

Fiscal Year Ending June 30, 2011

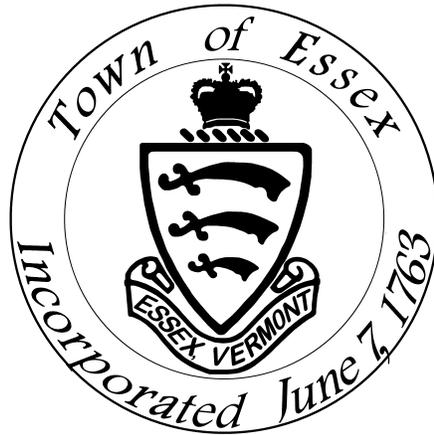
TABLE OF CONTENTS

Dedication	2
Annual Town Meeting Warning	3
Selectboard.....	4-5
Elected Town Officials	6
Appointed Town Officials	7-9
Appointed Full Time Staff.....	10
Town Information	11
State Information	12
Voting District Descriptions	13
Real Estate Appraisal Department	14
Community Development Department	15-16
Conservation Committee	17
Economic Development Commission.....	18
Energy Committee	19
Essex Community Historical Society	20
Essex Fire Department.....	21
Essex Free Library	22-24
Essex Rescue.....	25
Health Officers.....	26
Memorial Hall Committee	27
Parks and Recreation Department.....	28-29
Police Department.....	30-31
Public Works Department.....	32-33
Town Clerk/Treasurer	34
Town Manager	35-36
Capital Budget	37
Proposed FYE 2012 Budget.....	38-50
Trails Committee	51
Champlain Water District	52-53
Chittenden County Metropolitan Planning Organization	54-55
Chittenden County Regional Planning Commission	56
Chittenden County Transportation Authority	57-58
Chittenden Solid Waste District.....	59-60
Winooski Valley Park District.....	61
Minutes from 2011 Town Meeting.....	62-74
Telephone Directory	75

ANNUAL TOWN MEETING

The Town Meeting will be held on Monday, March 5, 2012 at 7:30 PM in the Essex Community Educational Center. Voting by Australian ballot will be held Tuesday, March 6, 2012 at the Essex Community Educational Center and the Essex Middle School, 58 Founders Road from 7:00 AM until 7:00 PM.

DEDICATION



The 2011 Annual Report is dedicated to all the
citizens of Essex.

TOWN OF ESSEX
Annual Town Meeting
March 5, 2012

THE LEGAL VOTERS OF THE TOWN OF ESSEX IN THE COUNTY OF CHITTENDEN ARE HEREBY NOTIFIED AND WARNED TO MEET AT THE ESSEX COMMUNITY EDUCATIONAL CENTER IN ESSEX JUNCTION, VERMONT ON MONDAY, MARCH 5, 2012 AT 7:30 PM TO TRANSACT THE FOLLOWING BUSINESS AND TO ACT ON THE FOLLOWING ARTICLES.

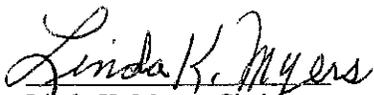
ARTICLE I. Shall the reports of the Officers be accepted?

ARTICLE II. Shall the Town adopt a budget for the fiscal year July 1, 2012 to June 30, 2013 as recommended by the Selectboard in the amount of \$10,164,784?

WHEREUPON, AFTER DISPOSITION OF SAID BUSINESS, SAID MEETING SHALL BE ADJOURNED TO THE FOLLOWING DAY, MARCH 6, 2012, FOR THE CONSIDERATION OF THE FOLLOWING ARTICLES TO BE VOTED ON BY AUSTRALIAN BALLOT. THE POLLS FOR SAID BALLOT SHALL BE AT THE ESSEX COMMUNITY EDUCATIONAL CENTER, ESSEX JUNCTION AND THE ESSEX MIDDLE SCHOOL, 58 FOUNDERS ROAD, ESSEX AND SHALL BE OPEN FROM 7:00 AM UNTIL 7:00 PM AT WHICH TIME THEY SHALL BE CLOSED.

ARTICLE III. Election of the following:
Moderator, 1 vacancy (1 year term)
Selectboard, 1 vacancy (3 year term)

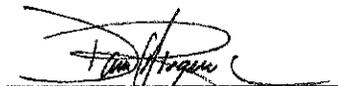
Dated at Essex Junction, Vermont this 23rd day of January 2012 by the Essex Town Selectboard.


Linda K. Myers, Chair


Max G. Levy, Vice Chair


Irene A. Wrenner, Clerk

Bruce S. Post


David A. Rogerson

Reasonable accommodations will be provided upon request to the Town Offices-- 878-1341 to assure that the Annual Town Meeting is accessible to all individuals regardless of disability.

SELECTBOARD
Linda K. Myers, Chair

In August a great storm swept up along the spine of the Green Mountains, bringing with it a deluge that cut a destructive and unrepentant path. A number of communities watched their Main Streets flood, houses collapse, families displaced, and bridges swept away.

Essex survived the storm with minimal damage and heartache. Beaten, but not broken, our fellow Vermonters did the only thing that could be done: the remarkable. Communities pulled together in ways that were breathtaking. Vermont is rebuilding in a way that will leave its physical and emotional infrastructure stronger than ever before. The lesson for those of us left relatively unaffected is that strong communities can overcome anything.

Let us commit to service and civility in 2012, to working together, and to ensuring that the physical and emotional infrastructure of Essex is as strong as it is in the rest of Vermont.

The year was an eventful one, as the list below illuminates:

- In May, Governor Peter Shumlin announced that the Circumferential Highway (a.k.a. “the Circ”) would not be built as originally envisioned or as re-imagined in the “boulevard” concept. The Governor assembled a Circ Alternatives Task Force, which included the affected communities and other stakeholders, to come up with an initial list of projects to substitute for the Circ and provide some level of congestion mitigation. The two projects identified by and for Essex are improvements to the interchange of the Circ/VT2A/Susie Wilson Bypass, and the Village’s Crescent Connector.
- In December, following months of activity by a community advisory team comprised of interested citizens, non-profit organizations, the faith community, and municipal representatives, it was announced that Essex had won a \$100,000 grant from the Orton Family Foundation. The Heart and Soul grant is a two-year initiative designed to identify the community’s core values – and then find the best ways to see them implemented.
- The first and second phases of the Police Facility Committee completed the work tasked to them by the Selectboard. The current space occupied by police is inefficient and insufficient. A decision on a new police facility is expected to advance throughout 2012, with a bond vote potentially scheduled for November.
- Discussions over the future of Saxon Hill continued, with an ultimate resolution still eluding all interested parties. The conversation is currently in a public and open process rather than the legal arena in which it had previously been held.
- The popularity of Indian Brook has led to an initiative aimed at determining the carrying capacity of the park. A moratorium was placed on the issuance of new non-resident passes until the work is completed. Town and Village residents will still be able to purchase or renew their passes. This effort runs parallel to the evaluation and implementation of the latest parks and recreation needs assessment.

- The Selectboard signed a memorandum of understanding (MOU) with the Village of Essex Junction Board of Trustees that establishes a \$200,000 (split into four annual installments of \$50,000) contribution towards the purchase of a 100' aerial (ladder) truck. The truck, thanks to the dispatch protocol created and maintained by the fire chiefs and included in the MOU, will serve all of the residents and businesses in Essex. The continued dedication of the men and women of both volunteer fire departments is greatly appreciated.
- In 2012 planning will begin for the celebration of a major milestone: the 250th birthday of Essex in 2013. Interested residents and business owners should keep their eyes and ears “peeled” for more information on how to get involved throughout 2012.

The Selectboard thanks the people of Essex, and looks forward to another year working on your behalf to ensure that this is always a great place to live, work and play.

ELECTED TOWN OFFICIALS

MODERATOR

Steve McQueen..... Expires 2011

**SELECTBOARD
(3-Year Terms)**

Bruce S. Post..... Expires 2012
Max Levy, Vice Chair..... Expires 2013
Irene A. Wrenner, Clerk..... Expires 2013
Linda K. Myers, Chair Expires 2014
David A. Rogerson..... Expires 2014

**CHAMPLAIN WATER DISTRICT COMMISSIONER
(3-Year Term)**

Bernard Lemieux Expires 2013

**JUSTICES OF THE PEACE
(2-Year Terms)**

Deborah Billado, 20 Maple Street, Essex Junction, VT 05452 879-4225
Robert Chaffee*, 7 Walnut Street, Essex Junction, VT 05452 878-4813
Diane Clemens*, 15 Williams Street, Essex Junction, VT 05452 878-3536
Linda Costello, 5 Williams Street, Essex Junction, VT 05452 878-5481
Bernard Couture, 9 Redwood Terrace, Essex Junction, VT 05452 879-7332
Debbie Evans*, 53 Greenfield Road, Essex Junction, VT 05452 878-4317
Dawn Hill-Fleury*, 108 Center Road, Essex Junction, VT 05452 878-7622
Kathy Hunt*, 38 Prospect Street, Essex Junction, VT 05452 878-8406
Thomas E. James*, 370 Old Stage Road, Essex Junction, VT 05452 879-1247
Tim Jerman*, 5 Sycamore Lane, Essex Junction, VT 05452 878-2972
Steve McQueen*, 11 Saybrook Road, Essex Junction, VT 05452 879-5357
Linda K. Myers*, 51 Forest Road, Essex Junction, VT 05452 878-3514
Robyn Myers Moore*, 60 Dunbar Drive, Essex Junction, VT 05452 878-4798
Annette Renaud, 8 Aspen Drive, Essex Junction, VT 05452 878-7033
Linda Waite-Simpson*, 76 Beech Street, Essex Junction, VT 05452 872-0499

*Performs marriages and civil union ceremonies

APPOINTED TOWN OFFICIALS

**CEMETERY COMMISSION
(3-Year Terms)**

Jody Landon.....	Expires 2012
Ron Weston.....	Expires 2012
Sam Kinghorn.....	Expires 2013
Frances Kinghorn.....	Expires 2014
Gary Tomlinson.....	Expires 2014

**CONSERVATION COMMITTEE
(3-Year Terms)**

Brian Cote.....	Expires 2012
Niels Giddins.....	Expires 2013
Peter Hess.....	Expires 2014
Ben Suratt.....	Expires 2014
Chuck Vile.....	Expires 2014

**ECONOMIC DEVELOPMENT COMMISSION
(3-Year Terms)**

Greg Morgan, Chair.....	Expires 2012
Jerry Firkey.....	Expires 2012
Barbara Higgins.....	Expires 2013
Elizabeth Poulin.....	Expires 2013
Jonathan Guy.....	Expires 2013

**ENERGY COMMITTEE
(3-Year Terms)**

Genie Christiansen, Chair.....	Expires 2012
Eve Duff.....	Expires 2012
Glenn Fay.....	Expires 2013
Thomas Tailer.....	Expires 2014
John McCann.....	Expires 2014
Vacancy.....	Expires 2014
Irene A. Wrenner, Ex Officio.....	No Expiration

**LIBRARY BOARD OF TRUSTEES
(3-Year Terms)**

Deborah Evans.....	Expires 2012
Janet Watts, Vice President.....	Expires 2012
Scott Moore, Secretary.....	Expires 2012
Bonnie Doble.....	Expires 2013
Patricia Schmitz, Treasurer.....	Expires 2013
Elizabeth White, President.....	Expires 2013
Janet Bowker.....	Expires 2014

MEMORIAL HALL COMMITTEE
(3-Year Terms)

Jan Ellis-Clements	Expires 2012
Patrick Scheidel	Expires 2013
Karen L. W. Hammer.....	Expires 2013
Richard Somerset, Chair	Expires 2014
Irene Wrenner	Expires 2014
Vacancy	Expires 2014
Vacancy	Expires 2014

PLANNING COMMISSION
(4-Year Terms)

David Raphael, Vice Clerk	Expires 2013
Dustin Brusco, Chair	Expires 2013
Hugh Sweeney	Expires 2014
Mark L. Marsh	Expires 2014
Johnathan Schumacher, Clerk.....	Expires 2014
Tom Furland.....	Expires 2015
Dan Maxon	Expires 2015

TOWN HEALTH OFFICER
(Annual Appointment)

Jerry Firkey, Health Officer.....	Expires 2013
Ken Stratton, Deputy Health Officer	Expires 2013

TOWN SERVICE OFFICER
(Annual Appointment)

Ben Gilliam.....	Expires 2012
------------------	--------------

TRAILS COMMITTEE
(3-Year Terms)

Ruth LeBlanc	Expires 2012
Robert Erickson, Chair.....	Expires 2012
Hobart Heath.....	Expires 2013
Mark Paulsen	Expires 2014
Vacancy	Expires 2014

ZONING BOARD OF ADJUSTMENT
(3-Year Terms)

Michael Plageman, Vice Chair	Expires 2012
Edith Klimoski.....	Expires 2013
Justin Martin	Expires 2013
Hubert Norton, Chair	Expires 2014
Mitch Lefevre.....	Expires 2014

OTHER APPOINTED OFFICIALS

Champlain Water District Alternate	Vacancy
Channel 17/Town Meeting Television Representative	Vacancy
Channel 17/Town Meeting Television Alternate Representative	Bruce S. Post
Chittenden County Metropolitan Planning Organization Representative.....	Jeffrey B. Carr
Chittenden County Metropolitan Planning Organization Alternate.....	Max G. Levy
2 nd Alternate	Irene Wrenner
Chittenden County Regional Planning Commission	Irene Wrenner
CCRPC Alternate.....	Jeffrey B. Carr
CCMPO Technical Advisory Committee	Dennis Lutz
CCMPO Technical Advisory Committee Alternate	Jeffrey B. Carr
Chittenden Solid Waste District Representative.....	Alan Nye
Chittenden Solid Waste District Alternate.....	Max G. Levy
Chittenden County Transportation Authority Representatives	Dan Maxon & Marti Powers-Keyes
Essex Rescue Community Advisory Board.....	Ben Gilliam
Fire Warden	Larry Ransom
Grand Juror	Jerry Firkey
Town Tree Warden & Forester	Charles Vile
Tri-Town Sewer Committee	John Bartlett & Dennis Lutz
Winooski Valley Park District	Gary Cook

APPOINTED FULL-TIME STAFF

ASSESSOR

Randy Viens, Assessor
Terri Sabens, Clerk

COMMUNITY DEVELOPMENT

Dana Farley, Director
Sharon Kelley, Zoning Administrator
Katherine Sonnicks, Planner
Shannon Lunderville, GIS Coordinator
Jennifer Rock, Secretary/Payroll Clerk

FINANCE

Douglas Fisher, Finance Director
Shirley FitzGerald, Water/Sewer Clerk
Carolyn Gauthier, Bookkeeper

LIBRARY

Susan Overfield, Library Director
Sherry Somerset, Assistant Librarian I
Caitlin Corless, Assistant Librarian II
Lara Keenan, Assistant Librarian III

PARKS & RECREATION

Mark Berry, Parks & Recreation Director
Allyson Vile, Rec. Program Coordinator
Andrea Leo, Secretary
Ken Booker, Parks Maintenance Foreman

POLICE

Bradley LaRose, Captain (Acting Chief)
Bob LaGrow, Support Services
Kenneth Beaulieu, Lieutenant
Rick Garey, Lieutenant
Robin Hollwedel, Lieutenant
Robert Kissinger, Lieutenant
George Murtie, Lieutenant
Doug Babcock, Sergeant
Robert Estes, Sergeant
Christina Ashley, Corporal
John Dunn, Corporal
Robert Hall, Corporal
Todd McCabe, Corporal
Kurt Miglinas, Corporal
Diana Miranowicz, Corporal
Ed Piro, Corporal
Michael Wootton, Corporal

POLICE (Cont'd)

Paul Courtois, Patrol Officer
Stephen Dunning, Patrol Officer
Damir Karadza, Patrol Officer
Morgan Lawton, Patrol Officer
Christopher May, Patrol Officer
Genevieve Paul, Patrol Officer
John Ruttenberg, Patrol Officer
Nicholas Van Winkle, Patrol Officer
Karen Hulbert, Dispatcher
Raymond LaCroix, Dispatcher
Laura Martin, Dispatcher
Peggy McCabe, Dispatcher
Angela Bellizzi, Records Clerk
Michelle Hodgson, BCI Secretary

TOWN CLERK

Cheryl Moomey, Clerk/Treasurer
Mary Melnick, Assistant Clerk
Vacant, Assistant Clerk

TOWN MANAGER

Patrick C. Scheidel, Town Manager
Trevor Lashua, Assistant Town Manager
Rick Garey, MIS Director
Ann Myers, Personnel Asst./Benefits/Sec.

PUBLIC WORKS

Dennis Lutz, Town Engineer/PW Director
Aaron Martin, Asst. Eng./Utilities Director
Jackie Kline, Stormwater Coordinator
Chris Stoddard, Secretary
Loren Ward, PW Superintendent
Jerry Lesage, Mechanic
Eric Barkyoumb, Highway Maintenance
Peter Daigle, Highway Maintenance
Robert Miller, Highway Maintenance
John Price, Highway Maintenance
Dan Roberge, Highway Maintenance
Brian Roy, Highway Maintenance
Darcy Spence, Highway Maintenance
Joseph Tourville, Highway Maintenance
Robert Whitten, Water & Sewer Foreman
Thomas Martin, Water & Sewer
Ernest Oakes, Water & Sewer

TOWN INFORMATION

The Town of Essex is governed by the Council-Manager form of government. It has a five member nonpartisan Selectboard which is elected at large and is responsible for determining Town policy. The Chief Executive Officer is the Town Manager who is appointed by the Selectboard and is responsible for the day-to-day operations of the Town. All residents, whether they live inside or outside the Village of Essex Junction, are residents of the Town and have the right to participate in Town activities, including the election of Town officials. There are several committees appointed by the Selectboard and all residents are encouraged to apply. Appointments are effective July 1, although vacancies sometimes occur during the year. **If you are interested in serving on a Town Committee, please write a letter of interest to: Town Manager, 81 Main Street, Essex Junction, VT 05452 or call 878-1341.** You may also fax us at 878-1353, e-mail us at manager@essex.org or use our Web page www.essex.org.

