

Appeal Period Expires 4/24/19
 Zoning District B1

Town of Essex, Vermont
Application for Zoning Permit
 www.essex.org

Application Date 1/1
 Permit Number 2019-62

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: Phillip O'Connor

A Parcel Account Numb. (Map-Parcel-Lot) 2- 047-012-844
 (found in Town Assessor's Office)
 Property Address: 1 Towne Marketplace, Unit 31, Essex Junction
 Owner: EJ Property Holding, LLC Vermont 05452
 Owner Address: 83 Norway Avenue, Toronto, ON M4L 1R3
 Owner Phone: (work) _____ (home) poconnor.toronto
 (cell) 416-991-8970 (Email) @gmail.com
 Contractors name: Not Applicable Phone: N/A
 Cell: N/A
 Estimated Construction Dates: Start: N/A Completion: N/A
 Sq. Feet: 1280 Estimated Cost (labor & materials): \$ 0

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

<i>Residential:</i>	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Inclusions or Additions:</i>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Non-residential:</i>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Stormwater:</i>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Other:</i>			
Change in use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B Sewage Disposal (Please attach Sewer or Septic Application). N/A
 Public Private Connection Fee \$ _____ Date Paid: _____
 Proposed New Bedrooms: 0 Existing Bedrooms 0

C Water (Please attach Water Service Application). N/A
 Public Private Fee \$ _____ Date Paid: _____

D Driveway (Please attach copy of approved Curbcut / Utility Application). existing
 Date of approval 1/1 not applicable

E Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G Over
 Signature of Tenant and Signature of Owner Phillip O'Connor

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ <u>85</u>	<u>1/1</u>
Recreation		\$ _____	<u>4/19/19</u>
Recording		\$ <u>10.</u>	<u>1/1</u>
Certificate of Occ		\$ _____	<u>1/1</u>
Other		\$ _____	<u>1/1</u>

Building Permit
 Approved Rejected Date 4/19/19
 Issued to: ES Properties, LLC
 Zoning Administrator: Sharon L. Kelley
 Notes: _____
 C.O. Required Yes No

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

Thanks for the email earlier today and for sending the form and fee schedule! Yes, as Ed advised earlier I am landlord on the property.

Here is brief narrative on previous use and for the current use as requested below.

The previous use was an accounting office owned and operated by Richard Wheatley. He owned and operated his accounting firm at this location for many years. They had 4-5 employees and daily customers with higher traffic during tax season. The use was general office/ accounting.

The new use will be general office by Burlington Fitness - up to 4 employees on site and operating M- F 8- 530 pm, perhaps occasional weekends. The use will be basic administrative office functions for local gym facilities. The user will perform basic paperwork and accounting functions for the operations of the local gyms.

There is no construction being performed, tenant is taking space "as-is" .