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| Appeal Period Expires <u>1/28/20</u> Zoning District <u>R2</u> | Town of Essex, Vermont Application for Zoning Permit www.essex.org | Application Date <u>1/10/20</u> Permit Number <u>2020-CU8</u> |
|---|--|--|

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. **You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).**

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: Brian Marcotte

Parcel Account Numb. (Map-Parcel-Lot) 2-024-007-000
 (found in Town Assessor's Office)
 Property Address: 57 River Road Essex Jct.
 Owner: Pinewood Manor, Inc.
 Owner Address: 57 River Road Suite 1003
 Owner Phone: (work) 878-4606 (home) 238-3538
 (cell) 238-3538 (Email) pinewoodmanor@comcast.net
 Contractors name: Brian Marcotte Phone: @comcast.net
Ut. French-Canadian Genealogical Society
email: Library@utgenlib.org Cell: _____
 Estimated Construction Dates: Start: 1/27/20 Completion: 4/1/20
 Sq. Feet: 2,400 Estimated Cost (labor & materials): \$ 14,500

Sewage Disposal (Please attach Sewer or Septic Application).
 Public Private Connection Fee \$ _____ Date Paid: ___/___/___
 Proposed New Bedrooms: _____ Existing Bedrooms existing

Water (Please attach Water Service Application).
 Public Private Fee \$ _____ Date Paid: ___/___/___
existing

Driveway (Please attach copy of approved Curbside / Utility Application).
 Date of approval ___/___/___ existing

Stormwater

Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G

Pinewood Plaza
on file.

Interior floor plan attached.

Signature of Tenant and
 Signature of Owner Brian Marcotte PRES.

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

| | | | |
|----------------------------------|--------------------------|--------------------------|-------------------------------------|
| <i>Residential:</i> | N | A | R |
| Single Family | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Two-family (duplex)(other) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Multi-family | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Condominium / Townhouse | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mobile home | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Inclusions or Additions:</i> | | | |
| Garage (attached) (detached) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Porch (enclosed) (open) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Deck | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Pool (in) (above) ground | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Shed | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Barn (residential) (agriculture) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Non-residential:</i> | | | |
| Commercial / Industrial | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <i>Stormwater:</i> | | | |
| Stormwater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Erosion Control | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Other:</i> | | | |
| Change in use | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Miscellaneous | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Renewal | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

see attached narrative

Office Use Only

| | | | |
|--------------------|------|---------------|----------------|
| Fees: | Type | Amount | Date Pd |
| Permit | | \$ <u>100</u> | <u>1/10/20</u> |
| Recreation | | \$ _____ | |
| Recording | | \$ <u>30</u> | <u>1/10/20</u> |
| Certificate of Occ | | \$ <u>75</u> | <u>1/10/20</u> |
| Other | | \$ _____ | |