DATES TO REMEMBER

March 5, 2012 Town Meeting – 7:30 PM
 March 6, 2012 – Voting by Australian Ballot Polls Open – 7:00 AM to 7:00 PM
 March 15, 2012 2nd half of property taxes due
 April 1, 2012 Dog licenses due
 September 15, 2012 1st half of property taxes due
 March 15, 2013 2nd half of property taxes due

GENERAL INFORMATION

Population 19,765
 Registered Voters 15,105
 Total Area 36 square miles
 Date of Charter June 7, 1763
 2011 Grand List \$23,426,417

	Residential	Non-Residential
Town General Tax Rate	.3305	.3305
Education Rate	1.3167	1.3629
Town Capital	.0200	.0200
Town Highway	.0800	.0800
Local Agreement Rate	.0013	.0013
Total Town Tax Rate	1.7485	1.7947

MEETINGS

Selectboard 1st and 3rd Monday (and as required) – 7:30 PM
 Planning Commission 2nd and 4th Thursday – 6:30 PM
 Zoning Board of Adjustment 1st Thursday – 6:00 PM
 Conservation Committee 2nd Tuesday – 7:00 PM
 Trails Committee 2nd Tuesday – 7:00 PM
 Economic Development Commission 3rd Thursday – Noon
 Library Board of Trustees As required
 Energy Committee 1st and 3rd Tuesday—6:30 PM

TOWN OFFICE HOURS

7:30 AM to 4:30 PM
 Monday through Friday

STATE INFORMATION

U.S. CONGRESSIONAL DELEGATION

U.S. Senator Patrick J. Leahy (D)

Washington Office: 433 Russell Senate Office Building, Washington, DC 20510-4502 (202) 224-4242
Burlington Office: Court House Plaza, 199 Main Street, Burlington, VT 05401 (802) 863-2525

U.S. Senator Bernard Sanders (I)

Washington Office: 332 Dirksen Building, Washington, DC 20510..... (202) 224-5141
Vermont Address: 1 Church Street, Burlington, VT 05401 (802) 862-0697

Congressman Peter Welch (D)

Washington Office: 1404 Longworth House Office Building, Washington, DC 20510 (202) 225-4115
Burlington Office: 30 Main Street, 3rd Floor, Suite 350, Burlington, VT 05401 (888) 605-7270
(802) 652-2450

VERMONT STATE GOVERNMENT

Governor Peter Shumlin (D)

109 State Street, Montpelier, VT 05609 (802) 828-3333

Lieutenant Governor Phil Scott (R)

115 State Street, Montpelier, VT 05633-5401 (802) 828-2226

Secretary of State Jim Condos

128 State Street, Montpelier, VT 05633 (802) 828-2363

SENATORS

Tim Ashe (D/P), 45 Lakeview Terrace, Burlington, VT 05401 (802) 318-0903
Philip Baruth (D), 87 Curtis Avenue, Burlington, VT 05401 (802) 503-5266
Sally Fox (D), 80 Bartlett Bay Road, South Burlington, VT 05401 (802) 860-6428
Virginia Lyons (D), 241 White Birch Lane, Williston, VT 05495 (802) 863-6129
Hinda Miller (D), 64 DeForest Heights, Burlington, VT 05401 (802) 660-4880
Diane Snelling (R), 304 Piette Road, Hinesburg, VT 05461 (802) 482-4382

REPRESENTATIVES

Debbie Evans (D) (District 6-1), 53 Greenfield Road, Essex Junction, VT 05452 (802) 878-4317
Martha Heath (D), (District 6-3) 342 Rollin Irish Rd.,
RR 1, Box 1383, Westford, VT 05494 (802) 893-1291
Tim Jerman (D) (District 6-2), 5 Sycamore Lane, Essex Junction, VT 05452 (802) 878-2972
Linda K. Myers (R) (District 6-1), 51 Forest Road, Essex Junction, VT 05452 (802) 878-3514
Linda Waite-Simpson (D), 76 Beech Street, Essex Junction, VT 05452 (802) 872-0499

VOTING DISTRICT DESCRIPTIONS

To determine your voting district, use the following list as a guide.

DISTRICT 6-1

Linda Myers and Debbie Evans – Representatives

All of the Town (excluding Districts 6-2 and 6-3)

DISTRICT 6-2

Tim Jerman and Linda Waite-Simpson – Representatives

All of the Village of Essex Junction

DISTRICT 6-3

Martha Heath – Representative

All roads north of the following boundaries:

Jericho Road – North Side (250-258)

Weed Road – North Side (Even numbers)

Brown's River Road/Route 128 – North side (Even numbers, 2-130, then all numbers)

Towers Road – North side (Odd numbers)

Towers Road Extension – (All numbers)

Old Stage Road – West side (Even numbers 14-140 and then all numbers)

Lost Nation Road – North side (odd numbers)

POLL LOCATIONS

For Town-wide issues, the polling place for District 6-2 voters is the Essex Community Educational Center.

The polling place for Districts 6-1 and 6-3 is the Essex Middle School located on Founders Road.

REAL ESTATE APPRAISAL
Randy Viens, Assessor

The mission of the Department of Real Estate Appraisal is to provide a legal and fair basis for the taxation of real property as required by the Essex Charter and Vermont Statutes and to furnish to others, access and explanations of the information gathered by the department in the course of its required duties. Due to the nature and ramifications of property assessment, public relations are a very important aspect of this office. Open communication is essential in order to give the public the awareness and understanding of our duties and responsibilities. In addition, the office administers Farm and Open Land tax stabilization contracts, the State Land Use Program and provides statistical reports to other departments and governmental units as well as assisting the tax department in performing the annual equalization process. We also receive from the tax department, virtually year-round, weekly download information for the administration of the Homestead Declaration and Property Tax Adjustment claims.

We will continue to monitor physical changes in properties via zoning permits, land subdivisions, etc. on an annual basis in order to maintain as accurate a grand list as possible. **Also, we are reviewing all of our property records file-by-file to check for data accuracy and to correct any inaccuracies we find as best we can on all properties.** Maintaining property changes aids in keeping equity in property values therefore fairness in property taxation as well as helping to stabilize tax rates as much as possible.

We remind you that if you have any questions or would like to review your property record card for accuracy, you are welcome to visit our office at 81 Main Street between 7:30 a.m. and 4:30 p.m.

Changes to Homestead Declaration

A reminder, you are no longer required to file a Homestead Declaration every year. The declaration in calendar year 2010, or a new filer since, will remain on the record until it is withdrawn because the property is sold. If there is a change in the use of the homestead property, you then have to re-file. The new form is Form HS-131.

If you did not file last year, or are a new owner, you must file a Homestead Declaration this year.

NOTE: The claim for a property tax adjustment must still be filed each year. The filing due dates, eligibilities and the process remain the same but there is a new form – Form HS-0145.

There are no date extensions for the HS-131. If you file an extension for your income tax, it does not apply to the Homestead Declaration.

The 2011 State Equalization reports have been received. These reports, based on sales' ratios (assessed values divided by selling prices), indicate an overall ratio for property in the Town School District of 101.00% and a ratio of 101.00% in the Essex Junction School District.

Please feel free to call the Assessor's Office anytime with questions regarding property assessment or the Homestead Declaration process at 878-1345.

COMMUNITY DEVELOPMENT DEPARTMENT
Dana H. Farley, Community Development Director

Highlights of the Community Development Department's efforts and initiatives in 2011

2011 Town Plan – The 2011 Town Plan was approved by Australian ballot in March 2011. Community Development staff worked with the Planning Commission, Selectboard, and several town departments and committees to complete the update. A number of statistical revisions were necessary. Both the 2008 Open Space Plan and the 2010 Essex Economic Development Vision and Plan were integrated into the plan.

Amendments to Zoning and Subdivision Bylaws – Amendments to the zoning and subdivision bylaws were approved by the Selectboard in May 2011. The amendments revised several administrative provisions and incorporated more substantive changes, including exterior lighting and telecommunication regulations.

Transportation – The Community Development Department continued to assist the Public Works Department with impervious surface data collection for stormwater management and mapping issues related to the sewer service core. Staff stayed current with important transportation issues such as alternatives to the Circumferential Highway and the new Complete Streets law.

Conservation Design and Scenic Resource Protection Plan – Following the adoption of the 2008 Open Space Plan, staff began work on the priority implementation tasks. The first project was *Views to the Mountain: A Scenic Roadside Protection Plan* in conjunction with the Town of Jericho and regional partners. This plan laid the groundwork for a project to develop conservation design and scenic resource protection standards, which the Planning Commission began in 2011.

Customer Service – The staff provided the public with reliable and efficient customer service throughout 2011. GIS Coordinator, Shannon Lunderville, continued to work with the Public Works Department on mapping issues related to impervious surfaces and stormwater management. Cherie McCabe retired as the Community Development Department Secretary/Payroll Clerk. Jenn Rock, formerly the Assistant Town Clerk for Essex, joined the department in June.

Development and Permitting – Development review and permitting activity remained steady, with an emphasis on commercial projects. Some of the notable applications are listed below and a summary of zoning and subdivision activity is provided in the chart.

- The Miller Realty Group, LLC had a busy year in Essex. The Planning Commission approved a height waiver for k-cup manufacturing silos and other site modifications at 34 River Road; a 5,400 sq.ft. industrial building at 47 Gauthier Drive; and a 35,375 sq.ft. addition and parking area for Green Mountain Coffee Roasters at 30 Gauthier Drive.
- The Planning Commission denied an application by Hector LeClair for the development of a sandpit in the RPD-I district at 31 Allen Martin Drive.
- Hector LeClair – a 6,000 sq.ft. warehouse and site improvements at 6 Oliver Wight Drive.
- Tom and Erika Reeves/Christine Bacon – a 17,500 sq.ft. gymnastics facility/preschool at 2 Corporate Drive
- At the end of the year, the Planning Commission was presented with many conceptual presentations for potential development projects. This included: Birchwood Land Co. for a 4-lot subdivision located at 49 Tanglewood Drive; A&C Realty, LLC for eight 2-story, 4-unit residential homes, a 3-story, 30-unit building, and a 9,800 sq.ft. mixed use building; and a presentation by Hector LeClair for changes to the Saxon Hill Industrial Park – RPD-I district.

Community Development Services Report

Discretionary Review Activity	Calendar Year	
	2010	2011
Zoning Board of Adjustment		
Conditional Use/Amendment	4	5
Variance	4	1
Unspecified Use	2	0
Appeal Zoning Administrator's Decision	1	1
Planning Commission		
<i>Subdivision.....</i>		
• Conceptual	0	3
• Sketch Plan/Preliminary	4	3
• Final Plan/Plan Amendment	7	4
• Boundary Adjustment	3	0
• Simple Parcel Split	6	0
• Consent Agenda	0	15
• Waiver	1	0
<i>Project Review.....</i>		
• Site Plan	1	5
• Site Plan Amendment	12	5
• Workshops	3	0

Total Discretionary Activity	53	47
-------------------------------------	-----------	-----------

Zoning Permit Applications Received	2006	2007	2008	2009	2010	2011
Accessory Apartment/Apartments	2	7	2	4	6	4
Condo/Townhouse	5	7	4	6	2	12
Congregate Housing	0	1	0	1	0	1
Home Occupation	9	4	3	1	1	3
Miscellaneous & Use Permits	20	12	7	22	19	13
New Commercial/Industrial Building (add/alt)	17	11	25	18	27	40
Residential (add/alt)	107	71	72	69	62	66
Residential Garage	14	7	6	6	13	10
Residential Storage Building	14	17	14	17	16	12
Sign Permit	18	11	14	12	19	14
Single-Family Home	6	15	7	5	8	10
Swimming Pool	5	3	3	4	7	2
Rebuild Dwelling	2	1	1	1	1	2
Renewal of Permit	1	2	3	2	2	5
Septic	26	19	(*)	(*)	(*)	(*)
Subtotal, Permits Issued	247	188	161	168	183	194
Permits Denied	1	1	0	0	0	0
Applications Withdrawn/Voided	1	0	1	0	1	0
Total Zoning Permit Activity	249	189	162	168	184	194

*Effective July 1, 2007, Septic Permits issued by the State of Vermont.

CONSERVATION COMMITTEE
Niels Giddins, Brian Cote, Peter Hess, Ben Suratt, Chuck Vile

The mission of the Conservation Committee is to inventory and study the natural, historic, educational, cultural, scientific, architectural, or archaeological resources of the Town in which the public has an interest. The Committee also advises the Selectboard and Planning Commission on matters relating to the public understanding of local natural resources and conservation needs, development applications and acquisition of lands involving the above resources.

2011 was a year of transition of the Committee. New faces and voices joined others of considerable experience, all sharing an energetic interest in our community's natural heritage and quality of life.

Accomplishments included:

- Detailed review of progress pertaining to the Essex Open Space Plan.
- Higher profile representation at Town Meeting Day, allowing for significant networking and information distribution.
- Alder Brook planting project (spring/fall), with Friends of the Winooski River.
- Improved communications with the Essex Planning Commission, with invited participation at a number of Planning Commission meetings.
- Ongoing joint reviews of development proposals with the Essex Trails Committee.
- Formal participation in review of four proposals to establish Conversation Design and Scenic Resource Standards for Essex, and final choice of project team.

Monthly meetings often included informative presentations by invited participants, generating vigorous discussion and guiding work on various projects. The following individuals/groups made presentations at ECC meetings:

- Justin Kenney, Winooski Natural Resources Conservation District Manager
 - *low impact development, invasive species control*
- Bob Heiser, Champlain Valley Project Manager, Vermont Land Trust
 - *coordination and grouping of land conservation efforts*
- Ann Smith, Executive Director, Friends of the Winooski River
 - *Alder Brook project and other opportunities*
- Fellowship of the Wheel
 - *recreational potential of town lands and related issues*
- Keith Thompson, Chittenden County Forester
 - *backyard forestry*

Goals for 2012:

- Increase awareness of the value of cooperative land/forest management practices.
- Maintain the accurate record of Town lands and rights of way (initiated by Trails Committee), allowing more focused land conservation efforts.
- Continue active participation in the Conservation Design and Scenic Resource Standards project.

Our sincere thanks to Katherine Sonnick, Town Planner, for her consistent support; Mark Marsh, for his liaison efforts with the Planning Commission; and former committee members Bob Paroline (past Chair), June Campbell, and Sharon Zukowski.

ECONOMIC DEVELOPMENT COMMISSION

Greg Morgan, Chair

Commission Members: Barbara Higgins, Jonathan Guy, Jerry Firkey, Betty Poulin

The Economic Development Commission (EDC) thanks the Selectboard for adopting the priority strategies culled from the Economic Development and Diversification Plan completed in 2010. As the EDC reported last year, “The 13 strategies in the report were deconstructed and reconstructed prior to a review process that resulted in a priority ranking.” The Commission was gratified to see our prioritized list in the revised Town Plan.

In 2011, those 13 prioritized strategies have guided the EDC’s work. In response to “Strategy #3: Government Service Retention and Expansion,” the group began to learn about the empty 180,000 square foot, State of Vermont owned building (formerly IBM Building 617) in Saxon Hill. The facility remained largely unoccupied for more than five years. After a meeting with the Essex delegation to the Vermont Legislature, the EDC arranged a tour of the facility. The State of Vermont is actively attempting to either occupy or sell the facility. In 2012, the EDC hopes to continue to promote productive use and occupancy of Building 617.

As part of “Strategy #4: Marketing Program,” the EDC recommended participation in ShopQA, a service that would have provided a platform to create an online directory of local businesses and to enable smaller businesses without an online presence to set up a website. Because the project was not supported broadly and due to significant staff and volunteer commitments, the EDC withdrew this recommendation.

Collaboration with local and regional groups is part of the Commission’s work. The EDC thanks the Essex Town Planning Commission for reaching out to begin a conversation about the economic vitality of the Town. Additionally, the Commission is grateful to the Greater Burlington Industrial Corporation (GBIC) for its support of the Green Mountain Coffee Roasters (GMCR) expansion in the Town and GBIC staff willingness to work with us on future projects.

Beyond the work of the EDC, several important economic development accomplishments occurred in 2011. GMCR has made a major commitment to expand in the Town by increasing the size of its Kellogg Road operation to more than 500,000 square feet. Construction began in the fall. The size and scope of this expansion is the most significant economic development event in Essex in decades. The EDC thanks GMCR for selecting this Essex location after conducting a site search up and down the east coast. The Commission believes that the timely and attentive work of the Town’s planning staff and the Planning Commission were an important part of the GMCR decision to expand here. In addition, the EDC congratulates the Village planning team for resolving Flex-a-Seal issues in a way that enabled the company to continue to operate and grow here.

Finally, the EDC congratulates the Steering Committee that engineered the joint Village-Town application to the Orton Family Foundation’s Heart and Soul Program. We look at this process as an important new vehicle to build collaboration with the Village, a collaboration that has been fostered on our Committee by the regulation participation of the Village Planner.

ENERGY COMMITTEE

Genie Christiansen, Chair

The Energy Committee provides leadership and outreach in the areas of conservation, efficiency and conversion to renewable sources of energy. In raising awareness among town staff and volunteers, as well as residents and business owners, members aim to show how energy and money can be saved by revising policy, changing habits, and upgrading infrastructure.

Eager to reduce greenhouse gas emissions, committee members drove our hybrid vehicles more than ever this year while learning, sharing, and networking with forward-thinkers all across Vermont. The energy issues facing our town are universal. Partnering with others, we leverage our knowledge, effort and funding to do more than an isolated group could in Essex.

The talents and interests of our members vary. No one attends every meeting or event, but those who venture forth bring back data and experiences that benefit our committee and town as a whole. Here's what we've been up to...

The year began with attendance at the Green Home Show in Essex Junction where a hand-cranked generator caught our member's attention. In March and April, we attended work sessions for Vermont's Comprehensive Energy Plan (VCEP) in Montpelier, which has since been finalized. (Vermont now has a statewide set of recommendations for a cleaner, smarter energy future. VCEP sets an ambitious long-range goal: to increase the use of renewable energy from the current 23% to 90% of our energy portfolio in all sectors by 2050. Learn more at vtenergyplan.vermont.gov.)

Our chair participated in the Regional Energy Network Forum in Winooski. Several members attended a May Selectboard meeting to encourage a greater energy focus in the RFP for a new police facility. Regular attendance at Police Facility Committee meetings was another way we raised awareness of and kept informed about net-zero construction, building envelopes, and life-cycle costs.

