All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Signed: _____

A

Parcel Account Numb. (Map-Parcel-Lot) 2-**009-001-003** (~)
(found in Town Assessor's Office)
Property Address: **20** New England Dr. **(#24 ℓ ℓ**
Owner: **Unsworth d/b/A Meach LLC + 306 West Indian LLC et Al**
Owner Address: **28 Howard St, STE 302 Burlington VT 05401**
Owner Phone: (work) **879-4504** (home) _____
Tenant (cell) _____ (Email) **See attached**
Contractors name: **DDA Transport** Phone: _____
Cell: **603-289-4838**
Estimated Construction Dates: Start: **2/12/21** Completion: **3/1/21**
Sq. Feet: **3,000** Estimated Cost (labor & materials): $ **0**

B

Sewage Disposal (Please attach Sewer or Septic Application).
Public ☒ Private ☐ Connection Fee $_____ Date Paid: __/__/__
Proposed New Bedrooms: _____ Existing Bedrooms _____

C

Water (Please attach Water Service Application).
Public ☒ Private ☐ Fee $_____ Date Paid: __/__/__

D

Driveway (Please attach copy of approved Curbcut / Utility Application).
Date of approval __/__/__ **EXISTING**

E

Stormwater
☐ Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
☐ Project creates new or expands existing impervious surface greater than or equal to ½ acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F

Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G

James Unsworth 01/15/2021

Signature of Tenant and Signature of Owner _____ 1/15/2021

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).

N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	☐	☐	☐
Two-family (duplex)(other)	☐	☐	☐
Multi-family	☐	☐	☐
Condominium / Townhouse	☐	☐	☐
Mobile home	☐	☐	☐

Inclusions or Additions:			
Garage (attached) (detached)	☐	☐	☐
Porch (enclosed) (open)	☐	☐	☐
Deck	☐	☐	☐
Pool (in) (above) ground	☐	☐	☐
Shed	☐	☐	☐
Barn (residential) (agriculture)	☐	☐	☐

Non-residential:			
Commercial / Industrial	☐	☐	☒

Stormwater:			
Stormwater	☐	☐	☐
Erosion Control	☐	☐	☐

Other: **storage, warehse, distribution** **see live narrative attached**
Change in use **new user** ☐ ☐ ☐
Miscellaneous **w/in PC Approval** ☐ ☐ ☐
Renewal ☐ ☐ ☐

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		$ **85**	**1/28/21**
Recreation		$	
Recording		$ **15**	
Certificate of Occ		$	
Other		$	

Building Permit
Approved ☒ Rejected ☐ Date **1/26/2021**
Issued to: **Meach LLC, 306 W. Indian LLC, ET AL**
Zoning Administrator: _Sharon L. Kelley_
Notes: **ANY Fit-up will require a permit if exceeds $1,000.—**

C.O. Required Yes ☐ No ☒

THIS PERMIT VALID FOR TWELVE (12) MONTHS FROM DATE OF ISSUE

☒ Any fit-up will require a permit

From:	James Unsworth <james@unsworthproperties.com>
Sent:	Tuesday, January 26, 2021 11:38 AM
To:	Sharon Kelley
Cc:	Stephen Unsworth
Subject:	Re: 20 New England Drive Permit Application

Sharon,

From the Tenant...

Our company contracts to the US Postal Service to move US Mail from the local distribution center in Essex Junction VT to local post office facilities throughout Northern VT. We will be employing approximately 35 people (mostly drivers) however almost all of them report directly to their truck, perform their scheduled route, and then park their truck and go home. I anticipate that we might park 3 trucks at this location while all others will be parked at other local lots.

Our use will be somewhat unconventional as we do not operate a typical daily business where people will report to this location for their job. We plan to use the 24 New England Dr space as an office area for our manager who will most likely work 9:00am – 3:00pm Monday through Friday. Our drivers will stop in after their routes to drop off paperwork and a few may use the space to relax for a few hours in between their morning and afternoon trips. The property will be vacant of people for a majority of the time.

There may be some fit up in the future, but for now let's just get this COU rolling. I will get a check for $100.00 over to you either via mail or hand delivery.

Do you need the hard copy of the signed permit application or will the scan I sent suffice?

-James Unsworth

UNSWORTH
Properties

Unsworth Properties, LLC
Unsworth Realty, LLC
28 Howard St., Ste. 302
Burlington, VT 05401
Phone: (802) 879-4504
Fax: (802) 662-1624

Web: Unsworthproperties.com