Building Permit 1/13/20
 Approved Rejected Date ___/___/___

Issued to: Pinewood Manor, Inc

Zoning Administrator: Theresa Kelly

Notes: Energy code given

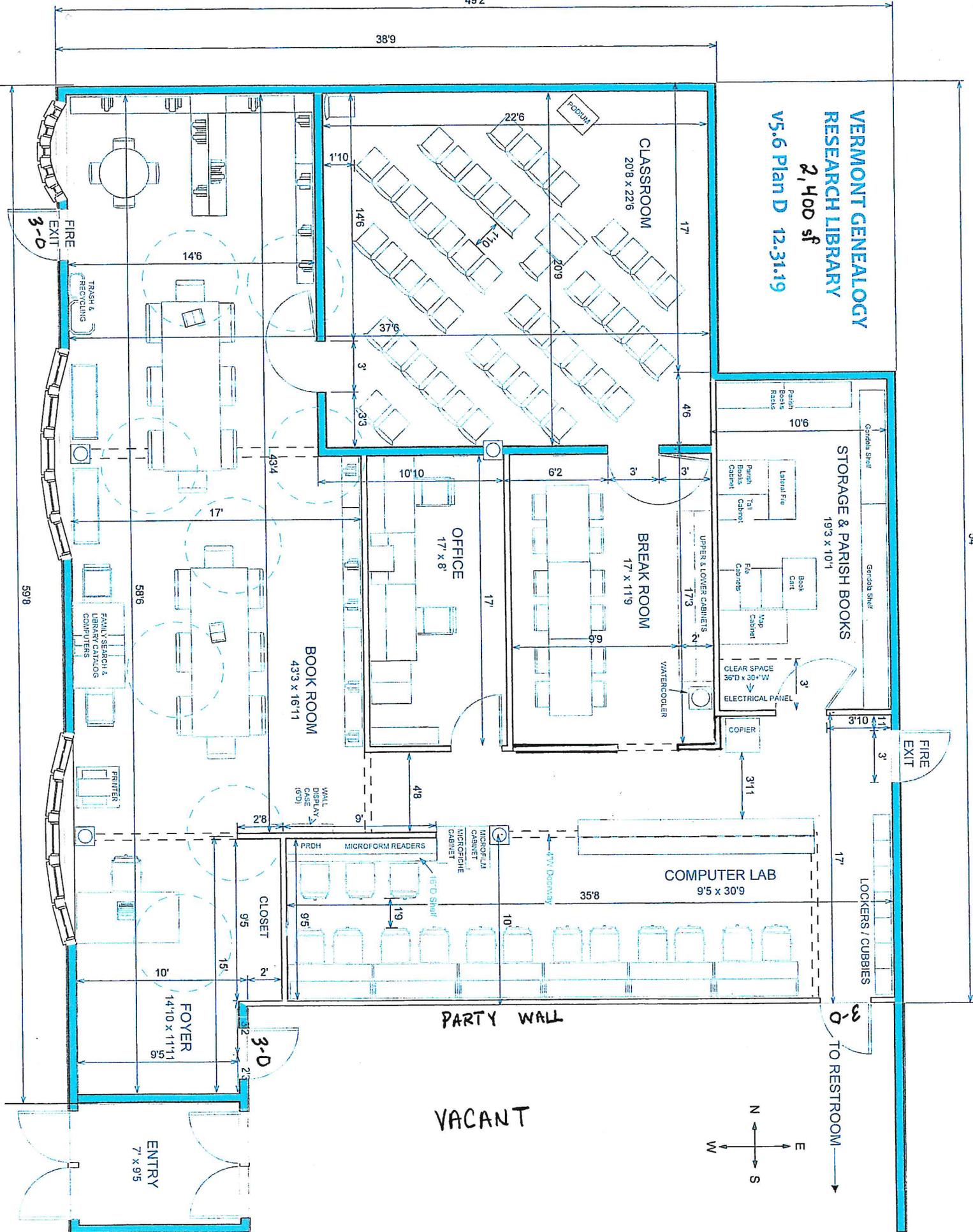
C.O. Required Yes No

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

49'2"

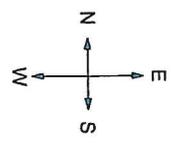
38'9"

**VERMONT GENEALOGY
RESEARCH LIBRARY**
2,400 sf
V5.6 Plan D 12.31.19



54'

PARTY WALL
VACANT



3-D TO RESTROOM

FIRE EXIT

FIRE EXIT 3-D

ENTRY 7' x 9'5"

FOYER 14'10 x 11'11

CLOSET

COMPUTER LAB 9'5 x 30'9

LOCKERS / CUBBIES

COPIER

BREAK ROOM 17' x 11'9

OFFICE 17' x 8'

BOOK ROOM 433 x 16'11

STORAGE & PARISH BOOKS 193 x 10'1

CLASSROOM 208 x 226

14'6"

17'

58'6"

28'

9'5"

15'

10'

2'3"

9'5"

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1'10"

14'6"

37'6"

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Sharon Kelley

From: library@vtgenlib.org
Sent: Friday, January 10, 2020 2:47 PM
To: Sharon Kelley
Cc: brianbuilds@comcast.net
Subject: Pinewood Plaza move of VT French-Canadian Genealogical Society

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

Dear Ms. Kelley:

This email is in response to your questions about our society's plan to move to the Pinewood Plaza. It provides some background on our operations and I have highlighted the answers to the specific questions you listed for Brian Marcotte.