SolarFest – the New England Renewable Energy Festival – won this year's Governor's Award for Environmental Excellence. In Tinmouth we were reminded that Vermont has 20% more solar energy available than Germany, the world's leader in solar energy production. Closer to home, Champlain College saves \$11,000 a month (\$3.6 million over 30 years) using geothermal ground source heat.

Members traveled to Waterbury, Barre and Montpelier to discuss the completed Biomass Feasibility Study for Chittenden County; Vermont's Biomass Energy Development Working Group Report; weatherization; LIHEAP funding; and pellet-stove installation for low-income Vermonters.

At the September 9th Planning Commission Meeting, we requested consideration (and planning in response to) global issues, such as climate change and peak oil, in the next Town Plan. We submitted to them our feedback on the Economic Development Vision/Plan.

We attended quarterly ECOS Project meetings led by the Regional Planning Commission and assisted the Energy Advisory Group. (ECOS – Environmental Community Opportunity Sustainability – is a broad community conversation about the future of our region over the course of three years, funded by a \$1 million federal grant to support more livable, sustainable communities.)

Finally, members enjoyed the statewide VECAN Conference in Fairlee, where we networked, bonded and learned about how dire our climate and energy situations have become, as well as how creatively our peers are working to alleviate these problems.

ESSEX COMMUNITY HISTORICAL SOCIETY
Eva C. Clough, President

On October 1, 2011, we celebrated our 20th year as the Harriet Farnsworth Powell Historical Museum and the Essex Community Historical Society. We have grown so much in our twenty years and added so much to collection. We could not have done any of this without the support from our membership, the Town of Essex, volunteers, Board of Directors, the Essex community and the public wanting to preserve our history and artifacts. We are proud of our community and will continue to work hard to record and reflect our past.

We have a beautiful Civil War display at the museum on loan to us from Alan Luzzatto and compiled with the help of Sherry Norton and Ann Gray.

Channel 17 "Positively Vermont" interviewed Ann Gray and Tim Jerman about the Essex Community Historical Society. They showed pictures of some historical Essex places from the past to present.

We were represented in the Memorial Day Parade carrying a banner celebrating Essex's 248th birthday and a second banner to honor the Essex war veterans.

Sherry Norton has continued to catalogue our collection and Polly McEwing is inputting the information into the Past Perfect program which keeps a record of our collection.

The ECHS extended our Essex Elementary School tours to a Senior Bus Tour around the Town last March and Summit Street second grade talks last spring. Laurie Jordan led them with help from Kathy Dodge and Barb Chapin.

The Mormon Church youth, consisting of 20 teens, came to the museum to sort town and village annual and school reports from the early 1900s to date. Their visit concluded with a scavenger hunt and a trip to the 1805 School House, We also had visits from the Boy Scouts and the Edge Academy.

Tim Jerman and Ann Gray conducted another Village Cemetery Tour encouraging community members to share their family stories as they walked by their relative's markers.

Jim James was our speaker at the 20th annual meeting. He spoke to us about the Burlington to Cambridge and Central Vermont Railroad history that he put together. He also spoke about the B&L Railroad history and explained the process of gathering and recording it.

We hosted the annual Tree Lighting and Sing-a-Long with the Town Parks and Recreation Department.

ESSEX FIRE DEPARTMENT
Charles J. Cole, I, Fire Chief

The 38 volunteer men and women of the Essex Fire Department answered a total of 820 calls for service during this past year, an increase of 15.7%. The following is a breakdown of our responses.

TYPE	FY09	FY10	FY11	TYPE	FY09	FY10	FY11
Car Accidents	118	77	80	Chimney Fires	5	6	7
Fire Alarms	122	87	82	Vehicle Fires	6	4	3
Medical Response	290	329	361	Power Lines Down	10	3	12
Brush Fires	9	5	6	Search and Rescue	0	1	1
Hazardous Materials	25	8	23	Electrical Fires	3	9	3
Structure Fires	25	26	24	Standbys	10	9	0
CO Calls	28	23	38	All Other Calls	130	108	173
Smoke in Building	16	14	7	TOTAL	797	709	820

In addition to responding to the calls listed above, our members collectively attended over 2,400 hours of training throughout the year, while maintaining a separate full time profession and family. Our members are volunteers who get paid an hourly rate only if they are available and respond to a call. **Many community members are unaware that we are not a full time department and do not have any full time staff.**

This year marks the second year of the recently approved Capital Equipment line item for the replacement of our fire apparatus. This line item needs to be funded at \$100,000 per year to balance the needs of the fund if we are to avoid having to bond for our fire apparatus. This line item is being phased in over time to avoid a sharp budgetary increase in any one year. We are also aggressively seeking federal grant funds for the replacement of our oldest fire engine which will further aid us in minimizing the burden on local taxes.

Your current 2011 Essex Fire Department Members are:

Fire Chief Charles Cole	1st Asst. Chief Phil Noyes Jr.	2nd Asst. Chief Michael DePaul III
Captain Curtis Pollard	Safety Officer Tom Richards	Captain Timothy Francis
Lieutenant Cory Noyes	Lieutenant Dan Hill	Lieutenant Matthew Cohen
Lieutenant Austin Whitaker	Fire Chaplain Jason Ziter	Safety Officer Lorrie Noyes
Hon. Chief Al Foice	Hon. Chief Larry Ransom	
FF Andy Cole	FF John Jacob	FF John O'Bryan
FF / EMT Jeff Conner	EMT Katrina Lemire	FF / EMT George Henry
FF Mike Labombard	FF Yearim Plantillas	FF Andy Gross
Sr. FF Eric Lemire	FF / EMT Jenna Noyes	Sr. FF Greg Conner
FF Mike Sweeney	Eng. Michael Veilleux	FF Matt Veilleux
FF / EMT Christie Henry	FF / EMT Derrick Kendrew	FF/EMT Pat Kernan
FF/EMT Sherb Lang	FF Chris Starky	Admin. Barb Forsythe
FF Ryan Carroll	FF / EMT Jason Lawton	Admin. Stacey Walker

If you or someone you know is interested in becoming a member please download an application at www.essexfire.com . If you have any questions about anything related to the fire department, please feel free to contact me at: essexfirechief@essexfire.com or by leaving a message at (802) 878-5308 x 1004. On behalf of the men and women of the Essex Fire Department, we thank you for your continued support.

ESSEX FREE LIBRARY
Susan L. Overfield, Head Librarian

“My book is a lesson to the world.”
 Jiang Rong author of *Wolf Totem*

COMPARATIVE STATISTICS—For current year, 10 and 20 years ago.

Year	Number of Titles Owned	Total Circulation	AV Titles	AV Circulation	ILLs* Loaned to Others	ILLs* Borrowed from Others
2011	34,118	103,114	3893	23,023	2,124	213
2001	23,190	101,657	2310	Unknown	600	262
1991	13,380	64,980	438	Unknown	107	776

**ILL is short for Inter-Library Loan. “From Others” indicates titles requested for Essex patrons from other libraries. “To Others” are titles loaned to other libraries for use by their patrons.*

Contact the library any time at essexfreelibrary@essex.org or by phone at 879-0313.

HOURS OPEN IN 2011:

Monday, Wednesday and Friday: 9 to 5 Tuesday and Thursday: 9 to 8 Saturday: 9 to 2

The library follows the Town of Essex holiday schedule. Service is also curtailed Friday and Saturday of the first weekend in June for the Library Trustees “**Book, Bake and Plant Sale**” and Saturday of the first weekend of November for the Friends of the Library “**Cozy Book Craft Fair.**” Proceeds from these two fund-raisers generously enable the library to offer a number of programs and amenities that are not in the operating budget. A hearty thanks to those community members who support the library so generously and creatively!

WEB ACCESS: Everyone is encouraged to take a look at the various on-line programs that the library offers. Your library card is, more than ever, a “cultural credit card.” The links can be found on the library web page. For those courses with an asterisk (*) requiring a password, use the barcode from your library card.

1. The Library Catalog can be viewed at home by Googling “Essex Free Library” and clicking on the Online Catalog link in the upper right hand corner. Patrons can determine if items are in the library collection and whether or not they are available. Call or email anytime to have items reserved for you.

2. VOL -- Vermont On Line is a partnership this library has with many other Vermont public libraries as well as the Vermont Department of Libraries to provide access to a variety of Gale databases, including InfoTrac, magazine and newspaper articles, and health and wellness sites. You will find the VOL link at the bottom of the library’s opening page under “related links.” Call the library for the password as it does change periodically.

3. *”Listen Up Vermont” provides access to downloadable audio and e-books through “Listen Up Vermont” through the Green Mountain Library Association. The link to these sites is also on the library’s web page. One hundred and ninety five Essex patrons checked out 1,468 titles in audio and e-reader format during 2011.

4. ***The MANGO Language program** allows you to set up language classes in 23 different languages. The program is very easy to use and children who love spending time online can hone their second language skills.
5. ***Universal Class** refers over 500 instructor-led online courses. What are you eager to learn?
6. **The Library's Facebook** page keeps patrons up to date on programs and book suggestions and information.

LIBRARY SERVICES:

1. **Materials Available** – The library circulates books, periodicals, audio books both as cassettes and CDs, musical CDs, videos, DVDs, puzzles and children's book/tape/CD kits. The library also has foreign language materials for children and adults in a variety of formats. The Library Trustees add new sets each year of the Teaching Company lectures on CD and DVD.
2. **Phone Services** – Save yourself a trip by calling the library to renew books, initiate Inter-Library Loan searches, register for programs and ask quick reference questions. Always call if you have questions or are concerned about overdue or bill notices you may have received. Attention will be given to messages left after hours on the answering machine each morning.
3. **HEMECARD Privileges** – Essex residents have access to all Chittenden Country libraries (with the exception of the Fletcher Free Library in Burlington) using their valid library card. Cards are updated every two years.
4. **Copier** – The copier is available for public use at a fee of 10 cents per page.
5. **Meeting Space** – Small not-for-profit groups of up to 12 people may use the activity room when there are no library programs scheduled. Please call to reserve the space in advance. Students wishing to study as a group are also welcome to use this space when available.
6. **Inter-Library Loan** – The library is happy to try to locate titles for patrons that are not in this collection. Libraries throughout the state cooperate by sharing their holdings.
7. **Tax Forms** – The library has State tax forms and a variety of Federal Tax Forms for the public beginning in early January. There is also a binder, which includes reproducibles of all Federal forms, for copies of obscure forms.
8. **Internet Access** – Patrons may access the Internet from five public workstations located on all three floors. Printing services are available from these workstations.
9. **Tech-Tips** -- Patrons may request individual help sessions to learn about email and Internet searching. Please speak to a librarian to set up a convenient time.
10. **Assorted Museum Passes** -- The library has passes for the ECHO Aquarium and Science Center, the State Parks Pass, Vermont Historical Site and the Birds of Vermont Museum. These passes, available on a "first-come first-served" basis, allow Essex residents to enjoy these popular museums either free or at wonderful savings.

11. Test Proctoring – The library staff is available to proctor exams for distance learners residing in Essex. Please contact library staff for the information your institution will require and to set up an appropriate time to take your exams.

12. Notary Service – There is usually a staff member in the building who can notarize documents at no cost. Please be sure to bring your picture ID along.

SPECIAL PROGRAMS:

Adult Programs:

Vermont Author Visits: Archer Mayor spoke to his many fans of his long running mystery series at the library in March. Then the library partnered with the Essex Cinema to bring Howard Frank Mosher to a capacity crowd at the theater with his slide show and hilarious banter. Both programs were funded by the Friends and Trustees of the Library.

Book Discussion Groups are invited to make use of the multiple copy sets available at the library. Sets may be checked out both to groups or individuals. The Library Trustees support the book discussion groups both in this community and throughout the state by purchasing up to six new sets each year. An updated set list can be found on the library's web site.

The Noontime Discussion series meets on the 4th Thursday of each month. The literary theme "Of Places, of People, of Turning Pages" included titles from South Africa, India, Eastern Europe, the Guernsey Isles, the Arctic and a three-part saga from Norway. These lively discussions last about one hour and new faces are welcome to drop in at any point in the series. A limited number of copies are available at the desk for each session.

Children's Programs:

Story times for toddlers and pre-schoolers are held during six-week sessions throughout the school year. Daytime programs on Tuesdays and Thursday are held in the Activity Room with registration required to keep the programs cozy and personal. Monday morning Drop-In Storytime is open to the public.

The Summer Reading Program offers an array of programs and reading incentives designed to keep vacationing students visiting the library regularly. In 2010, readers participated in the campfire-based theme "Read S'more Books." The opening program, on a rainy summer night, was a family friendly event of songs and a puppet show at Memorial Hall, presented by "No Strings Marionettes." Summer ended, as always, with MARCO and his no fail trick of launching a playing card to the ceiling of the Main Reading room. All magical!

This year ended with Cassie Germain's departure for adventures as a homesteader in Maine. She left behind many friends wishing her success and big boots to fill.

ESSEX RESCUE
Craig R. Butkus, Executive Director

Essex Rescue is a not for profit private ambulance service offering emergency medical care to the Towns of Essex, Essex Junction, Underhill, and parts of Jericho and Westford. The service is not an instrumentality of any government agency and provides advanced life support 24/7 within our service area with a combination of paid and volunteer staff.

Currently Essex Rescue has three modern, advanced life support ambulances and one “fly car.” Two ambulances and the fly car are housed in a station on the grounds of the Essex Educational Center. The fly car is used for intercepts that offer paramedic level care for our service area as well as other rescue squads in Chittenden and Franklin counties.

The third ambulance is housed in the Underhill-Jericho Fire Department’s Underhill station making emergency care available daily and evenings when staffing is available. Essex Rescue is currently recruiting for additional members to allow for 24/7 services from this station. At no time are residents of the service area without emergency medical care, either directly through Essex Rescue or via mutual aide agreements with surrounding services.

Essex Rescue has four full time paid staff – three Captain/Paramedics and one Executive Director – plus six part-time per diem staff and over seventy volunteers. Our volunteers serve in 12-hour shifts, either day or night shifts and including weekends and all holidays. Our volunteers are “true volunteers” as they receive no compensation for their dedicated service to their communities. *These volunteers supply over 18,000 duty hours a year at no personnel cost to the five communities.* This number does not include countless hours of training needed for initial certification and continuing education requirements and other volunteer activities.

In addition, many of these community volunteers “first respond” to emergency calls, going directly to the scene of an injury or illness. These first responders often arrive minutes before the ambulance to stabilize the patient and communicate with the responding ambulance regarding the patient’s condition.

Grant funding was sought in conjunction with the Essex Police Department, Essex Fire Department and Essex Junction Fire Department to upgrade and improve radio communications with the advent of the new broadband frequency requirements from the Federal Communications Commission.

This past year, Essex Rescue, as part of a consortium, received a regional grant to train paramedics in Vermont, the first such paramedic training program in the state. Essex Rescue currently has four volunteers completing the paramedic course involving over 800 hours of didactic training as well as hundreds of hours of clinical experience and “ride along” time with paramedic services in New England.

Essex Rescue is currently seeking new volunteers with or without EMS experience. If you are interested in obtaining more information or becoming a volunteer with Essex Rescue, please call us at 878-4859 x 4 or by email at cnesto@essexrescue.org.

Each year Essex Rescue responds to over 18,000 calls within the communities it serves. Essex Rescue receives a small donation from each town we serve. In addition the squad obtains funds from billing patient’s insurance, our subscription program, cash donations, and periodically federal and state grants.

HEALTH OFFICER
Jerry L. Firkey, Health Officer
Kenneth Stratton, Deputy Health Officer

The Health Officers' mission is to make citizens aware of potential health hazards and to respond to public complaints or requests for assistance in correcting any health violations and/or hazards that exist.

One of the most common complaints is the presence of mold and mildew in rental housing, which is caused by dampness, most common to basements and bathrooms. Tenants can take simple clean-up measures. Preventative measures, such as better ventilation and dehumidifiers should be employed to reduce the potential for mold and mildew to grow.

Landlords and tenants have a resource available to them called **Vermont Tenants, Inc.** Vermont Tenants has produced a handbook describing the responsibilities related to rental housing. You can contact their office by calling 864-0099.

Regular inspections and water testing of the Town and Village swimming pools, as well as the Indian Brook Reservoir swimming area, take place during the swimming season. Regarding Indian Brook Reservoir, the public must always pick up after their animals, including horses. These measures will help to keep the Reservoir safe for swimming and the grounds sanitary for hikers.

All dogs, cats and ferrets are required to have a rabies shot on a regular basis. Also, dogs must be licensed annually with the Town Clerk.

Animal bites continue to be reported and investigated by the Health Officer and Essex Police, and, if applicable, he/she must ensure the animal is properly quarantined, registered with the Town and have proof the animal is current with a rabies vaccination. The **rabies virus** is still quite seriously active among the wild animal kingdom. Remember to stay away from wild animals. For more information about rabies, call the **Rabies Hotline** at 1-800-472-2437.

The West Nile Virus infected from mosquitoes is still active in Vermont and requires us to continue to educate the public.

Be aware that bed bugs do exist in Chittenden County and a few cases have been reported in Essex. Any questions regarding bed bugs can be directed to your Health Officer by calling 878-1343.

If anyone has any questions regarding health issues of any kind, or if you have any complaints, questions, or need assistance, please call the following numbers: 7:30 a.m. to 4:30 p.m. weekdays - Community Development Office at 878-1343. Nights, weekends and holidays - Police Department at 878-8331.

Questions regarding items such as asbestos, mold/mildew, diseases and lead paint may be addressed to the State of Vermont Department of Health located at 108 Cherry Street, Burlington, Vermont. You can contact them by calling 863-7200 or accessing their website at www.healthyvermonters.info/.

A big thank you is extended to the Essex Police Department and Community Development Department for their generous support throughout the year.

MEMORIAL HALL COMMITTEE

Richard Somerset, Chair

Another year has come and gone with only one meeting of the Memorial Hall Committee. Due to the small attendance, the business discussed was minimal, focusing primarily on repairs to Memorial Hall.

