

Building Permit
 Approved Rejected Date 2/28/24
 Issued to: 41 Gauthier Dr LLC
 Zoning Administrator: Shawn Kelley
 Notes: _____
 C.O. Required (Certificate of Occupancy) Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
 RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

2/27/24, 8:37 AM

Subject: **41 Gauthier Dr change in occupancy, Zoning permit**

Date: 2/26/2024 12:39:53 PM Eastern Standard Time

From: estherlotz@aol.com

To: skelley@essex.org, toddgoulette@reynoldsandson.com,
abegnoche@reynoldsandson.com

Good afternoon Sharon,

Could I submit a change in occupancy Zoning permit please for this use, narrative below? I put TNT in this space 12 years ago. It has been vacant for about a year.

Link:

41 Gauthier Drive, Unit #3 Essex, Vermont

41 Gauthier Drive, Unit #3 Essex, Vermont

Narrative:

Hi Esther-

The use will be office related activities.

Primarily Monday – Friday with occasional access on the weekend.

Primarily 7:00 am – 6:00 pm with some later evening requirements.

2-3 Employees on average.

Average of 1 visitor per week.

Average of 3 parking spaces.

No LTL truck traffic.

*(no tractor/trailer trucks)
or any trucks.
sales office only.*

Thank you,

Todd Goulette

President

802-622-3306 (direct)

reynoldsandson.com

REYNOLDS