The *Vermont French-Canadian Genealogical Society* (VT-FCGS) is currently located in the Dupont Building at Fort Ethan Allen in Colchester. That property is being sold by St. Michael's College for development and we will be required to leave likely at some time in late 1H2020. We have signed a lease to use a part of the former Planet Fitness space in Pinewood Plaza on River Road in Essex Junction.

Our organization is a **501 (c)(3) non-profit** that was founded in **1996**. **We currently have no employees and operate solely with volunteers.** Our main activities fall under four headings:

1. **Acquisitions.** VT-FCGS Collects historical documents related to the genealogy of current & former Vermont residents, their ancestral origins and the history of many of the states & countries where most of those ancestors lived.
2. **Records preservation.** VT-FCGS collects documents not currently in the public domain such as old newspaper clippings, obituaries and announcements and adds them to our library so that visitors may use them to search for ancestors.

Our society has also worked with the Roman Catholic Diocese of Vermont to photograph, digitize and publish parish baptism and marriage records so that they are preserved at both the parish and diocese level. VT-FCGS has produced 65 volumes starting with the oldest churches first. These books are sold to libraries, societies and universities in this country and Canada. They provide valuable historical and genealogical documentation for decades before Vermont vital records were widely kept and contain the names of over 350,000 Vermont residents.

3. **Operations.** We operate the Vermont Genealogy Library which contains over 4,500 genealogical and historical volumes. We also have card files, microfilm, microfiche and 15 computers connected to all the major online genealogical databases (*Ancestry.com*, etc.). Records are available to members and visitors for research on **Tuesdays from 3:00 – 9:30 PM and on Saturdays from 10:00 AM to 4:00 PM.**

We are considering the possibility of opening in our new location on one other day of the week but that is

currently precluded by a shortage of volunteers.

4. Education. Our society provides weekly classes, video webinars, discussion groups and one-on-one education to visitors and members hoping to improve their genealogical research skills. Our resources & expertise cover the northeast states & Quebec; we help with all the major ethnicities in Vermont (English, Irish, Scottish, German, French-Canadian & Native American). We also participate annually in the Burlington Irish Heritage Festival and the Winooski French Heritage Day.

While we don't have employees, we do have about 25 volunteers including a 9-person Board of Directors. **All positions and volunteers are non-paid.**

On a normal Tuesday we have 3-5 volunteers present during operating hours and visitors numbering between 5 and 15. On a Saturday, we have about 5 volunteers and anywhere from 7-20 visitors. When we have a Saturday class our attendance usually rises to between 30 and 50 people for 2-3 hours and then drops back to 20 or so in the afternoon. (We have about 10 classes in the fall and 12 in the spring.)

Although we are not open to the public on other days, our staff does meet in small numbers (normally Wednesday & Thursday mornings) to conduct documentation, class preparation, volunteer training and library updates. These activities are typically less than 10 people. And, once in a great while, we will open on a non-standard day/time for someone from out of state who comes to research a Vermont ancestor. This is usually 1-2 people and has never been more than 8 people (usually in the summer).

VT-FCGS currently has 560 members. During our most recent regional analysis of membership (2016) we had 394 Vermont members, 103 members in other states and 5 in Canada. The five towns with the most membership were Milton (18), South Burlington (28), Colchester (30), Burlington (44) and **Essex/Essex Junction (64).**

I hope this answers all of your questions. Please contact us at any time if you need additional information. Our contact information is:

VT French-Canadian Genealogical Society
P.O. Box 65128
Burlington, VT 05406-5128

Email: library@vtgenlib.org

Phone: (802) 350-1333

Sincerely yours,

Ed McGuire

Member, Board of Directors
VT French-Canadian Genealogical Society
(802)-310-9285
edmcguire.vt@gmail.com