Essex was chosen as a recipient of a *Cultural Facilities Grant* from the *Vermont Arts Council*. The grant, in the amount of \$20,000, was used for the upgrades to the interior of the building. The total cost of the project was \$80,013. With assistance from the Public Works Department, the following improvements were made to Memorial Hall:

- New paint on the interior walls of the main hall as well as the entranceway to the hall. The colors were matched to the existing colors of the hall.
- Additional electrical wiring was installed to cover more of the hall space. All other outlets and fixtures were brought up to code.
- The existing wood floors were refinished and a new matte finish was used to reduce the glare from the stage lighting.
- New dynamic staging platforms replace the existing plywood platforms. The new staging can be set up in several different configurations, or can be completely deconstructed for maximum available floor space.
- New moveable audience seating was purchased and installed, which can be used either on the platforms or on the floor for a variety of seating configurations. The previous platforms and staging were fixed and had no options for arrangement.

The work effort was accomplished using a variety of resources including the services of several contractors, administrative assistance with the Town Public Works Department, installation services by the Department of Public Works and Parks and Recreation Department employees, as well as community volunteers from the Essex Community Players.

The new seating system that the Town installed allows the Town to use the building to a fuller extent. Seating can now be set up for small groups, large attendance for plays (same configuration as old seating) or stacked along the wall for a more open environment. This new application expands the uses that Town residents can now enjoy, including dances. Without the help of the grant, the work would not have been completed this year.

I want to thank Jackie Kline, E.I., Stormwater Program Coordinator/Staff Engineer, for providing detailed information for this report regarding the Memorial Hall upgrades.

PARKS & RECREATION DEPARTMENT
Mark Berry, Director

Department Mission

Advance Parks and Recreation Efforts that Enhance the Quality of Life for the Community of Essex

*The Parks and Recreation Department continues to serve the **Community** of Essex (two working parents, seniors, single parents and teens) through **People** (staff, department volunteers, instructors and sponsors), **Parks** (Sandhill Pool, Indian Brook and neighborhood parks) and **Programs** (senior vans, after-school, adult, youth and special events).*

Parks

The Parks and Recreation Department continues to protect the public investment in parks and recreation facilities. Our goal is to protect and preserve natural resources and to keep neighborhood parks **Safe, Clean and Green**.

Investments in the parks in FYE11 included:

- Turf maintenance on athletic fields;
- Resurfacing tennis courts, including pickleball lines at Pearl Street Park.

Scheduled or completed investments to the parks for FYE12 include:

- Turf maintenance on athletic fields;
- Rebuild one thousand feet of hiking trails at Indian Brook;
- Replace playground equipment at Sand Hill Park;
- Improve handicap accessibility at various parks;
- Establish a carry capacity for Indian Brook Park.

Recreation

Recreation programs are developed to provide the community opportunities to meet their needs. Through our diverse programs, we continue to improve the health of the community through programs and facilities that promote health and wellness.

Accomplishments in FYE11 include:

Increase in Internet registration to 51% ▪ Increase in programs for senior's that promotes physical fitness ▪ Created summer camp for tweens ▪ Added additional weeks of assorted summer camps ▪

Program goals for FYE12 include:

Increase programming that encourages children and families to utilize our parks, part of the national No Child Left Inside initiative • Increase programming for 55+ that promotes physical wellbeing • Completed Recreational Needs Assessment • Begin implementing Strategic Plan for department ▪

Pool

Programs offered at the pool provide opportunities to develop lifelong skills, personal development and health, wellness, and employment opportunities for teens in a safe, fun environment.

Investments to the pool in FYE11 included:

- Rebuild electric motor and pump.

Scheduled or completed investments for FYE12 include:

- Increase programming for teens.

Senior Vans

The senior vans provide an essential service to the senior community of Essex. The vans allow seniors convenient accessibility for healthcare, wellness, and recreation needs. The department hires, trains and schedules the drivers.

In FYE11 the van service provided 5,273 trips for seniors around the Essex community.

Looking to the future:

The Essex Parks and Recreation Department recently completed a comprehensive community-wide Recreation Needs Assessment. From that, a Strategic Plan was created; the plan identifies a number of long and short term goals, objectives and actions for the department. Survey results revealed five top community priorities/issues that the department should focus on positivity impacting:

Creating healthy active lifestyles
Positive activities for youth
Increasing connectivity & providing alternative transportation (trails)

Maintain the facilities we have
Connecting people with nature

This year, our department will begin implementing program changes and initiatives that will address those community priorities. 82% of the Essex community said that the “availability of local parks and recreation opportunities are very important”. We appreciate the community support and will continue to provide programs and services that meet the needs of the community.

POLICE DEPARTMENT
Captain Bradley J. LaRose
Acting Chief of Police

Last March, Chief Leo Nadeau retired after 40 years of dedicated service to our community. At the time of Chief Nadeau's retirement I was appointed by Town Manager, Patrick Scheidel, as interim chief. Serving as our community's police chief has been a challenging and extremely rewarding experience. For over 30 years I have felt confident in the community's support of our police department. However, it is with heartfelt sincerity that I share my appreciation for the acceptance and support I have experienced while navigating through my interim role. I wish to thank the Town and Village administrations and employees, my peers and subordinates, and the entire community for their confidence in me and the department during this time of transition.

Present day law enforcement requires a strong partnership between the community and the police. With tight budgets and a strained economy comes the need for a more streamlined approach to fighting crime. The police department actively seeks to increase its level of efficiency with the strategic use of technology and adjustments in operational functions. However, the use of community support programs is more important now than ever before.

The criminal justice system is strained to the point where unique alternatives to the court process are required. Our Community Justice Center (CJC) is an integral component in addressing lower level crimes and quality of life issues. The police department and CJC are working with other agencies on the state and county level to identify and properly respond to the many underlying factors that lead to crime. The primary goals of these programs are to hold offenders accountable, provide support services to offenders and victims, and reduce recidivism.

The opportunity for perpetrators to commit crime has expanded exponentially in recent years. The internet (including social media) has been a fostering mechanism for unlawful activity. Members of the police department strive to maintain a strong knowledge base and pursue the training necessary to keep pace with the expanding role that contemporary technology has on crime. All users of electronic communication should be keenly aware of technologically savvy predators.

The illegal drug enterprise is a growing and perpetual nexus to the vast majority of crime everywhere. As a community we must respond to the core causes of crime and protect ourselves from victimization. Our community promotes many awareness and educational programs regarding wellness. The police department is just one component of our community's multi-faceted approach to safety. Locally, the police department's effectiveness is enhanced by the cooperative efforts of groups and organizations such as the Community Justice Center, the School Public Safety Committee, C.H.I.P.S. and Neighborhood Watch.

Our community's approach to public safety must continue to remain vibrant and innovative in order to meet the many challenges that will undoubtedly pressure our quest for a safe and peaceful community. The police department will maintain a steadfast commitment, and serve as an active partner, in supporting that cause.

FYE 2011 Statistics

REPORTED CRIME ACTIVITY - PERIOD 07/01/10-06/30/11

	2007	2008	2009	2010	2011
HOMICIDE	2	0	0	10	
ROBBERIES	3	5	0	1	2
BURGLARIES	49	53	99	56	51
ASSAULTS	42	54	61	69	53
SEX OFFENSES	35	31	22	24	12
DRUG OFFENSES	175	161	169	101	124
LARCENIES	470	481	460	432	508
VANDALISM	250	185	243	230	233
STOLEN VEHICLES	8	6	11	4	6
SUICIDES/ATTEMPTS	5	5	6	6	10
MISSING PERSONS	50	34	37	39	50
BAD CHECKS / FRAUD	131	104	84	66	77
D.U.I	42	60	30	17	33
COURT CASES	628	610	571	366	324
ACCIDENTS	506	492	522	613	731

There were 3,888 tickets written for traffic and parking violations, of these 878 were Vermont Traffic Citations.

PUBLIC WORKS DEPARTMENT

Dennis E. Lutz, P.E.

Town Engineer/Public Works Director

Three significant storm events occurred during the past year that had a significant impact on the community and the department's activities. A severe windstorm occurred in December of 2010 causing many large trees to fall; the Town obtained \$53,824 in Federal Emergency Management (FEMA) and State funds for clean up. In April of 2011, heavy rains, coupled with spring snow melt, produced flooding damage and again FEMA and State funds totaling \$84,803 were provided as a result of the declared disaster. In both these storms the total local cost was \$15,405. Another windstorm affected the Town in early July of 2011 again causing widespread damage. With this storm, no federal disaster was declared and the cost of the repairs was borne entirely by the Town (\$15,000). In addition to the financial impact on operations, there was a significant affect on normal activities such as spring cleanup, responding to customer requests and staff engineering. Obtaining FEMA funds is a time-consuming process requiring extensive preparation of support documentation. Projects previously scheduled were postponed or dropped so that the work effort could be directed to the areas impacted by the storms.

Eventually, the Department recovered from the unexpected storm events and was able to return to scheduled and budgeted activities. Following is a summary of the projects that were completed as well as the projects that are still at some level of development.

HIGHWAY

Town Projects completed during the past year include: scarification and asphalt overlay of a portion of Susie Wilson Road utilizing an 80% cost-share, Class 2 paving grant from the State Transportation Agency; asphalt overlay on portions of Lamell Avenue, Rustic Drive and Margaret Street; reconstruction of the hill section of Valleyview Drive near VT117, the hill section of Prescott Street, and a section of Skyline Drive; preparation of Cindy Lane for paving in 2012; installation of drainage improvements along a section of Sand Hill Road from Founders Road to Allen Martin Drive in preparation for an overlay in 2012; installation of drainage improvements along a section of Sand Hill Road from Founders Road to Allen Martin Drive in preparation for an overlay in 2012; a traffic signal was installed at the intersection of VT15 and the east gate of Fort Ethan Allen; reconstruction of Catella Road; completion of a 21-car park and ride at the intersection of VT2A and the Circ Highway using mostly State funding; drainage improvements on Ewing Place; removal of pavement and resurfacing of the North Williston Road Bridge using a State structures grant for 90% offset of the project costs and with the local cost split with the Town of Williston; area improvements on a number of gravel town highways; maintenance and winter plowing on 23.16 miles of gravel and 51.95 miles of paved roads with 10 highway employees and one mechanic; continued low salt use application for winter operations.

Work in Progress: Progress has been made on right of way acquisition for an improved intersection with traffic signals at the Sand Hill Road/VT117 intersection by VTRANS with construction scheduled for the summer of 2012; a scoping study was completed considering alternatives for replacing or repairing the Gentes Road Bridge; Sand Hill Road between Founders Road and Allen Martin Drive is under construction and the project will be completed in the summer of 2012; final designs will be completed during the winter on extending sidewalks on Pinecrest Drive to VT2A and a path along VT2A to the intersection with Old Colchester Road; a number of Circumferential Highway alternative projects are anticipated to move forward in planning and design including improvements to the signals and lanes at VT2A and the Susie Wilson Bypass/Circ off-ramps; signalization at VT15/Sand Hill Road; changes to the

Kellogg Road/Susie Wilson Road intersection; the addition of new park and ride lots as well as other longer term area road improvements; a reconfiguration of the Bixby Hill Road/VT128 intersection is moving towards construction in 2012.

STORM-WATER

Projects completed include: compliance with the year eight requirements of the current community-wide NPDES Phase II Stormwater Permit; construction of a retention pond to store and treat stormwater in the area of Kellogg Road and portions of Susie Wilson Road; clean-up of Sunderland Brook utilizing volunteers arranged through the area Stream Team Project; 100% check of all stormwater pipe catch basins and outfalls in the Town; repair of deteriorated stormwater piping and catch basins at various locations; renewing ten-year stormwater permits for non-impaired waterway discharges; cleaning of all catch basins with more than 12 inches of material in the sump; street sweeping of all paved roads twice per year; active participation in regional stormwater education and public participation programs.

Work in Progress: Plan for implementation of a revised community-wide NPDES Phase II permit with significantly increased requirements to clean up the two impaired waterways – Sunderland Brook and Indian Brook; conduct water quality studies aimed at documenting the health of the impaired waterways.

WATER and SEWER

Projects completed: include installation of new metering systems to more accurately account for wastewater flow to the Village; adoption of a revised wastewater allocation Ordinance; continuation of a comprehensive customer meter replacement program with all large commercial meters now fully replaced and 20% completion of meter replacement in residential units; water main flushing of 60 miles of waterline and 458 hydrants, cleaning/maintenance of 41 miles of sewer and 14 pump stations throughout the Town with a field water/sewer field crew of 3 employees.

Work in Progress: Continued effort on identification and correction of problem water meters; study of alternative rate structures for future water and sewer billings; continuing input on the Village Wastewater Treatment Facility \$15 million refurbishment project; determination of appropriate rate increases over the net four to six years to reduce the financial impact on the Town sewer users.

PUBLIC BUILDINGS

Projects completed: include new seats and moveable staging for Memorial Hall as well as refurbishment of the interior with a resurfacing of the wooden floor and repainting of the interior with financial assistance in the form of a Vermont Arts Council Grant in the amount of \$20,000.

Work In Progress: initiation of design work to correct safety deficiencies at the historic Fort Water Tower; determination of potential space utilization at the Essex tree farm site as the buildings become available for Town use.

“Our mission in Public Works is to continue providing quality responsive service, to address community infrastructure needs and to protect the public health and safety of the Community.”

**TOWN MANAGER
Patrick C. Scheidel**

“Guard well within yourself that treasure, kindness.
Know how to give without hesitation, how to lose without
regret, how to acquire without meanness.”

George Sand (1804-1876)

Our economic outlook has improved but recovery remains slow, impeded by national and international headwinds (European debt problems, trade deficits, slow U.S. housing market, government cutbacks) thereby restraining progress in Vermont. Between December 2010 and December 2011, statewide unemployment fell .7% from 5.8% to 5.1%. There were 3,600 more Vermonters employed and 2,700 fewer unemployed. A total of 900 more Vermonters entered the labor force.

Budget

The proposed FYE 2013 budget attempts to maintain the same level of municipal services as currently provided. Discretionary expenditures are minimal. Once again the budget swells to reflect the costs of unfunded mandates passed by state and federal governments. One consistent example is compliance with stormwater regulations, which will require a FYE2013 expenditure of \$223,021.

The proposed FYE2013 budget shows an increase of \$313,237 or 3.18% over last year. Salary increases are budgeted at approximately 3.5%, including premium pay such as longevity and steps. Cost of living is projected to fluctuate between 2.5% and 3% next year.

Operating cost increases such as gasoline, for example, are expected and budgeted accordingly. Benefits have increased 4.25% over last year with health insurance the prime driver. The Town offered a high deductible health benefit plan for 2012, which is expected to lower health care costs for employees who choose it. During the past five years, employees returned \$74,192 to the Town through their participation in a wellness program.

Revenue

The proposed budget estimates a tax rate increase of \$.0125 more than the current rate of \$.3518, assuming Grand List growth of .5%. The estimated \$.0125 tax rate increase on a property valued at \$280,000 would result in new taxes of \$35 per year or less than \$3 per month.

Revenues are projected realistically. Non-tax revenues should remain the same. A marginal increase in interest on delinquent taxes, building permit fees and swimming pool fees is shown based upon current year trends. Interest revenue is flat. There is a projected increase in revenues for records preservation that follows a proposed increase in related operating expenditures. A

new revenue source called Stormwater Debt Assessment reflects fees charged for the debt service costs associated with stormwater improvements. The Town will lose another \$87,000 due to the IBM Agreement.

While a modest fund balance is expected for FYE 2012, using any of it as revenue for the FYE2013 budget would be unwise. With the economy still sluggish and additional tax delinquencies expected, Town financial resources will be strained. Maintaining a healthy fund balance will minimize the negative impacts of the expected increase in new delinquencies and any unanticipated costs.

Capital

The capital budget for FYE2013 is discussed and adopted by the Selectboard between January and February. Preventing the deterioration of infrastructure such as roads, buildings and parks has been and continues to be one of our primary capital goals. Planning for equipment and vehicle replacement over time has been another aim of the capital plan and budget. The funds for meeting all capital projects come from various sources such as grants, impact fees and a designated two-cent tax rate. Demand always exceeds our ability to pay. Consequently, the annual capital spending addresses the “worst first” in terms of approved project expenditures.

The FYE2013 the operating budget shows transfers to the capital budget for various projects, in part, to recognize depreciation as an operating expense.

The Town staff is managing approximately \$2.5 million in grants awarded to Essex.

Conclusion

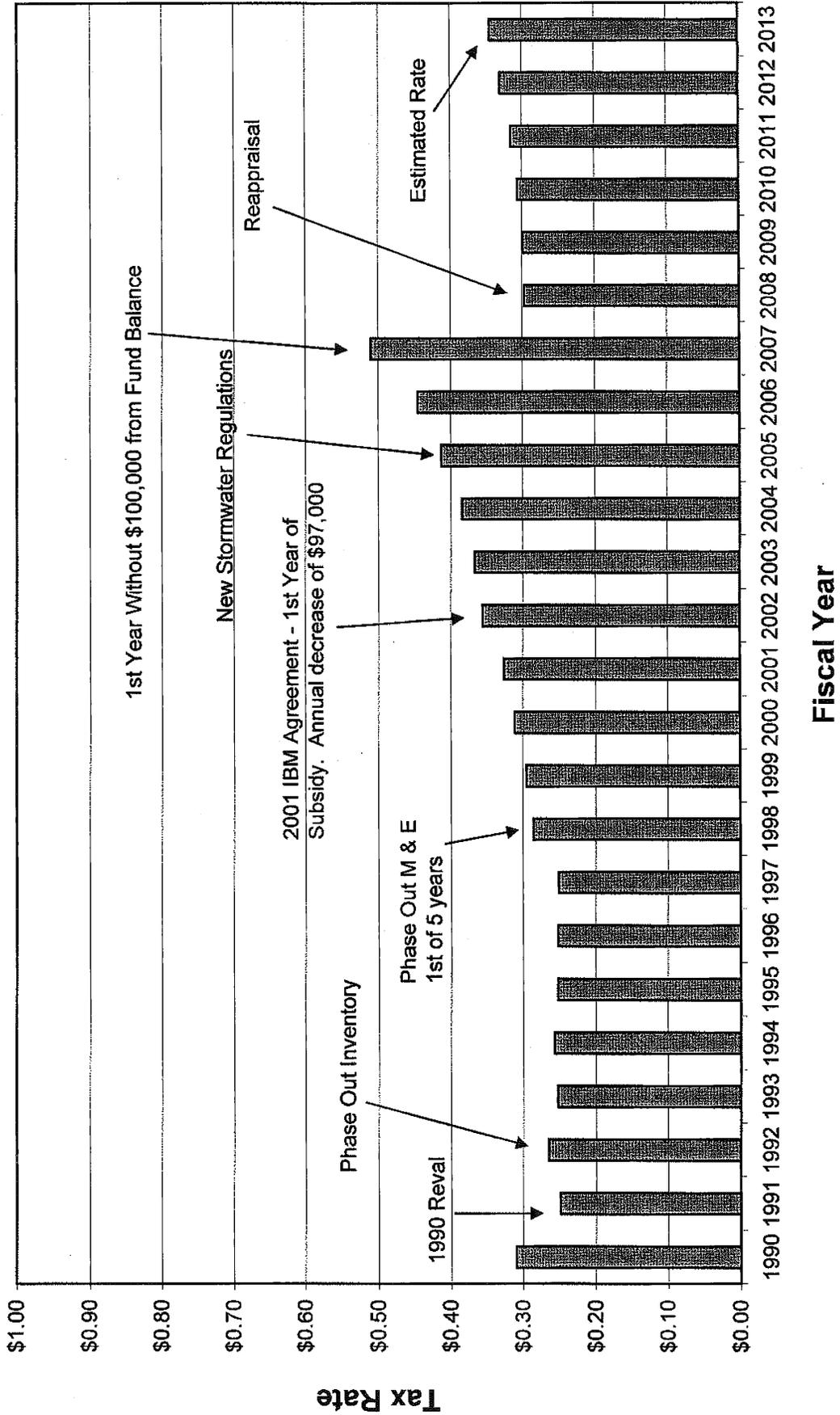
Government is people serving people. Through the years, the Town has met ever-increasing service demands placed on employees while minimally increasing their numbers.

