

Appeal Period Expires <u>2/3/18</u> Zoning District <u>RPDE</u>	<b>Town of Essex, Vermont</b> <b>Application for Zoning Permit</b> www.essex.org	Application Date <u>1/1</u> Permit Number <u>2018-024</u>
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All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. **You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).**

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed:

<b>A</b>	<b>Parcel Account Numb. (Map-Parcel-Lot) 2-072-006-000</b> <small>(found in Town Assessor's Office)</small> Property Address : <u>26 Thompson Drive</u> Owner: <u>Black Bay Ventures Five LLC</u> Owner Address: <u>142 Acorn Lane, Shelburne, VT 05482</u> Owner Phone: (work) <u>(802) 453-4807</u> (home) _____ (cell) _____ (Email) _____ Contractors name: <u>Shenk Enterprises</u> Phone: <u>(802) 238-0166</u> Cell: _____ Estimated Construction Dates: Start: <u>3/01/18</u> Completion: <u>05/01/18</u> Sq. Feet: <u>1,500 sq ft</u> -renovation - Estimated Cost (labor & materials): \$ <u>128,000</u>
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Check box(es) which describe proposed use or construction (circle choice in parenthesis). N = New A = Addition R = Remodel																																												
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;"><i>Residential:</i></td> <td style="text-align: center;">N A R</td> </tr> <tr> <td>Single Family</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Two-family (duplex)(other)</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Multi-family</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Condominium / Townhouse</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Mobile home</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td colspan="2"><i>Inclusions or Additions:</i></td> </tr> <tr> <td>Garage (attached) (detached)</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Porch (enclosed) (open)</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Deck</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Pool (in) (above) ground</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Shed</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Barn (residential) (agriculture)</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td colspan="2"><i>Non-residential:</i></td> </tr> <tr> <td>Commercial / Industrial</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2"><i>Stormwater:</i></td> </tr> <tr> <td>Stormwater</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Erosion Control</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td colspan="2"><i>Other:</i></td> </tr> <tr> <td>Change in use</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Renewal</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> </table>	<i>Residential:</i>	N A R	Single Family	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Two-family (duplex)(other)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Multi-family	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Condominium / Townhouse	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Mobile home	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>Inclusions or Additions:</i>		Garage (attached) (detached)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Porch (enclosed) (open)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Deck	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Pool (in) (above) ground	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Shed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Barn (residential) (agriculture)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>Non-residential:</i>		Commercial / Industrial	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	<i>Stormwater:</i>		Stormwater	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Erosion Control	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>Other:</i>		Change in use	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Miscellaneous	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Renewal	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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<b>B</b>	<b>Sewage Disposal (Please attach Sewer or Septic Application):</b> <u>N/A (existing - no change)</u> Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Connection Fee \$ _____ Date Paid: ___/___/___ Proposed New Bedrooms: _____ Existing Bedrooms _____
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<b>C</b>	<b>Water (Please attach Water Service Application):</b> <u>N/A (existing - no change)</u> Public <input checked="" type="checkbox"/> Private <input type="checkbox"/> Fee \$ _____ Date Paid: ___/___/___
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<b>D</b>	<b>Driveway (Please attach copy of approved Curbcut / Utility Application):</b> Date of approval ___/___/___ <u>N/A (existing - no change)</u>
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<b>E</b>	<b>Stormwater</b> <u>N/A (existing - no change)</u> <input type="checkbox"/> Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application. <input type="checkbox"/> Project creates new or expands existing impervious surface greater than or equal to ½ acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.
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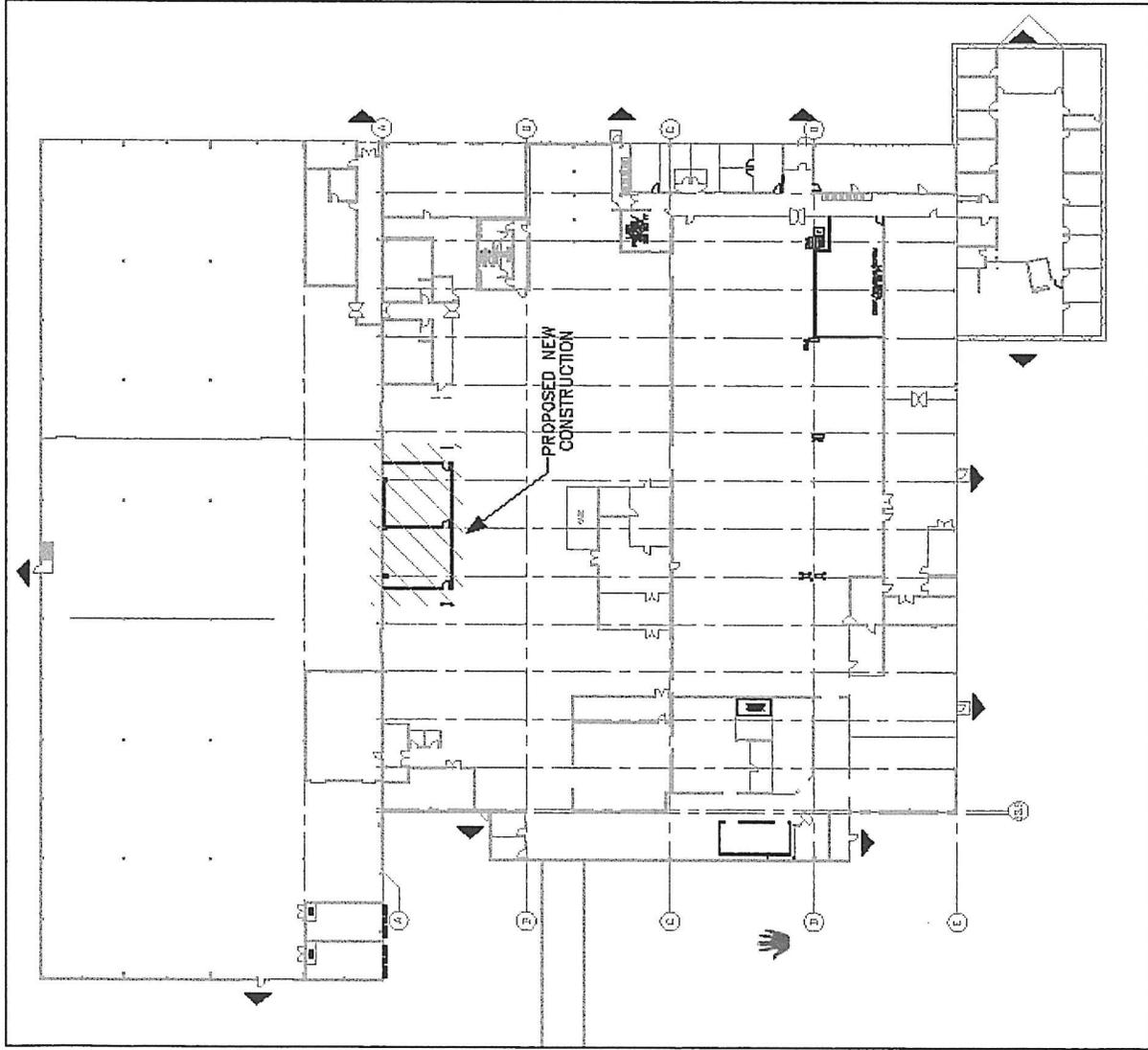
<b>F</b>	<b>Diagram</b> – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.
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<b>G</b>	Signature of Tenant and Signature of Owner
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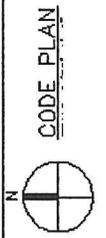
Office Use Only			
Fees:	Type	Amount	Date Pd
Permit		\$ <u>384.00</u>	___/___/___
Recreation		\$ _____	___/___/___
Recording		\$ <u>20.00</u>	<u>2/14/18</u>
Certificate of Occ		\$ <u>75.00</u>	<u>2/14/18</u>
Other		\$ _____	___/___/___
Building Permit <u>2/16/18</u>			
Approved <input type="checkbox"/> Rejected <input type="checkbox"/>		Date <u>2/16/18</u>	
Issued to: <u>Black Bay Ventures Five LLC</u>			
Zoning Administrator: <u>Shawn Kelly</u>			
Notes: <u>Energy Code</u>			
C.O. Required Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

