

Appeal Period Expires 8/11/21
 Zoning District D1

Town of Essex, Vermont
Application for Zoning Permit
 www.essex.org

Application Date 1/1
 Permit Number 2021-148

All construction is to be completed in accordance with the Town of Essex Zoning Regulations and any/all federal or state regulations now in effect. You are required to post this permit in a conspicuous location on the property during the appeal period and it must remain posted throughout the construction period. **You are required to contact the necessary state agencies to obtain state permits @ 477-2241 (Jeff McMahon, Permit Specialist).**

Any interested person may appeal the decision of the Zoning Administrator to the Zoning Board of Adjustment within fifteen (15) days of the permit's date of issuance. Commencing construction within this fifteen (15) day appeal period is prohibited by law.

Jim Ewing aware

Signed: *Eden Hunt-Corver*

A

Parcel Account Numb. (Map-Parcel-Lot) 2-047-001-001
 (found in Town Assessor's Office)
 Property Address: Unit C 20 Susie Wilson Rd
 Owner: Jim Ewing 20 Susie Wilson Rd LLC
 Owner Address: 173 Margaret St, Suite 102 Plattsburgh
 NY 12901
 Owner Phone: (work) _____ (home) _____
 (cell) _____ (Email) _____
 Contractors name: DAVID + ELIZ CORVER d/c/t Phone: _____
CORVER STAFFING CORP. Cell: 5185708223
 Estimated Construction Dates: Start: 8/12/21 Completion: 12/1/21
 Sq. Feet: 45' x 29' Estimated Cost (labor & materials): \$ 5,000
(1305 s.f.) use existing space

G

Check box(es) which describe proposed use or construction (circle choice in parenthesis).
 N = New A = Addition R = Remodel

Residential:	N	A	R
Single Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Two-family (duplex)(other)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condominium / Townhouse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inclusions or Additions:			
Garage (attached) (detached)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Porch (enclosed) (open)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pool (in) (above) ground	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barn (residential) (agriculture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-residential:			
Commercial / Industrial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erosion Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:			
Change in use (Office)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renewal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B

Sewage Disposal (Please attach Sewer or Septic Application).
 Public Private Connection Fee \$ EXISTING Date Paid: 1/1
 Proposed New Bedrooms: _____ Existing Bedrooms: _____

C

Water (Please attach Water Service Application).
 Public Private Fee \$ EXISTING Date Paid: 1/1

D

Driveway (Please attach copy of approved Curbcut / Utility Application).
 Date of approval 1/1 EXISTING

E

Stormwater
 Project disturbs an area greater than or equal to 1 acre – Erosion Control Permit Required. Attach completed permit application.
 Project creates new or expands existing impervious surface greater than or equal to 1/2 acre – Erosion Control Permit and Stormwater Management Permit required. Attach completed permit application.

F

Diagram – Show a sketch of project on reverse of this application with property lines, building, and setbacks or attach separate sheet.

G

see attached narrative

Signature of Tenant and Signature of Owner: *Eden Hunt-Corver*

Office Use Only

Fees:	Type	Amount	Date Pd
Permit		\$ 100.00	7/1/21
Recreation		\$	
Recording		\$ 30.00	7/1/21
Certificate of Occ		\$ 79.00	1/1
Other		\$	1/1

Approved Rejected Date 7/1/21
 Issued to: Ewing + Corver
 Zoning Administrator: *Sharon L. Kelly*
 Notes: _____
 C.O. Required Yes No

Prospective Tenant's Narrative:

Number of internal employees - up to 6

This office location will be staffed initially with up to four internal employees working full time Monday through Friday. We anticipate 2 additional employees working part time and reporting to the office on average 1-2 times per week to meet with clients or candidates or for team meetings and training.

Hours/Days of Operation - 8:00am - 5:30pm, Monday through Friday

Internal employees will be scheduled to report to the office location from 8:00am until 5:30pm (approximately as this may be determined by the local market). There may be circumstances that require an appointment with a client or candidate outside of normal business hours/days.

Our office will be closed most major holidays with the exception of special circumstances as may be required by client or candidate needs.

Customer Traffic - Monday - Friday, 8:30am - 5:30pm - approximately 5 individuals at high traffic

Candidates and clients are encouraged to schedule appointments in advance but this is not required, we may have walk-ins and on Thursday individuals may come to our office to pick up a paycheck - 1 to 2 individuals at a time on average

Clients may wish to meet candidates in our office, appointments would be scheduled in advance and may bring up to 5 additional individuals into our office at one time.

Delivery Traffic - Fedex, UPS, local office supplies vendors - 1-2 times per week

Office supplies are ordered as needed, approximately monthly with exceptions made for special circumstances.

Paychecks are delivered weekly

Parking - approximately up to 12 spaces on average

Our internal employees, full time and part time, will be expected to have a parking space available to them (up to 6).

At times when we have appointments scheduled, we could have up to 6 additional cars parked in the parking lot on average.