Between 1990 to 2010, the Town saw an increase of 19% in total population served, a 34% increase in registered voters, a 23% increase in miles of roads maintained, and a 20% increase in the number of parcels valued. New services have also been added that require more output from employees.

In 1990-91 the Town employed 71 full-time employees. Two decades later the Town has 74 full-time employees. Essex enjoys one of the lowest per capita employee ratios in Vermont, while the town is the State’s second most populous. Even when combining the number of Town and Village employees, Essex ranks 7th in terms of the number of total full-time employees, and 14th in the number of full-time employees per 1,000 residents. These data adjusted for firefighters show Essex 4th and 13th respectively.

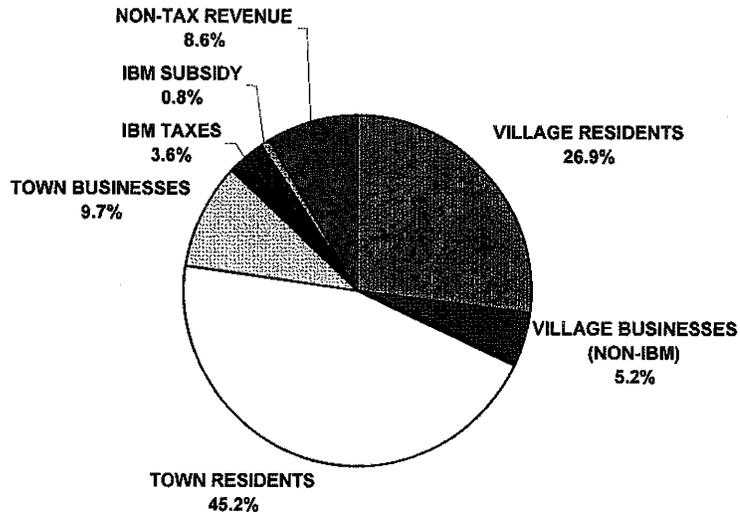
Essex has been a leader in accomplishing more with less. However, we will need more staff to meet the service demands and complexities of our responsibilities.

Town of Essex General Tax Rate



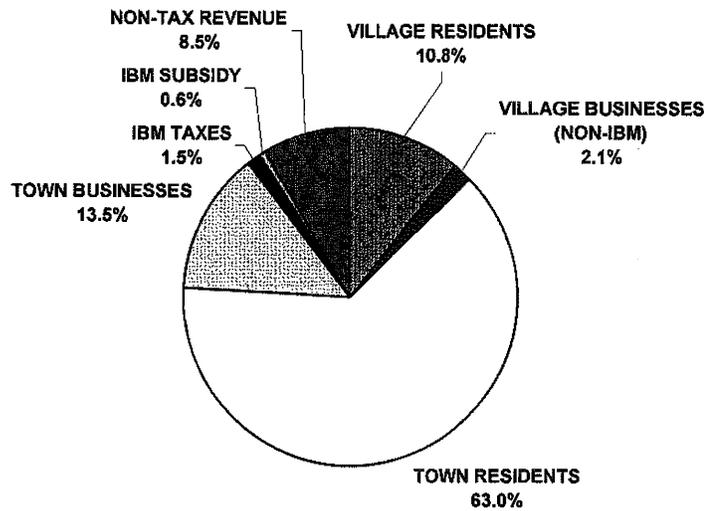
PROJECTED REVENUE SOURCES FYE 2013

TOTAL REVENUES



VILLAGE TAXPAYERS = 32.1% TOWN TAXPAYERS = 54.9% IBM = 4.4%

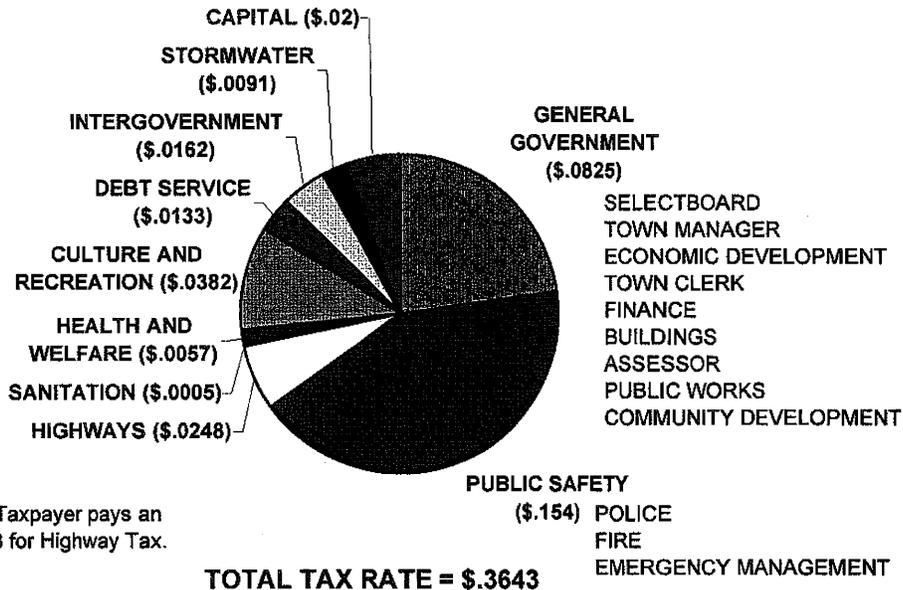
HIGHWAY REVENUES



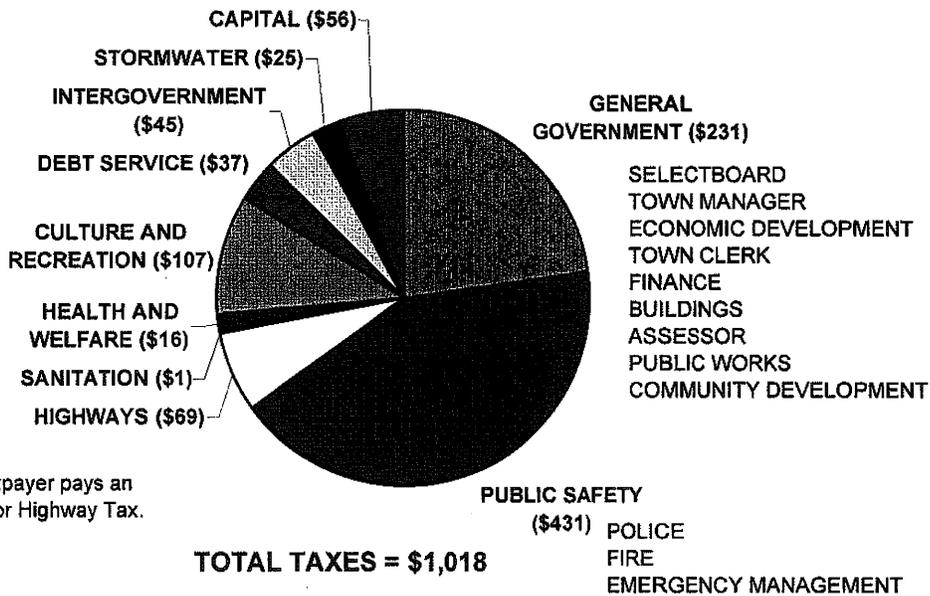
VILLAGE TAXPAYERS = 12.9% TOWN TAXPAYERS = 76.5% IBM = 2.1%

TOWN FISCAL YEAR END JUNE 30, 2013 PROPOSED BUDGET

ESTIMATED TAX RATES BY CATEGORY



ESTIMATED TAXES ON \$280,000 HOME



TOWN OF ESSEX CAPITAL BUDGET AND PROGRAM
FYE 2013 - 2017

PROJECT	TOTAL COST	FYE 6/13	FYE 6/14	FYE 6/15	FYE 6/16	FYE 6/17	POST FYE 6/17
BUILDINGS							
NEW TOWN OFFICES	\$5,150,000	\$12,000	** \$50,000	\$50,000	\$50,000	\$50,000	\$4,938,000
TOWN CLERK VAULT EXPANSION	\$250,000	\$0	\$0		\$250,000		\$0
POLICE STATION FACILITY / RENOVATION	\$5,940,000	\$12,000	** \$60,000	\$60,000	\$5,808,000		\$0
HIGHWAY GARAGE AREA IMPROVEMENTS	\$371,000	\$25,000					\$346,000
LIBRARY DEFERRED MAINTENANCE & EXPANSION	\$109,000	\$24,700			\$84,300		\$0
MEMORIAL HALL RENOVATIONS / ADDITION	\$11,487	\$11,487					\$0
RECREATION PROGRAM SPACE FEASIBILITY STUDY	\$30,000	\$10,000	** 10,000	\$10,000			\$0
ENERGY RETROFIT OF EXISTING BUILDINGS	\$60,000	\$15,000	** \$15,000	\$15,000	\$15,000		\$0
HISTORIC WATER TOWER	\$197,500	\$50,000					\$147,500
HIGHWAYS							
HIGHWAY IMPROVEMENTS	\$1,028,000	\$369,000	\$161,000	\$163,000	\$165,000	\$170,000	\$0
GRAVEL ROADS	\$205,788	\$32,000	\$33,000	\$34,000	\$35,000	\$36,000	\$35,788
ALLEN MARTIN PARKWAY	\$3,663,000	\$0					\$3,663,000
GENTES ROAD BRIDGE	\$450,000	\$91,619	\$50,000	\$50,000	\$50,000	\$50,000	\$158,381
VT15/ALLEN MARTIN INTERSECTION ANALYSIS	\$8,000	\$8,000					\$0
WATERLINES							
PINECREST DR TO VILLAGE RT 2A	\$161,300	\$0					\$161,300
DOUGLAS TO WILLOUGHBY	\$207,000	\$0					\$207,000
SAND HILL ROAD PRESSURE REDUCTION	\$206,000	\$20,000					\$186,000
WATER STORAGE TANK - LOWER SERVICE AREA	\$30,000	\$30,000					\$0
SEWERS							
PAINESVILLE AREA	\$1,225,400	\$0					\$1,225,400
CEMETERY RD	\$67,000	\$0					\$67,000
HEAVY EQUIPMENT / VEHICLES							
HIGHWAY - EQUIPMENT/VEHICLES	\$2,100,000	\$200,000	** \$112,500	\$257,600	\$45,000	\$167,000	\$1,317,900
FIRE - EQUIPMENT / VEHICLES	\$2,050,000	\$100,000	** \$100,000	\$100,000	\$400,000	\$100,000	\$1,250,000
PARKS - EQUIPMENT / VEHICLES	\$153,856	\$0	\$40,661	\$3,669	\$90,520	\$5,801	\$13,185
SENIOR BUS	\$50,000	\$10,000	** \$10,000	\$10,000	\$10,000	\$10,000	\$0
POLICE VEHICLES	\$27,000	\$27,000					\$0
PARK FACILITIES							
PARK ASSETS REPLACEMENT	\$303,086	\$54,000	\$58,783	\$75,000	\$30,710	\$36,053	\$48,540
FOUNDERS / FOSTER ROAD PARK FIELD IMPROVEMENTS	\$25,000	\$25,000					\$0
MILFOIL MITIGATION AT INDIAN BROOK	\$66,000	\$13,200	** \$13,200	\$13,200	\$13,200	\$13,200	\$0
INDIAN BROOK DAM REPAIRS	\$181,000	\$15,000	** \$15,000	\$15,000	\$15,000	\$15,000	\$106,000
PATHS & WALKS							
ROUTE 15 - CIRC TO GOLF COURSE	\$18,500	\$0					\$18,500
ROUTE 2A - FROM OLD COLCHESTER ROAD & PINECREST	\$675,000	\$0			\$675,000		\$0
GENERAL PATHS AND WALKS	\$300,000	\$15,000	** \$25,000	\$25,000	\$25,000	\$25,000	\$185,000
STORMWATER							
STATE PERMITS CONSTRUCTION PROJECTS	\$300,000	\$60,000	** \$60,000	\$60,000	\$60,000	\$60,000	\$0
INFORMATION MANAGEMENT							
AIRPHOTO IMAGERY	\$21,000	\$21,000					\$0
DATA PROCESSING EQUIPMENT REPLACEMENT	\$0	\$0					\$0
TOTAL PROJECT COSTS	\$25,640,917	\$1,251,006	\$814,144	\$941,489	\$7,821,730	\$738,054	\$14,074,494
FUNDING SOURCES							
VEHICLE / EQUIPMENT FUND		\$174,000					
OPERATING FUNDS		\$16,000					
GRANTS STATE / FEDERAL / OTHER		\$8,000					
PREVIOUSLY COMMITTED CAPITAL FUNDS*		\$311,004					
PREVIOUSLY UNDESIGNATED CAPITAL FUNDS		\$67,000					
UNDESIGNATED CAPITAL FUNDS		\$675,002					
TOTAL PROJECT COSTS		\$1,251,006					

* Previously Committed Funds include contributions from developers in prior years
** Amounts for these projects include funds to be designated for future expenditures

PROPOSED GENERAL FUND BUDGET SUMMARY FOR FYE 2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013
REVENUES - SUMMARY					
PROPERTY TAXES	\$8,380,892	\$8,297,735	\$8,778,371	\$8,783,459	\$9,149,478
LICENSES AND PERMITS	\$51,100	\$47,628	\$46,400	\$50,200	\$50,200
INTERGOVERNMENTAL	\$288,633	\$456,505	\$296,400	\$270,357	\$299,700
CHARGES FOR SERVICES	\$896,919	\$970,872	\$875,537	\$546,142	\$484,405
FINES	\$124,000	\$120,989	\$115,000	\$115,000	\$122,000
MISCELLANEOUS	\$71,001	\$50,124	\$59,001	\$44,001	\$59,001
TOTAL	\$9,812,545	\$9,943,853	\$10,170,709	\$9,809,159	\$10,164,784
FUND BALANCE INCREASE (DECREASE)	\$0	\$58,591	\$0	(\$93,338)	\$0
TOTAL REVENUE	\$9,812,545	\$9,885,262	\$10,170,709	\$9,902,497	\$10,164,784
EXPENDITURES - SUMMARY					
GENERAL GOVERNMENT					
SELECTBOARD	\$40,681	\$45,499	\$56,197	\$58,193	\$58,246
TOWN MANAGER	\$413,772	\$404,039	\$407,751	\$406,751	\$421,186
ECONOMIC DEVELOPMENT	\$13,810	\$9,500	\$13,395	\$13,395	\$13,895
ELECTIONS	\$15,225	\$13,819	\$6,000	\$6,000	\$20,000
FINANCE	\$472,283	\$474,797	\$478,986	\$477,197	\$493,351
TAX COLLECTION	\$5,350	\$4,919	\$5,350	\$4,981	\$5,350
LEGAL SERVICES	\$55,000	\$60,774	\$55,000	\$55,000	\$55,000
TOWN CLERK	\$226,607	\$226,791	\$231,171	\$202,400	\$213,469
BUILDINGS AND PLANT	\$294,390	\$322,725	\$296,355	\$316,900	\$324,720
R/E APPRAISAL	\$186,139	\$185,131	\$194,523	\$193,124	\$198,512
PUBLIC WORKS	\$108,363	\$117,391	\$106,445	\$105,820	\$105,103
COMMUNITY DEVELOPMENT	\$391,232	\$378,234	\$386,436	\$382,936	\$395,216
TOTAL GENERAL GOVERNMENT	\$2,222,852	\$2,243,619	\$2,237,609	\$2,222,697	\$2,304,048
PUBLIC SAFETY					
POLICE	\$3,368,666	\$3,295,185	\$3,497,453	\$3,466,508	\$3,632,143
FIRE	\$210,895	\$193,384	\$226,435	\$224,285	\$256,913
EMERGENCY MANAGEMENT	\$40,546	\$40,551	\$42,542	\$42,042	\$42,838
TOTAL PUBLIC SAFETY	\$3,620,107	\$3,529,120	\$3,766,430	\$3,732,835	\$3,931,894
HIGHWAYS AND STREETS	\$1,734,946	\$1,730,096	\$1,767,517	\$1,812,987	\$1,802,867
STORMWATER	\$217,912	\$283,674	\$218,723	\$257,960	\$223,021
SANITATION	\$12,500	\$5,350	\$12,500	\$12,500	\$12,500
HEALTH AND WELFARE	\$142,284	\$142,450	\$146,795	\$147,995	\$148,351
CULTURE AND RECREATION					
RECREATION - ADMIN	\$258,930	\$263,306	\$271,821	\$269,821	\$281,814
RECREATION - PROGRAMS	\$0	\$0	\$0	\$0	\$0
PARKS	\$176,194	\$173,737	\$188,347	\$187,947	\$192,632
POOLS	\$90,782	\$101,669	\$91,138	\$91,638	\$93,800
SENIOR BUS	\$58,693	\$65,319	\$59,247	\$59,247	\$62,858
LIBRARIES	\$375,056	\$346,481	\$375,027	\$372,027	\$379,740
CONSERVATION	\$15,200	\$23,755	\$16,200	\$35,200	\$16,700
TOTAL CULTURE AND RECREATION	\$974,855	\$974,267	\$1,001,780	\$1,015,880	\$1,027,544
DEBT SERVICE	\$320,250	\$321,980	\$320,715	\$320,165	\$315,811
INTERGOVERNMENTAL	\$396,859	\$360,888	\$379,478	\$379,478	\$398,748
TOTAL EXPENDITURES	\$9,642,565	\$9,591,444	\$9,851,547	\$9,902,497	\$10,164,784
RECREATION PROGRAM FUND	\$169,980	\$293,818	\$319,162		
TOTAL EXPENDITURES AND REC PROG	\$9,812,545	\$9,885,262	\$10,170,709	\$9,902,497	\$10,164,784