**F** Diagram – Provide diagram here and include all setbacks



*Adding two new Rooms  
Within Existing Structure  
& Adding Ventilation*



## Jennifer Booker

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**From:** Sharon Kelley  
**Sent:** Thursday, February 15, 2018 7:45 AM  
**To:** Jennifer Booker  
**Cc:** Sharon Kelley  
**Subject:** Fw: Autumn Harp Office Expansion

Morning,

Please print out David's email only and attach to building permit. It is all set to be signed off.

SK

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**From:** dshenk@shenkenterprises.com <dshenk@shenkenterprises.com>  
**Sent:** Wednesday, February 14, 2018 2:54 PM  
**To:** Sharon Kelley  
**Subject:** Autumn Harp Office Expansion

Hi Sharon,

The new office area will be broken into 2 areas and be built within the existing facility located at 26 Thompson Drive. There are no current plans to hire new employee at this time, but the new office will provide a more efficient work space that is specifically built to the specifications of the QC department. Most of the area is administrative in nature, with some lab benches and a utility sink being installed to test their products (lip balm, shampoos, etc...).

There will be a new Roof-Top-Unit installed in the middle of the building to handle heating/ cooling of this area. There are no lab hoods/ vents being installed as part of the project.

If you need any more information please don't hesitate to call me.

Thank you,  
~David

David Shenk  
Shenk Enterprises, LLC  
P.O. Box 4132  
Burlington, VT 05406  
(cell) 802-238-0166  
(fax) 802-891-9684