

Appeal Period Expires 3/4/2020

Zoning District R2

### Town of Essex, Vermont Application for Zoning Permit

www.essex.org

Application Date 1/1/

Permit Number 2020-024

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. **You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).**

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: [Signature]

**A**

Parcel Account Numb. (Map-Parcel-Lot) 2-050-039-000  
(found in Town Assessor's Office)

Property Address: 208 SAND HILL RD

Owner: TOWN OF ESSEX

Owner Address: 81 main

Owner Phone: (work) \_\_\_\_\_ (home) \_\_\_\_\_  
(cell) \_\_\_\_\_ (Email) bellcotevents@gmail.com

Contractors name: Bellcote School Phone: \_\_\_\_\_  
ATTN: JAC TREANOR Cell: 309-8762

Date of Event \_\_\_\_\_

Estimated Construction Dates: Start: 5/3/20 Completion: 5/3/20

Sq. Feet: Existing Estimated Cost (labor & materials): \$ 0

**B**

**Sewage Disposal** (Please attach Sewer or Septic Application).

Public  Private  Connection Fee \$ N/A Date Paid: 1/1/

Proposed New Bedrooms: \_\_\_\_\_ Existing Bedrooms N/A

**C**

**Water** (Please attach Water Service Application).

Public  Private  Fee \$ N/A Date Paid: 1/1/

**D**

**Driveway** (Please attach copy of approved Curbcut / Utility Application).

Date of approval 1/1/

**E**

**Stormwater**

Project disturbs an area greater than or equal to 1 acre - Erosion Control Permit Required. Attach completed permit application.

Project creates new or expands existing impervious surface greater than or equal to 1/2 acre - Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

**F**

**Diagram** - Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

**G**

See attached

Signature of Tenant and  
Signature of Owner [Signature]

**G**

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

<b>Residential:</b>			
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Inclusions or Additions:</b>			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Non-residential:</b>			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Stormwater:</b>			
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other:</b>			
Change in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Use permit

**Office Use Only**

Fees:	Type	Amount	Date Pd
Permit		\$ <u>85.</u>	<u>2/18/2020</u>
Recreation		\$ _____	_____
Recording		\$ <u>13.</u>	_____
Certificate of Occ		\$ _____	_____
Other		\$ _____	_____

**Building Permit**

Approved  Rejected  Date 2/18/2020

Issued to: TOE + Bellcote School

Zoning Administrator: Shawn L. Kelley

Notes: \_\_\_\_\_

C.O. Required Yes  No

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

Hey Sharon,

Thanks again for meeting face to face last week. I think it was beneficial. Like you asked, I'm enclosing a new narrative about what it is we'd like to do at Sand Hill Park, May 3rd, 2020.

I'm going to list the information I believe to be the most pertinent in the bullets below:

- In October of 2018, we threw a Harvest Festival & Farmer's Market at Sand Hill park that is comparable to the one we're trying to hold this coming May. Our festival was held from 4p-7p on a Thursday afternoon.
- The pool was closed for the season, but the bathroom was open to the public.
- To accommodate the visitors to the park, I rented 2 port-o-lets, one single and one wheelchair accessible.
- Although there were 200-250 people, at least 90 of them are our students/staff and we carpoled over from our school on Corporate Drive to eliminate a mass amount of cars (many dropped off as to not have any cars on site). Many attendees were families of our students and they carpoled as well. We had the grassy area to the left of the entrance road roped off for parking for handicapped plates/elderly/disabled that needed closer access. This was identified by signs. All other community members were directed, also by signs, to park in the lot behind the pool building. Neither lot was ever at max capacity since people came at different times over the course of the event. No one attempted to park along Sand Hill Rd. I expect this to have a similar amount of people, and we will most definitely plan on making sure Bellcate vehicles aren't on site.
- We utilized the electricity at the gazebo building, as well as, providing our own generators to have electricity. We ran the live music under the overhang of the gazebo. For the 3 hours of the event, we had 3 separate groups of musicians playing. We plan to do this again.
- We had 2 sections of the park, on either side of the gazebo building, designated for activity. The open grassy section between the building and the main road was our Touch a Truck section. We had 8-10 vehicles for people to check out; including local fire, emts, and police (2 of which got calls and had to leave during the event). The other side, the long stretch of grass from gazebo toward half circle driveway was filled with farmer's market booths, a food truck, dunk tank, and an inflatable (over near playground).
- We are using Sparky's BBQ for our 1 food truck. They are in the process of updating their health license to be allowed to serve alcohol, so as soon as that's finalized, should be in a month or so, I will get their health license off to you. Our festival 5/3 will be ALCOHOL FREE. This is a school sponsored event, so we will not be having any alcohol or any other substances at our event.

- This was, and will be, a free to attend event. We advertised on facebook, front porch forum, and we were included in the Essex spring mailer that gets mailed out. That is our plan again this year.
- We are moving this event to the spring, so it works better in our school's calendar. We also wanted to combine it with Vermont's Green Up Day Weekend. Our school signs up with the town and collects around 70 bags of trash and other items found around town each year.
- This farmer's market & festival we are calling our GREEN Fest! Our students and staff have been working hard all school year to learn more about reducing waste, composting, recycling, reusing items, and using green energies. We'd like to celebrate our planet and state by bringing that focus to our festival and sharing what we've learned with the community.
- Since we are aiming to hold this festival at Sand Hill Park on Sunday, May 3rd, we thought it important to note that the pool will still be closed for the season, so it will not be drawing any community members that might interfere with parking.
- I will plan on renting the same port-o-lets as mentioned above.
- Bellcate School holds a high liability insurance plan, and I will be including an insurance binder with the permit paperwork.
- I have drawn a diagram of the event we'd like to hold. The diagram is based on the 10/18 event of the same nature, and I hope to have a similar amount of vendors/activities/entertainment.
- If it is identified that we should have a certified traffic controller at the entrance to the park, I'm happy to do so.
- I have completed the zoning paperwork, and I have the \$100 check enclosed as well. (\$85 for the permit, \$15 for filing)
- Below I am including the blurb that I will be using to advertise...

**Bellcate School's GREEN Festival!** Why is it called a GREEN Fest? Because the event is during Vermont's Green Up Day Weekend, and in true VT fashion, we want to celebrate our state, country, and planet! Admission will be **FREE** for this event. We will have musical entertainment, Sparky's BBQ food truck, activities for kids, and farmer's market style booths from the community, as well as from our hard working students that are designing products to sell and show you using the reduce, reuse, recycle, composting, and green energy learning that is the focus of our curricula this year. In the spirit of going Green, please carpool, ride your bikes, or even take a stroll to our fest! **Please join us on Sunday, May 3rd from 12pm - 3pm at Sand Hill Park, Essex!** Please visit [bellcate.com](http://bellcate.com) to learn more about our school, and you can email [bellcateevents@gmail.com](mailto:bellcateevents@gmail.com) with any questions. We look forward to seeing you there!

Tennis

PARKING

pool

Pool house

bath - room

port-o-lets

Inflatable

Playground

BRANDS

gazebo

toilet trucks

umbrella  
dunk tank

vendors

Food truck

welcome booth

EMS

Fire

police

private driveway

EASY ACCESS PARKING AREA  
Temporary

SAND HILL ROAD



