

Appeal Period Expires 6/25/24
Zoning District R2

Town of Essex, Vermont
Application for Zoning Permit
(Building Permit)

Application Date 6/10/24
Permit Number 2024-98

- Contact State Permit Specialist Jeff McMahon (477-2241) to check for state permitting and/or setbacks.
- Post permit card visible to the road immediately as Permit is appealable within 15 days of issuance.
- Call the Zoning Administrator at 878-1343 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 878-1345 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.

SIGN HERE: [Signature]

A Parcel Account Numb. (Map-Parcel-Lot) 2-256-001-000
Property Address: 37 Old Stage Road, Essex Jct
Owner: Essex Jct. Alliance Church
Owner Address: (same)
Owner Phone: (work) (802) 878 8213 ^{ext. 125} (home) _____
Hannah Luman (cell) (802) 782-0022 (Email) hannah@essexalliance.org
Tenants name: _____ Phone: _____
Cell: _____
Event date _____
Estimated Construction Dates: Start: 6/27/24 Completion: 6/27/24
Sq. Feet: _____ Estimated Cost (labor & materials): \$ _____
1 DAY event

B Sewage Disposal (Please attach Sewer or Septic Application).
Public Septic Connection Fee \$ _____ Date Paid: 1/1/
Proposed New Bedrooms: _____ Existing Bedrooms _____

C Water (Please attach Water Service Application).
Public Well Fee \$ _____ Date Paid: 1/1/

D Driveway (Please attach copy of approved Curbcut / Utility Application).
Date of approval 1/1/

E Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G Traffic control is hired staff + certified when in the road.
Signature of Tenant and Signature of Owner [Signature]

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater:			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: <u>Food Truck Festival Special event</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		<u>\$ Non-Profit</u>	<u>1/1/</u>
Recreation		\$ _____	<u>1/1/</u>
Recording		<u>\$ 15 -</u>	<u>6/10/24</u>
Certificate of Occ		\$ _____	<u>1/1/</u>
Other		\$ _____	<u>1/1/</u>

Building Permit
Approved Rejected Date 6/10/24

Issued to: Essex Jct. Alliance Church

Zoning Administrator: Sharon Kelley

Notes: FOOD TRUCKS SHALL have a valid State license on premises.