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013
REVENUES - DETAIL					
PROPERTY TAXES					
1	\$7,351,892	\$7,259,494	\$7,738,371	\$7,737,209	\$8,102,478
2	\$1,029,000	\$1,038,241	\$1,040,000	\$1,046,250	\$1,047,000
	TOTAL PROPERTY TAXES	\$8,380,892	\$8,297,735	\$8,778,371	\$8,783,459
LICENSES AND PERMITS					
3	\$4,000	\$3,970	\$4,000	\$4,000	\$4,000
4	\$34,000	\$34,269	\$30,000	\$34,000	\$34,000
5	\$400	\$393	\$500	\$500	\$500
6	\$1,200	\$1,390	\$1,500	\$1,500	\$1,500
7	\$9,200	\$5,905	\$8,000	\$8,000	\$8,000
8	\$100	\$172	\$200	\$200	\$200
9	\$2,200	\$1,529	\$2,200	\$2,000	\$2,000
	TOTAL LICENSES AND PERMITS	\$51,100	\$47,628	\$46,400	\$50,200
INTERGOVERNMENTAL					
10	\$132,000	\$136,991	\$136,000	\$136,000	\$136,000
11	\$1,500	\$1,916	\$1,900	\$1,900	\$1,900
12	\$25,000	\$27,245	\$25,000	\$26,000	\$26,000
13	\$19,000	\$20,921	\$19,000	\$21,600	\$21,000
14	\$0	\$41,114	\$0	\$0	\$0
15	\$0	\$9,375	\$0	\$0	\$0
16	\$0	\$1,517	\$0	\$0	\$0
17	\$0	\$108,445	\$0	\$30,817	\$0
18	\$70,933	\$68,756	\$74,300	\$13,540	\$74,300
19	\$7,700	\$7,726	\$7,700	\$7,700	\$7,700
20	\$32,500	\$32,499	\$32,500	\$32,800	\$32,800
	TOTAL INTERGOVERNMENTAL	\$288,633	\$456,505	\$296,400	\$270,357
CHARGES FOR SERVICES					
25	\$246,989	\$246,989	\$164,593	\$164,593	\$82,195
26	\$14,630	\$14,630	\$9,744	\$9,744	\$4,860
27	\$3,000	\$3,658	\$3,000	\$3,000	\$3,000
28	\$150,000	\$177,751	\$180,000	\$175,000	\$175,000
29	\$1,200	\$1,282	\$1,500	\$1,500	\$1,500
30	\$7,700	\$6,015	\$6,500	\$6,000	\$6,000
31	\$200	\$66	\$100	\$100	\$100
32	\$5,000	\$6,415	\$5,500	\$6,500	\$6,500
33	\$1,000	\$0	\$0	\$0	\$0
34	\$13,500	\$11,812	\$12,500	\$12,500	\$12,500
35	\$1,000	\$1,190	\$1,000	\$1,000	\$1,000
36	\$200	\$241	\$300	\$250	\$250
37	\$6,500	\$5,605	\$6,000	\$6,000	\$6,000
38	\$300	\$0	\$500	\$500	\$500
39	\$0	\$0	\$0	\$0	\$24,700
40	\$90,000	\$67,792	\$80,000	\$70,000	\$70,000
41	\$1,200	\$1,485	\$1,500	\$1,500	\$1,500
42	\$40,000	\$43,280	\$41,800	\$45,955	\$47,300
43	\$8,700	\$7,656	\$9,000	\$8,000	\$8,500
44	\$30,800	\$33,516	\$34,000	\$34,000	\$33,000
45	\$250,000	\$311,839	\$292,000	\$0	\$0
46	\$25,000	\$29,650	\$26,000	\$0	\$0
	TOTAL CHARGES FOR SERVICES	\$896,919	\$970,872	\$875,537	\$546,142

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
FINES						
50	PENALTIES ON TAXES	\$70,000	\$53,509	\$50,000	\$45,000	\$50,000
51	INTEREST ON TAXES	\$54,000	\$67,480	\$65,000	\$70,000	\$72,000
	TOTAL FINES	\$124,000	\$120,989	\$115,000	\$115,000	\$122,000
MISCELLANEOUS						
60	INTEREST ON DEPOSITS	\$25,000	\$25,129	\$25,000	\$20,000	\$20,000
61	RENTS AND ROYALTIES	\$1,001	\$1,001	\$1,001	\$1,001	\$1,001
62	RECORDS PRESERVATION	\$10,000	\$5,296	\$3,000	\$3,000	\$18,000
63	SALE OF ASSETS	\$20,000	\$1,275	\$10,000	\$5,000	\$5,000
64	NOT CLASSIFIED	\$15,000	\$17,423	\$20,000	\$15,000	\$15,000
	TOTAL MISCELLANEOUS	\$71,001	\$50,124	\$59,001	\$44,001	\$59,001
	TOTAL	\$9,812,545	\$9,943,853	\$10,170,709	\$9,809,159	\$10,164,784
	FUND BALANCE INCREASE (USE)	\$0	\$58,591	\$0	(\$93,338)	\$0
	TOTAL REVENUES	\$9,812,545	\$9,885,262	\$10,170,709	\$9,902,497	\$10,164,784

EXPENDITURES - DETAIL

SELECTBOARD						
100	SELECTBOARD SALARIES	\$5,414	\$5,414	\$21,656	\$21,656	\$5,414
101	PROFESSIONAL SERVICES	\$0	\$3,000	\$0	\$0	\$17,500
102	SECRETARY	\$4,900	\$7,282	\$5,004	\$7,000	\$5,180
103	PRINTING/BINDING ORDNS	\$11,000	\$9,710	\$9,500	\$9,500	\$9,500
104	DUES / SUBS / MEETINGS / VLCT	\$19,367	\$20,093	\$20,037	\$20,037	\$20,652
	TOTAL SELECT BOARD	\$40,681	\$45,499	\$56,197	\$58,193	\$58,246
TOWN MANAGER						
110	SALARIES	\$262,681	\$267,590	\$265,783	\$265,783	\$272,006
111	BENEFITS	\$133,531	\$123,132	\$126,503	\$125,503	\$140,215
112	REPAIR & MAINTENANCE SVCS	\$200	\$0	\$0	\$0	\$0
113	ADVERTISING	\$4,000	\$7,345	\$5,000	\$5,000	\$2,250
114	PRINTING AND BINDING	\$1,500	\$1,211	\$1,000	\$1,000	\$1,000
115	DUES / SUBS / MEETINGS	\$6,395	\$4,395	\$6,215	\$6,215	\$4,465
116	OTHER PURCHASED SERVICES	\$1,300	\$160	\$650	\$650	\$650
117	TRAVEL	\$2,265	\$36	\$2,450	\$2,450	\$450
118	SUPPLIES	\$150	\$170	\$150	\$150	\$150
119	FURNITURE AND FIXTURES	\$250	\$0	\$0	\$0	\$0
120	EDUCATION	\$1,500	\$0	\$0	\$0	\$0
	TOTAL TOWN MANAGER	\$413,772	\$404,039	\$407,751	\$406,751	\$421,186
ECONOMIC DEVELOPMENT						
131	ADVERTISING	\$3,000	\$0	\$500	\$500	\$500
132	OTHER PURCHASED SERVICES	\$0	\$0	\$2,500	\$2,500	\$3,000
133	TRAVEL	\$450	\$0	\$0	\$0	\$0
134	G.B.I.C.	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
135	CHAMBER OF COMMERCE	\$3,360	\$2,500	\$3,395	\$3,395	\$3,395
	TOTAL ECONOMIC DEVELOPMENT	\$13,810	\$9,500	\$13,395	\$13,395	\$13,895

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013
ELECTIONS					
140	VOTER REGISTRATION	\$225	\$0	\$0	\$0
141	ELECTIONS / TOWN MEETINGS	\$15,000	\$13,819	\$6,000	\$6,000
	TOTAL ELECTIONS	\$15,225	\$13,819	\$6,000	\$6,000
FINANCE					
150	SALARIES	\$99,119	\$100,006	\$102,097	\$102,847
151	BENEFITS	\$48,014	\$48,762	\$51,439	\$48,900
152	AUDIT	\$19,000	\$17,150	\$20,000	\$20,000
153	REPAIR & MAINTENANCE SVCS	\$20,000	\$16,200	\$20,000	\$20,000
154	INSURANCE	\$248,500	\$258,288	\$248,500	\$248,500
155	DUES / SUBS / MEETINGS	\$1,500	\$902	\$1,300	\$1,300
156	INFORMATION TECHNOLOGY	\$35,000	\$33,044	\$35,000	\$35,000
157	TRAVEL	\$400	\$13	\$300	\$300
158	GENERAL SUPPLIES	\$750	\$432	\$350	\$350
	TOTAL FINANCE	\$472,283	\$474,797	\$478,986	\$477,197
TAX COLLECTION					
165	PRINTING AND BINDING	\$2,750	\$2,324	\$2,750	\$2,350
166	POSTAGE	\$2,600	\$2,595	\$2,600	\$2,631
	TOTAL TAX COLLECTION	\$5,350	\$4,919	\$5,350	\$4,981
LEGAL SERVICES					
167	PROFESSIONAL SERVICES	\$55,000	\$60,774	\$55,000	\$55,000
	TOTAL LEGAL SERVICES	\$55,000	\$60,774	\$55,000	\$55,000
TOWN CLERK					
170	SALARIES	\$136,381	\$134,250	\$135,539	\$121,900
171	BENEFITS	\$73,771	\$73,970	\$79,232	\$64,100
172	REPAIR & MAINTENANCE SVCS	\$155	\$117	\$200	\$200
173	DUES / SUBS / MEETINGS	\$300	\$155	\$200	\$200
174	OTHER PURCHASED SERVICES	\$6,000	\$8,737	\$6,000	\$6,000
175	GENERAL SUPPLIES	\$10,000	\$9,562	\$10,000	\$10,000
	TOTAL TOWN CLERK	\$226,607	\$226,791	\$231,171	\$202,400
BUILDINGS AND PLANT					
180	WATER/SEWER	\$1,590	\$1,707	\$1,875	\$1,750
181	R & M SERVICES	\$23,600	\$27,454	\$23,600	\$24,000
182	R & M SUPPLIES	\$4,600	\$8,422	\$4,600	\$4,600
183	TELEPHONE	\$16,800	\$12,851	\$16,800	\$16,800
184	POSTAGE	\$18,500	\$17,208	\$19,000	\$18,000
185	OTHER PURCHASED SERVICES	\$6,670	\$7,403	\$6,900	\$6,900
186	GENERAL SUPPLIES	\$33,180	\$24,571	\$31,000	\$30,000
187	ELECTRICITY	\$25,300	\$26,114	\$25,180	\$26,150
188	HEATING	\$10,500	\$8,260	\$8,000	\$8,700
189	GASOLINE	\$140,000	\$176,060	\$150,000	\$170,000
190	MACHINERY	\$8,650	\$12,675	\$9,400	\$10,000
191	MEMORIAL HALL REPAIRS	\$5,000	\$0	\$0	\$0
	TOTAL BUILDINGS & PLANT	\$294,390	\$322,725	\$296,355	\$316,900

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
REAL ESTATE APPRAISAL						
200	SALARIES	\$114,219	\$113,942	\$118,049	\$119,049	\$122,435
201	BENEFITS	\$68,225	\$69,097	\$73,799	\$71,400	\$73,002
202	PROFESSIONAL SERVICES	\$1,690	\$232	\$1,130	\$1,130	\$1,130
203	REPAIR & MAINTENANCE SVCES	\$600	\$235	\$200	\$200	\$600
204	ADVERTISING	\$100	\$0	\$100	\$100	\$100
205	DUES / SUBS / MEETINGS	\$1,045	\$1,517	\$1,045	\$1,045	\$1,045
206	TRAVEL	\$100	\$58	\$100	\$100	\$100
207	GENERAL SUPPLIES	\$160	\$50	\$100	\$100	\$100
	TOTAL R/E APPRAISAL	\$186,139	\$185,131	\$194,523	\$193,124	\$198,512
PUBLIC WORKS						
210	SALARIES	\$67,914	\$72,818	\$64,860	\$64,860	\$61,856
211	BENEFITS	\$29,889	\$33,287	\$30,430	\$30,030	\$31,597
212	PROFESSIONAL SERVICES	\$50	\$0	\$50	\$50	\$50
213	REPAIR & MAINTENANCE SVCES	\$1,100	\$21	\$900	\$750	\$750
214	DUES / SUBS / MEETINGS	\$800	\$914	\$750	\$750	\$750
215	OTHER PURCHASED SERVICES	\$3,120	\$3,069	\$3,230	\$3,230	\$3,300
216	TRAVEL	\$520	\$2,774	\$980	\$980	\$1,730
217	GENERAL SUPPLIES	\$300	\$40	\$375	\$300	\$300
218	MACHINERY	\$4,000	\$4,123	\$4,200	\$4,200	\$4,200
219	FURNITURE & FIXTURES	\$600	\$208	\$600	\$600	\$500
220	OTHER OBJECTS	\$70	\$137	\$70	\$70	\$70
	TOTAL PUBLIC WORKS	\$108,363	\$117,391	\$106,445	\$105,820	\$105,103
COMMUNITY DEVELOPMENT						
230	SALARIES	\$226,777	\$236,073	\$231,921	\$232,921	\$231,275
231	BENEFITS	\$128,771	\$124,061	\$138,916	\$134,416	\$148,611
232	PROFESSIONAL SERVICES	\$10,500	\$800	\$0	\$0	\$0
233	TECHNICAL SERVICES	\$150	\$14	\$50	\$50	\$45
234	R & M SERVICES	\$6,500	\$6,370	\$5,500	\$5,500	\$6,010
235	ADVERTISING	\$7,000	\$2,943	\$3,000	\$3,000	\$3,000
236	PRINTING AND BINDING	\$3,000	\$665	\$500	\$500	\$800
237	DUES / SUBS / MEETINGS	\$3,450	\$2,990	\$3,045	\$3,045	\$2,175
238	TRAVEL	\$600	\$751	\$600	\$600	\$550
239	GENERAL SUPPLIES	\$2,430	\$1,342	\$850	\$850	\$350
240	MACHINERY	\$2,054	\$2,225	\$2,054	\$2,054	\$2,400
	TOTAL COMMUNITY DEVELOPMENT	\$391,232	\$378,234	\$386,436	\$382,936	\$395,216
POLICE						
250	SALARIES	\$2,095,300	\$2,082,981	\$2,177,132	\$2,177,132	\$2,267,668
251	BENEFITS	\$982,581	\$927,629	\$1,020,321	\$989,921	\$1,082,648
252	OFFICE SUPPLIES	\$9,000	\$14,043	\$11,000	\$13,500	\$13,500
253	ADVERTISING	\$1,500	\$102	\$1,000	\$1,000	\$1,000
254	TELEPHONE	\$21,000	\$28,451	\$29,500	\$27,500	\$29,000
255	DUES / SUBS / MEETINGS	\$4,500	\$4,198	\$4,000	\$4,000	\$4,000
256	PRINTING AND BINDING	\$2,500	\$2,236	\$2,500	\$2,500	\$2,500
257	RENTALS	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
POLICE (CONTINUED)						
258	INFORMATION TECHNOLOGY	\$17,000	\$14,456	\$17,000	\$17,000	\$17,000
259	UNIFORMS	\$31,000	\$32,801	\$31,000	\$31,000	\$31,000
260	REGISTRATIONS, FEES & LIC	\$290	\$320	\$150	\$150	\$150
261	TRAVEL	\$12,000	\$3,569	\$10,500	\$10,500	\$10,500
262	SMALL TOOLS & EQUIPMENT	\$5,000	\$2,909	\$5,000	\$5,000	\$5,000
263	CRIME PREVENTION	\$6,000	\$4,479	\$5,000	\$5,000	\$5,000
264	POLICE TRAINING	\$12,000	\$8,455	\$11,000	\$11,000	\$11,000
265	POLICE COMMUNICATIONS	\$18,500	\$13,061	\$17,500	\$17,500	\$17,500
266	PROFESSIONAL SERVICES	\$3,000	\$4,800	\$3,000	\$4,500	\$3,000
267	R & M SERVICES - BLDGS	\$6,000	\$5,267	\$5,500	\$5,500	\$5,500
268	R & M SUPPLIES - BLDGS	\$200	\$0	\$0	\$0	\$0
269	UTILITIES	\$5,640	\$5,756	\$5,400	\$5,200	\$5,400
270	BUILDING & IMPROVEMENT	\$1,000	\$40	\$0	\$0	\$0
271	R & M SVCES - VEH & EQUIP	\$17,000	\$17,973	\$17,000	\$17,000	\$17,000
272	R & M SUPPLIES-VEH & EQUIP	\$12,000	\$15,863	\$12,000	\$12,000	\$13,000
273	RENT	\$43,155	\$43,260	\$44,450	\$42,105	\$45,777
274	BUYING & MAINT VEHICLES	\$61,500	\$61,536	\$66,500	\$66,500	\$44,000
	TOTAL POLICE	\$3,368,666	\$3,295,185	\$3,497,453	\$3,466,508	\$3,632,143
FIRE						
280	SALARIES	\$95,880	\$95,968	\$100,000	\$100,000	\$123,320
281	BENEFITS	\$7,335	\$7,369	\$7,650	\$7,650	\$9,434
282	DUES / SUBS / MEETINGS	\$1,510	\$911	\$1,000	\$1,000	\$895
283	COMMUNICATIONS	\$3,275	\$2,894	\$3,275	\$3,400	\$3,200
284	GENERAL SUPPLIES	\$2,410	\$1,922	\$2,410	\$2,410	\$2,410
285	SMALL TOOLS & EQUIPMENT	\$5,825	\$5,489	\$7,250	\$7,000	\$7,250
286	UNIFORMS	\$16,685	\$18,003	\$16,685	\$16,685	\$16,685
287	MACHINERY	\$11,200	\$9,474	\$10,750	\$10,750	\$10,750
288	FIRE PREVENTION	\$2,000	\$2,208	\$4,000	\$4,000	\$4,000
289	FIRE TRAINING	\$5,125	\$781	\$2,625	\$2,500	\$2,625
290	TRAINING / MEDICAL	\$1,000	\$90	\$1,000	\$200	\$1,000
291	FIRE COMMUNICATIONS	\$17,300	\$13,896	\$20,040	\$20,040	\$24,829
292	R & M SERVICES	\$23,000	\$18,873	\$26,250	\$26,000	\$26,250
293	R & M SUPPLIES	\$550	\$129	\$550	\$500	\$550
294	R & M SERVICES - BUILDINGS	\$2,400	\$1,729	\$2,300	\$2,200	\$2,250
295	R & M SUPPLIES - BUILDINGS	\$1,000	\$66	\$1,700	\$1,000	\$1,665
296	GENERAL SUPPLIES	\$350	\$0	\$0	\$0	\$350
297	WATER / GAS	\$10,600	\$6,580	\$7,000	\$7,000	\$7,500
298	BUILDING IMPROVEMENTS	\$1,000	\$6,222	\$1,000	\$1,000	\$1,000
299	BUILDINGS - OTHER PURCH SVCES	\$2,450	\$780	\$950	\$950	\$950
300	VEHICLES - TRANSFER TO CAPITAL	\$0	\$0	\$10,000	\$10,000	\$10,000
	TOTAL FIRE	\$210,895	\$193,384	\$226,435	\$224,285	\$256,913
EMERGENCY MANAGEMENT						
310	SALARIES	\$26,036	\$26,487	\$26,816	\$27,316	\$28,295
311	BENEFITS	\$14,360	\$14,064	\$15,576	\$14,576	\$14,393
312	PROFESSIONAL SERVICES	\$150	\$0	\$150	\$150	\$150
	TOTAL EMERGENCY MGMT	\$40,546	\$40,551	\$42,542	\$42,042	\$42,838