C.O. Required Yes No

**THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE
RENEW FOR 1 YEAR (FREE) IF NOT EXPIRED**

F Diagram - Provide diagram here and include all setbacks

OLD STONE ROAD

PARKING

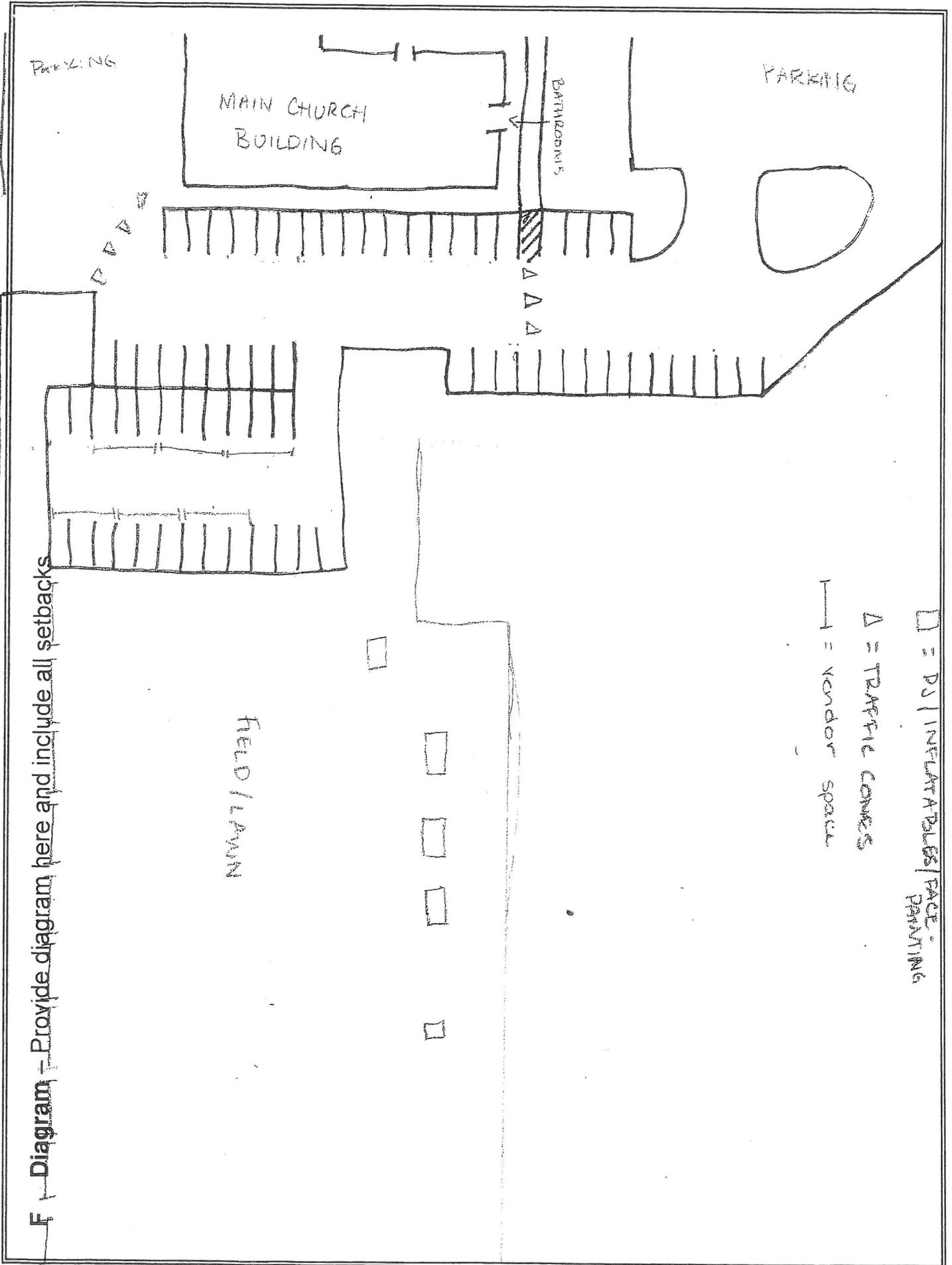
MAIN CHURCH BUILDING

BATHROOMS

PARKING

- = DJ / INFLATABLES / FACE PAINTING
- △ = TRAFFIC CONES
- = VENDOR SPACE

FIELD / LAWN



Essex Alliance Church

37 Old Stage Road

Essex Jct, VT 05452

802-878-8213 ext 125

hannah@essexalliance.org

June 10, 2024

Food Truck Festival Events Narrative

To whom it may concern,

The purpose of this letter is to inform you of the details of an event we are proposing. We would like to host a Food Truck Festivals Thursday June 27th, 2024 from 5p.m. – 8:00p.m, with anticipated setup time starting at 8a.m. This is our sixth time hosting an event like this, but based on our weekly attendance and event history, we would estimate around 1500 people in and out throughout the afternoon / evening.

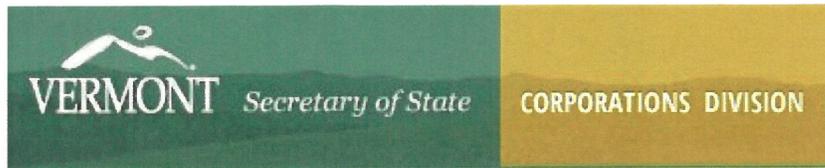
Our goal for these events is to provide a fun and easy atmosphere for our community, with a focus on families, while supporting local businesses. We intend to have Top Hat Entertainment there with DJ equipment with 3 of their inflatables, face painting and we hope for 10-12 food vendors. This event will take place in the field on Old Stage Road and Cabot Drive. Guest parking will be in our front, side, and back lots, along with Community Center lot, across from Peacham Lane, and across Old Stage Road at our Offices (also known as the Red House Building). We will hire traffic control, as well as provide our own staff to assist with guest parking and pedestrian crossings. If looking at the field from Old Stage Road: The DJ will be located in the back along the fence, along with 3 inflatables. Guests will be able to sit/eat on the lawn in the middle of the field with the vendors lining the sides and front perimeters of the field. This event will not vend any alcohol. In order for vendors to participate in these events, we will require proofs of Health Inspection and Insurance. Our main church building will be open for use of bathroom facilities. We have a regular security team in place (a group of current / former military, police, federal officials, etc.) that we will have in place at both events.

Sincerely,

Hannah Luman

Large Events & Outreach Coordinator

On behalf of Essex Alliance Church



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Business Information

Business Details

Business Name: ESSEX ALLIANCE CHURCH
OF THE CHRISTIAN &
MISSIONARY ALLIANCE

Business ID: 0042215

Business Type: Domestic Non-profit
Corporation

File #: N01245

Business Status: Active

**Date of Incorporation /
Registration Date:** 02/07/1967

Business Description: CHURCH

**Principal Office Business
Address:** 37 OLD STAGE ROAD,
ESSEX JUNCTION, VT,
05452, USA

**Principal Office Mailing
Address:** 37 OLD STAGE ROAD, 210
Highmeadows Road,
Waterville, VT, 05492, USA

**Citizenship / Domestic
Jurisdiction:** Domestic/VT

Last Annual Report Year: 2023

Last Report Filed: 01/25/2023

Next Filing Due Date: 01/01/2025

Principals Information

Name/Title:	Physical Address:
SCOTT SLOCUM/President	37 OLD STAGE ROAD, ESSEX JUNCTION, VT, 05452, USA
GREGG WALSH/Vice President	37 OLD STAGE ROAD, ESSEX JUNCTION, VT, 05452, USA
Lindsay Merrill/Treasurer	37 Old Stage Road, Essex Junction, VT, 05452, USA

[View All Principals\(9\)](#)

Registered Agent Information

Name: STEVE SCHONBERG

Physical Address: 37 OLD STAGE ROAD, ESSEX JUNCTION, VT, 05452, USA

Mailing Address: 37 OLD STAGE ROAD, ESSEX JUNCTION, VT, 05452, USA

Agent Type: Individual Person

Assumed Business Name Information

No Business Registrants associated with this Assumed Name..

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