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
HIGHWAYS AND STREETS						
320	SALARIES	\$539,406	\$508,309	\$569,587	\$569,587	\$586,554
321	BENEFITS	\$287,490	\$254,657	\$309,935	\$304,935	\$329,354
322	PROFESSIONAL SERVICES	\$3,500	\$3,284	\$3,500	\$3,500	\$3,200
323	R & M SVCES - VEHICLES	\$24,300	\$23,723	\$25,000	\$24,000	\$24,500
324	R & M SUPPLIES - VEHICLES	\$58,000	\$41,140	\$55,000	\$55,000	\$52,000
325	R & M SVCES - BUILDINGS	\$5,600	\$3,781	\$5,600	\$5,200	\$5,200
326	R & M SUPPLIES - BUILDINGS	\$2,500	\$1,981	\$2,500	\$2,300	\$2,400
327	RENTAL OF EQUIPMENT	\$250	\$710	\$400	\$400	\$650
328	COMMUNICATIONS	\$4,000	\$3,613	\$4,200	\$3,500	\$3,645
329	ADVERTISING	\$900	\$1,069	\$900	\$900	\$900
330	DUES / SUBS / MEETINGS	\$2,125	\$2,656	\$1,500	\$1,500	\$1,500
331	OTHER PURCHASED SERVICES	\$12,000	\$13,982	\$12,700	\$13,500	\$13,500
332	TRAVEL	\$1,200	\$3,742	\$1,200	\$1,200	\$1,200
333	TAXES / LICENSES / REGISTNS	\$275	\$471	\$275	\$275	\$275
334	SMALL TOOLS & EQUIPMENT	\$1,800	\$7,042	\$1,800	\$1,800	\$1,800
335	UNIFORMS	\$10,500	\$7,618	\$10,000	\$9,000	\$9,500
336	OP SUPPLIES - BLDGS	\$7,000	\$6,239	\$7,700	\$7,000	\$7,700
337	OP SUPPLIES - VEHICLES	\$4,100	\$4,859	\$3,900	\$3,900	\$3,900
338	ELECTRICITY	\$9,900	\$11,293	\$10,200	\$10,200	\$11,000
339	NATURAL GAS	\$9,900	\$6,449	\$8,400	\$7,000	\$7,100
340	MACHINERY & EQUIPMENT	\$5,100	\$1,520	\$3,500	\$5,250	\$3,000
341	VEHICLES	\$135,000	\$135,000	\$140,000	\$140,000	\$145,000
342	FLOOD EXPENSE	\$0	\$24,256	\$0	\$39,100	\$0
343	WINDSTORM EXPENSE	\$0	\$38,675	\$0	\$0	\$0
344	SUMMER CONST - RENTALS	\$3,000	\$6,550	\$2,800	\$4,000	\$7,100
345	SUMMER CONST - PURCH SVCES	\$186,500	\$206,129	\$178,390	\$178,390	\$168,656
346	SUMMER CONST - SUPPLIES	\$60,000	\$33,472	\$51,200	\$51,200	\$46,170
347	TRAFFIC CNTRL - PURCH SVCES	\$8,200	\$7,853	\$11,150	\$11,150	\$10,650
348	TRAFFIC CNTRL - SUPPLIES	\$6,700	\$4,556	\$8,080	\$7,800	\$7,900
349	SIDEWALKS AND CROSSWALKS	\$12,000	\$9,026	\$12,000	\$12,000	\$11,000
350	WINTER MAINT - PURCH SVCES	\$5,200	\$6,140	\$4,800	\$6,000	\$6,100
351	WINTER MAINT - SUPPLIES	\$192,150	\$150,804	\$183,660	\$183,660	\$176,198
352	BRIDGES AND VIADUCTS	\$2,500	\$5,241	\$3,500	\$4,600	\$2,300
353	STORM DRAINS - PURCH SVCES	\$19,000	\$63,683	\$19,000	\$30,000	\$32,475
354	STORM DRAINS - SUPPLIES	\$18,850	\$28,976	\$19,140	\$19,140	\$18,940
355	ELECTRICITY - STREET LIGHTS	\$96,000	\$101,597	\$96,000	\$96,000	\$101,500
	TOTAL HIGHWAYS & STREET	\$1,734,946	\$1,730,096	\$1,767,517	\$1,812,987	\$1,802,867
STORMWATER						
360	SALARIES	\$66,537	\$104,668	\$96,963	\$103,500	\$98,534
361	BENEFITS	\$33,375	\$32,707	\$48,760	\$47,260	\$51,587
362	PROFESSIONAL SERVICES	\$15,000	\$3,177	\$15,000	\$20,000	\$15,000
363	REPAIRS AND MAINTENANCE	\$24,000	\$27,034	\$12,000	\$40,000	\$20,000
364	CONSTRUCTION OF FACILITIES	\$40,000	\$30,185	\$10,000	\$10,000	\$5,000
365	ADVERTISING	\$6,000	\$5,064	\$8,500	\$8,500	\$8,500
366	OTHER PURCHASED SERVICES	\$6,000	\$3,705	\$10,700	\$10,700	\$10,700
367	TRAVEL	\$0	\$1,440	\$800	\$1,000	\$800
368	TAXES / LICENSES / REGISTNS	\$7,000	\$2,953	\$6,000	\$7,000	\$5,100
369	VEHICLES	\$20,000	\$20,000	\$10,000	\$10,000	\$7,800
370	STORMWATER PROJECTS	\$0	\$52,741	\$0	\$0	\$0
	TOTAL STORMWATER	\$217,912	\$283,674	\$218,723	\$257,960	\$223,021
SANITATION						
375	LANDFILL MONITORING	\$12,500	\$5,350	\$12,500	\$12,500	\$12,500
	TOTAL SANITATION	\$12,500	\$5,350	\$12,500	\$12,500	\$12,500

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
HEALTH AND WELFARE						
PUBLIC HEALTH						
380	PUBLIC HEALTH OFFICER	\$9,159	\$9,144	\$9,419	\$9,419	\$9,749
381	DUES / SUBS / MEETINGS	\$125	\$44	\$0	\$0	\$0
382	DOG CONTROL	\$24,205	\$24,226	\$24,931	\$24,931	\$25,804
383	ANIMAL CONTROL / SHELTER	\$2,000	\$1,830	\$2,200	\$2,200	\$2,000
WELFARE AND OTHER						
384	HUMAN SERVICE GRANTS	\$98,095	\$96,713	\$101,545	\$101,545	\$101,648
385	DONATION ESSEX RESCUE	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200
386	CEMETERIES - PURCH SVCS	\$2,000	\$3,737	\$2,000	\$3,200	\$2,450
387	E.C. HISTORICAL MUSEUM	\$1,500	\$1,556	\$1,500	\$1,500	\$1,500
TOTAL HEALTH AND WELFARE						
		\$142,284	\$142,450	\$146,795	\$147,995	\$148,351
RECREATION ADMINISTRATION						
390	SALARIES	\$149,443	\$152,439	\$153,729	\$154,729	\$160,705
391	BENEFITS	\$96,212	\$97,126	\$104,417	\$101,417	\$107,334
392	PROFESSIONAL SVCS	\$3,500	\$3,733	\$3,500	\$3,500	\$4,000
393	COMMUNICATIONS	\$800	\$835	\$1,000	\$1,000	\$800
394	DUES / SUBS / MEETINGS	\$1,500	\$2,503	\$1,500	\$1,500	\$2,500
395	TRAVEL	\$1,800	\$1,094	\$1,800	\$1,800	\$1,100
396	MEMORIAL DAY CELEBRATION	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
397	HALLOWEEN CELEBRATION	\$500	\$176	\$500	\$500	\$0
398	FOOTBALL - ESSEX LEAGUE	\$700	\$900	\$900	\$900	\$900
399	LITTLE LEAGUE/SOFTBALL	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
400	BABE RUTH LEAGUE	\$475	\$500	\$475	\$475	\$475
TOTAL RECREATION ADMIN						
		\$258,930	\$263,306	\$271,821	\$269,821	\$281,814
PARKS						
420	SALARIES	\$85,903	\$87,724	\$87,287	\$87,287	\$88,768
421	BENEFITS	\$34,478	\$33,481	\$37,103	\$36,703	\$39,357
422	REPAIR & MAINTENANCE SVCS	\$4,457	\$4,675	\$6,000	\$6,000	\$6,000
423	R & M SUPPLIES	\$12,854	\$9,415	\$13,239	\$13,239	\$13,239
424	COMMUNICATIONS	\$500	\$661	\$600	\$600	\$700
425	ADVERTISING	\$100	\$0	\$200	\$200	\$200
426	DUES / SUBS / MEETINGS	\$300	\$308	\$300	\$300	\$300
427	OTHER PURCHASED SERVICES	\$13,000	\$13,866	\$13,390	\$13,390	\$13,390
428	TRAVEL	\$150	\$13	\$150	\$150	\$100
429	GENERAL SUPPLIES	\$4,200	\$4,153	\$4,326	\$4,326	\$4,326
430	SMALL TOOLS & EQUIPMENT	\$500	\$581	\$500	\$500	\$500
431	UNIFORMS	\$1,452	\$840	\$952	\$952	\$1,452
432	UTILITIES	\$3,300	\$3,020	\$3,300	\$3,300	\$3,300
433	TRANSFER TO CAPITAL	\$15,000	\$15,000	\$21,000	\$21,000	\$21,000
TOTAL PARKS						
		\$176,194	\$173,737	\$188,347	\$187,947	\$192,632

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
SWIMMING POOLS						
440	SALARIES	\$60,875	\$65,542	\$61,484	\$61,484	\$62,099
441	BENEFITS	\$4,657	\$5,014	\$4,704	\$4,704	\$4,751
442	REPAIR & MAINTENANCE SVCES	\$1,300	\$1,894	\$1,500	\$1,500	\$1,500
443	R & M SUPPLIES	\$750	\$1,149	\$750	\$750	\$750
444	COMMUNICATIONS	\$700	\$544	\$700	\$700	\$700
445	ADVERTISING	\$200	\$618	\$200	\$200	\$200
446	DUES / SUBS / MEETINGS	\$1,700	\$1,101	\$1,700	\$1,700	\$1,700
447	OTHER PURCHASED SERVICES	\$2,200	\$1,001	\$700	\$700	\$700
448	GENERAL SUPPLIES	\$4,500	\$8,332	\$5,500	\$5,500	\$6,000
449	SMALL TOOLS & EQUIPMENT	\$3,000	\$3,017	\$3,000	\$3,000	\$3,000
450	UNIFORMS	\$1,400	\$685	\$1,400	\$1,400	\$1,400
451	UTILITIES	\$8,500	\$10,229	\$8,500	\$9,000	\$10,000
452	MACHINERY	\$1,000	\$2,543	\$1,000	\$1,000	\$1,000
	TOTAL POOLS	\$90,782	\$101,669	\$91,138	\$91,638	\$93,800
SENIOR CITIZEN BUS						
460	SALARIES	\$45,975	\$41,152	\$43,936	\$43,936	\$45,431
461	BENEFITS	\$3,518	\$3,149	\$3,361	\$3,361	\$3,477
462	REPAIR & MAINTENANCE SVCES	\$3,200	\$15,222	\$6,000	\$6,000	\$8,000
463	COMMUNICATIONS	\$900	\$860	\$900	\$900	\$900
464	ADVERTISING	\$150	\$0	\$150	\$150	\$150
465	OTHER PURCHASED SERVICES	\$800	\$862	\$800	\$800	\$800
466	GENERAL SUPPLIES	\$150	\$74	\$100	\$100	\$100
467	VEHICLES AND EQUIPMENT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	TOTAL SENIOR BUS	\$58,693	\$65,319	\$59,247	\$59,247	\$62,858
LIBRARIES						
ESSEX FREE LIBRARY						
470	SALARIES	\$193,241	\$194,582	\$198,351	\$199,351	\$202,495
471	BENEFITS	\$107,102	\$77,587	\$100,181	\$96,181	\$102,823
472	REPAIR & MAINTENANCE SVCES	\$14,700	\$14,188	\$17,765	\$17,765	\$18,487
473	DUES / SUBS / MEETINGS	\$870	\$670	\$665	\$665	\$730
474	OTHER PURCHASED SERVICES	\$2,991	\$3,407	\$3,508	\$3,508	\$2,155
475	TRAVEL	\$100	\$0	\$150	\$150	\$250
476	GENERAL SUPPLIES	\$5,400	\$6,039	\$4,820	\$4,820	\$4,500
477	ELECTRICITY	\$5,475	\$4,626	\$5,000	\$5,000	\$5,000
478	NATURAL GAS	\$2,600	\$2,353	\$2,050	\$2,050	\$2,300
479	BOOKS AND PERIODICALS	\$25,877	\$27,611	\$26,037	\$26,037	\$25,000
480	IMPROV OTHER THAN BUILD	\$0	\$0	\$500	\$500	\$500
481	MACHINERY	\$1,200	\$0	\$500	\$500	\$0
482	SPECIAL PROGRAMS	\$500	\$418	\$500	\$500	\$500
	TOTAL ESSEX FREE LIBRARY	\$360,056	\$331,481	\$360,027	\$357,027	\$364,740
BROWNELL LIBRARY						
484	CONTRIBUTION	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	TOTAL BROWNELL LIBRARY	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	TOTAL LIBRARIES	\$375,056	\$346,481	\$375,027	\$372,027	\$379,740

PROPOSED GENERAL FUND BUDGET DETAIL FOR FYE 6/30/2013

	BUDGET FYE 2011	ACTUAL FYE 2011	BUDGET FYE2012	ESTIMATED FYE2012	PROPOSED FYE2013	
CONSERVATION						
485	TREE CARE	\$15,000	\$23,755	\$16,000	\$35,000	\$16,500
486	TRANSFER TO W/S - AGRICULTURE	\$200	\$0	\$200	\$200	\$200
	TOTAL CONSERVATION	\$15,200	\$23,755	\$16,200	\$35,200	\$16,700
DEBT SERVICE						
PRINCIPAL						
490	FIRE TRUCK - PUMPER	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
491	ARRA - STORMWATER LOAN	\$0	\$0	\$0	\$0	\$32,980
INTEREST						
492	INTEREST - SHORT-TERM	\$2,500	\$0	\$0	\$0	\$0
493	FIRE TRUCK - PUMPER	\$10,612	\$10,597	\$5,306	\$5,306	\$5,306
494	ARRA - STORMWATER LOAN	\$0	\$0	\$0	\$0	\$3,433
495	TRANSFER TO CAP RESERVE FUND	\$237,138	\$241,383	\$245,409	\$244,859	\$204,092
	TOTAL DEBT SERVICE	\$320,250	\$321,980	\$320,715	\$320,165	\$315,811
INTERGOVERNMENTAL EXPENSE						
510	COUNTY TAX	\$115,515	\$80,899	\$84,943	\$84,943	\$101,751
511	CCTA	\$210,101	\$208,589	\$223,222	\$223,222	\$226,037
512	WINOOSKI VALLEY PARK DIST	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000
513	C.C.R.P.C.	\$15,371	\$15,371	\$15,304	\$15,304	\$22,960
514	M.P.O.	\$7,872	\$8,029	\$8,009	\$8,009	\$0
	TOTAL INTERGOVERNMENTAL	\$396,859	\$360,888	\$379,478	\$379,478	\$398,748
	TOTAL EXPENDITURES	\$9,642,565	\$9,591,444	\$9,851,547	\$9,902,497	\$10,164,784
	RECREATION PROGRAMS	\$169,980	\$293,818	\$319,162		
	TOTAL EXPENDITURES AND REC PROG	\$9,812,545	\$9,885,262	\$10,170,709	\$9,902,497	\$10,164,784

The firm of Kittell, Branagan and Sargent was engaged to audit the financial statements of the Town of Essex for the fiscal year ended June 30, 2011. Copies of the audit report, for which they gave an unqualified opinion are on file at the Town office and can be obtained on the Town website at www.essex.org.

The budget and actual columns for FYE 2011 above are contained, in summary, in the audit report as a supplementary schedule. The schedule is reconciled with results of operations according to GAAP (Generally Accepted Accounting Principles). The differences are due mainly to grant and other restricted revenues and expenditures that are not budgetted.

A complete picture of the Town's financial condition and results of operations can only be obtained by reading the whole audit report and the accompanying footnotes and schedules.

TRAILS COMMITTEE
Robert Erickson, Chair

In September 2000, the Selectboard created the Town Trails Committee as an advisory body to advance the development and maintenance of trails throughout the Town. Our charter tasks us to “assist the Planning Commission and Zoning Board of Adjustment by providing advisory evaluations pertaining to trails, sidewalks and greenways for applications made to the Commission or Board based on the proposed trails’ maps in the Town Plan.” In carrying out this duty, the Committee is incrementally building and formalizing a network of trails throughout the Town.

In 2011, we tried to streamline the permitting process as it related to trails. We defined our priority classification for trails: first priority trail should be built; second priority trail should be roughed in; and third priority trail should have right-of-way. We also developed a checklist of items that should be reviewed with new development. The hope is to make the process clearer and quicker.

A major portion of our work is devoted to reviewing proposed development projects looking for opportunities to build and connect trails in the Town. Working closely with the Conservation Committee, we reviewed many projects and captured some easements and rights-of-way that could lead to future trails. A bicycle/pedestrian easement along the road should be a standard course of action for all development projects in the Town, much like power, cable, phone, etc. Our largest challenge is not having a map that shows the status of all the trails in the town plan (which segments are completed vs. proposed, which segments we have a right-of-way, etc.).

Our members spent a considerable amount of time meeting with people like The Essex Reporter, landowners, Boy Scouts, Edge Academy, not to mention numerous Planning Commission meetings to discuss trail issues such as new trails, improving existing trails and trail maintenance. We also spent a large amount of time reviewing and discussing maintenance plans with the Parks and Recreation department.

We are continuing our work at finding the gaps in the trail network in town. If you know of an existing gap, send us a note or visit us at our meetings. If you have ideas or would like to help with a favorite trail, let us know! The Trails Committee meets the second Tuesday of every month at 7:00 p.m. at the Town Offices located at 81 Main Street.

The Trails Committee is currently made up of Robert Erickson, Chair; Hobart Heath, Ruth LeBlanc and Mark Paulson. We do have an opening and if you are interested, please contact the Town Manager’s office and come to our meetings. Town Recreation Program Coordinator, Ally Vile, serves the Committee well as staff liaison.

CHAMPLAIN WATER DISTRICT
Jim Fay, CWD General Manager
Tom Bessette, Chair, CWD Board of Water Commissioners

Chartered by the Vermont Legislature in 1971, Champlain Water District (CWD) is a regional municipal organization supplying drinking water and fire protection to the following twelve (12) municipal water systems: South Burlington, Shelburne, Williston, Essex, Essex Junction, Village of Jericho, Winooski, Milton, Colchester, Fire District #1, Colchester Fire District #3, Colchester Town, and the Malletts Bay Water Company. CWD's commitment to providing safe drinking water is exemplified again this year by celebrating the twelfth consecutive year of continuing to attain the excellence in water treatment award under the Partnership for Safe Water Program. At this time, there are only nine water treatment facilities in the United States that have attained this level of water treatment optimization, which signifies continuous performance protective of public health. CWD has maintained this level of excellence through successful submission of a comprehensive annual report that is reviewed for water quality test results, as well as demonstration and documentation of the operational tenacity toward continued quality improvement as required by the partnership for safe water program. CWD was the first water supplier in the U.S. to attain this level of excellence in May of 1999. The partnership for safe water membership collectively serves a combined population of 85 million people, or nearly two-thirds of the U.S. citizens by surface water.

Over the past year, CWD has continued its efforts toward completion of its Twenty-Year Master Plan reported by Dufresne & Associates in September 2002. This past fiscal year, CWD's accomplishments are as follows:

- Completed construction of a new zebra mussel treatment upgrade from our water treatment facility to our lake water pump station supply.
- Rebuilt one deep bed multimedia filter at the water treatment facility.
- Completed design of Phase I of CWD's high service water transmission cross tie project thus adding future reliability and redundancy to CWD's county piping network.
- Continued CWD's replacement program for supervisory control and data acquisition units that bring in critical county wide information to the treatment control facility, as well as upgrading specific process control technology for redundancy and reliability reasons.
- Executed a long-term asset management contract with Utility Services Company, Inc. for maintenance and rehabilitation for 14 of CWD's welded steel water storage tanks.
- Continued work with Efficiency Vermont to optimize daily energy usage and reduce overall annual electrical costs.
- Continued to serve as the Vermont Training Center for the New England Water Works Association hosting eight separate training sessions in fiscal year 2010-11.
- Continued a leadership role in the Vermont Warn Program, a statewide water and wastewater mutual aid system.
- Completed the rehabilitation and rebuilding of two major metering vaults in CWD's county transmission system.
- Continued the documentation process toward executing infrastructure ownership memoranda of understanding with all served municipal water systems.

We thank our employees and elected officials for their effort, support, and dedication in allowing CWD to be proactively managed and operated to supply a drinking water product protective of public health. As always, we welcome groups of any size to tour our facility. Please call 864-7454 to arrange a tour, or if you have questions or need further information on the Champlain Water District.

CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION

Mark Landry, Chair

The CCMPO serves as a cooperative regional forum for the development of transportation policies, plans and programs that address transportation issues and opportunities in Chittenden County. The CCMPO plans, prioritizes, and coordinates the use of all federal transportation funds in Chittenden County.

CCMPO is a federally mandated agency to undertake transportation planning, but it is locally controlled. CCMPO is responsible to all citizens of the region to ensure the implementation of the best transportation plan for Chittenden County. The CCMPO Board is composed of appointed officials from each of the 18 county municipalities, the Vermont Agency of Transportation (VTrans), the Chittenden County Transportation Authority (CCTA), the Chittenden County Regional Planning Commission (CCRPC), the Federal Highway Administration (FHA), Vermont Transportation Authority (VTA) and air and rail representatives. These officials are accountable to their respective constituencies. The implementation of the transportation plan is primarily carried out by VTrans and the municipalities.

Under federal law, the CCMPO is required to maintain and update a long-range Metropolitan Transportation Plan and a short-range Transportation Improvement Program (TIP). In addition, CCMPO provides technical and planning assistance to its member municipalities and VTrans.

In January 2010, the CCMPO amended the 2025 Metropolitan Transportation Plan for the county, which is currently under a comprehensive update. The 2025 Transportation Plan was developed based upon a forecast of more than one billion dollars of federal funds to be spent within the county by the year 2025. More than half of these funds are to be used for maintaining our present transportation system. A 2035 MTP is underway and slated for completion in January 2011.

The CCMPO approved the Federal Fiscal Year TIP for 2011 through 2014 in July 2010 and can be accessed online at <http://www.ccmpto.org/TIP/>. It is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the TIP. During the period of the FY11-FY14 TIP, more than \$209 million in federal dollars are slated for transportation projects within the county.

The CCMPO provides a wide variety of technical and planning service to its membership including:

- Aerial Orthoimagery Program
- Infrastructure Management System
- Traffic counts
- Regional Public Transportation Initiative
- Transportation Management Plans and Corridor Studies
- Safe Routes to Schools Program
- Signal Optimization
- Sidewalk Grants
- Scoping projects, which is the first step to make a concept into a project
- Technical Assistance Projects
- Transportation Action Grants

The following is a list of municipal-specific projects underway or recently completed. Once complete, these studies, as well as traffic count data, can be found at www.ccmpto.org. Monthly progress reports, Executive Director reports, and Board and TAC meeting minutes can also be viewed at <http://www.ccmpto.org/agendas/>.

Town of Essex

CCMPO Work Product Summary

Technical Assistance

- VT 289/Essex Way Traffic Signal Optimization Study - 2009
- Traffic Impact Study Trip Analysis – 2009
- Traffic Counts

Scoping

- Gentes Road Bridge – Project underway
- VT 15/Ethan Allen Avenue – November 2009
- VT 15 Bike Path (with Colchester and Essex Junction) – September 2007
- VT 15/Sand Hill Road – May 2007
- Essex Alternative Paths – Completed
- VT 2A/Old Colchester Road – Completed
- VT 15/Old Stage Road – Completed
- Kellogg Road Reconstruction – Completed

Corridor Studies

- Route 15 Corridor Study – 2008
(Winooski, Colchester, Essex, and Essex Junction)

Transportation for Livable Communities

- Susie Wilson Corridor Transit Oriented Development Plan – 2004 (\$25,000)

Transportation Improvement Program

- Jericho Road Bike Path
 - \$400,000 Bicycle/Pedestrian grant for constructing a path along VT 15 from VT 128 to Sand Hill Road in 2006
- Route 15 Slope Stabilization Project
 - \$1.3 million drainage improvement project for Federal fiscal years 2008 and 2009
- Sand Hill Road/VT 117 Intersection
 - \$1.3 million project for traffic signal installation at VT 117/Sand Hill Road in 2012
- VT 15/VT 128 Traffic Signal Improvements
 - \$567,000 signal improvements completed in 2007
- VT 15 Paving, Colchester/Winooski Line to MM 1.57 (with Colchester)
 - \$2.7 million paving project for Federal fiscal year 2009
- VT 15 Sidewalk project
 - FY2010 Transportation Enhancement Award

CCMPO Sidewalk Grant

- Pinecrest and VT RT 2A sidewalk and path, engineering and design work – 2010 (\$52,500)
- Route 15 multi-use path conceptual plans – 2007 (\$40,000)
- Route 15 sidewalk – 2005 (\$25,000)

Transportation Action Grant

- Transportation Impact Fee Guidelines, Curb Cut Policies, Lighting Study – project underway

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

Charlie Baker, Executive Director

Mark Landry, Chair

Created in 1966 by Chittenden County municipalities, the Chittenden County Regional Planning Commission (CCRPC) is a 24-member board consisting of one delegate from each of the County's 19 municipalities and five at-large members representing the interests of agriculture, environmental conservation, business, housing, and transportation. CCRPC provides a forum for discussion of common municipal issues and planning assistance to our municipalities and the region. CCRPC appreciates the opportunity to work with its municipal members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

In FYE 2011, the CCRPC provided the following land use assistance to Essex:

- Re-submitted revised All-Hazards Mitigation Plan to FEMA for review. After REMA conditionally approved the plan, aided in the municipal adoption process. The Essex/Essex Junction All-Hazards Mitigation Plan was adopted in spring 2011.
- Updated culvert inventory data into VOBCIT (Vermont Online Bridge and Culvert Inventory Tool).
- Provide staff support for the Chittenden County Regional Stormwater Education Program of which the town is a member to facilitate compliance with EPA stormwater permit requirements for Public Education and Outreach.
- Provided staff support to establish the Chittenden County Stream Team, to facilitate multi-municipal cooperation to comply with EPA stormwater permit requirements for Public Participation and Involvement.
- Provided energy grant funding to the Winooski Valley Park District (of which Essex is a member) for weatherization and energy efficiency improvements.
- Updated Basic Emergency Operations Plan.

In addition, CCRPC provided the following services region-wide:

- Completed updates of the Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan and municipal annexes. Received FEMA approval of the county AHMP and 16 annexes. Aided 17 communities with the AHMP adoption process.
- Continued preparing the Initial Draft of the Chittenden County Regional Plan, preparing updates to the Introduction, Land Use, Natural Resources, Economic Development, Community Facilities, and Energy chapters. Further updates to the regional plan were put on hold pending results of various Environment, Community, Opportunity, and Sustainability (ECOS) project initiatives.
- Working with a regional team to produce a Broadband Technology Plan.
- Provided an updated Vermont Infrastructure Database, which contains locations and contact information for critical facilities in the county and is used for emergency management purposes, to the Vermont Center for Geographic Information.
- Organized two Regional Energy Forums for energy committee members and energy coordinators in Chittenden County.
- Provided energy grant funding to the Vermont Sustainable Heat Initiative to prepare a proof of concept study for a solid biomass facility in Chittenden County.

CHITTENDEN COUNTY TRANSPORTATION AUTHORITY

Throughout the past year, the Chittenden County Transportation Authority (CCTA) has continued to provide valuable public transportation services to Burlington and the greater Burlington area. In FYE11, services included local fixed-route bus service; inter-regional commuter service; supermarket and school tripper shuttles; and contracted ADA para-transit service for individuals who are unable to ride fixed-route service.

In FYE11, CCTA was governed by a 16-member Board of Commissioners with two commissioners representing each of the following communities: Burlington, Essex, Hinesburg, Milton, Shelburne, South Burlington, Williston and Winooski. CCTA's annual operating expenses for FYE11 were \$13,754,630 (pre-audit).

Ridership:

The total rides provided by CCTA in FYE11 for fixed-route service was 2,510,959 representing an increase in ridership by 3.2% over FYE10. The LINK Express routes performed very well in FYE11, with Montpelier LINK ridership increasing by 21%, the Middlebury LINK ridership increasing by 10% and the St. Albans LINK Express ridership increasing by 9%.

Regional Transition

Over the past eight years, the CCTA staff has worked collaboratively with the Green Mountain Transit Agency (GMTA) staff through a management contract. The successful CCTA-GMTA relationship led to the amendment of CCTA's charter as of July 1, 2011, allowing municipalities outside Chittenden County to join CCTA as member communities. This resulted in CCTA becoming the state's first and only regional transit authority. CCTA looks forward to its first year as a regional transit authority in FYE12.

Operational Improvements

In FYE11, the Operations staff devoted a great deal of time and resources on driver and operational safety education. CCTA Field Supervisors completed the Smith System Defensive Driver Instructor training course. The Smith System was chosen for its global leadership in driver safety training. CCTA Field Supervisors completed the course to become trainers and will teach this safe driving technique to all current and future CCTA bus drivers. In FYE11, CCTA accident rates went down by 15% from the previous year. We are committed to continually improving our safety and strive to provide the most professional and safe drivers within our communities.

Improved Passenger Amenities

In FYE11, CCTA installed 23 new bus shelters in and around the Burlington area. Additionally, 22 solar lighting systems were installed in new and existing shelters. Six bus shelters were installed at the Cherry Street bus terminal, and these additional shelters help provide valuable protection for our passengers. CCTA was able to move the boarding and alighting location for the LINK Express and Milton Commuter routes, reducing the congestion at the Cherry Street platform.

Environmental Commitment

In FYE11, CCTA purchased seven new Gillig style buses, five 35-foot buses, one 40-foot bus and one 40-foot LINK bus. These low emission buses with diesel particulate filters, in combination with ultra low

sulfur fuel, reduced particulate emissions by over 90%, CCTA also increased fuel efficiency in FYE11 by 0.03 MPG. The fuel efficiency resulted in \$5,142.65 cost savings in FYE11.

In FYE11, the Maintenance Department implemented a PPG (low VOC) Waterborne Paint Program. VOC's are chemical compounds commonly used in paint coatings and cleaning products. When released into the atmosphere, they help contribute to ozone depletion and smog. By switching to a low VOC paint, CCTA can reduce basecoat sourced VOC emissions by 80%.

The Maintenance Department also completed the efficient lighting upgrade at the CCTA administrative building, cutting electricity usage by over 25% in the first two months. CCTA Maintenance continued utilizing waste oil burners in the bus storage barn. The burners heat the bus garage, reducing the energy costs.

Contact CCTA for Route and Schedule information:

By phone: 802-864-CCTA (864-2282)

By email: info@cctaride.org

Or visit us online: www.cctaride.org

CHITTENDEN SOLID WASTE DISTRICT
Thomas Moreau, General Manager

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member municipality. The Board of Commissioners' Officers include: Chair Paul Stabler of South Burlington, Vice Chair Bert Lindholm of Jericho, and Secretary/Treasurer Michelle DaVia of Westford. **Executive Board Members** include Paul Stabler of South Burlington, Michelle DaVia of Westford, Alan Nye of Essex Town, Bert Lindholm of Jericho, and Steve Goodkind of Burlington. CSWD General Manager is Thomas Moreau.

The unaudited FYE11 General Fund expenses were \$8.66 million and the revenues were \$10.33 million. This represents a \$192,000 decrease in expenditures (approximately 2.2%) and a \$538,000 (approximately 5.5%) increase in revenues from the FYE10 General Fund operating results.. The small decrease in expenditures is not associated with a single factor, but rather is spread across many of the District's programs. The increase in revenues over the prior year is primarily associated with higher revenues at the Materials Recycling Facility due to higher market prices paid for recyclables, as well as approximately \$260,000 more in Solid Waste Management Fees in FYE11 as compared to the prior year, due to higher taxable tonnages disposed. There was a notable increase in petroleum-contaminated soil brought to landfills in FYE11.

In FYE11, CSWD's major initiatives were: 1) to complete the permitting construction of a new compost facility in Williston to replace the Intervale Compost facility in Burlington; 2) to move all the material from the Burlington compost site to the new facility in Williston; 3) to finish the report that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County; and 4) to assist in the passage of legislation for the product stewardship and recycling of e-waste mercury containing lamps and to prepare for the implementation of the new e-waste law. CSWD also designed and permitted a facility to process certain special waste such as asphalt shingles, sheetrock and plastic film. The high market value for our curbside recyclables allowed us to reduce the tipping fee at our Materials Recovery Facility.

Drop off centers located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop Off Centers collected 3,207 tons of recyclables, a increase of 2.02% from FYE10, and 6,497 tons of household trash during FYE11, a 0.05% increase from FYE10.

The **Materials Recovery Facility** in Williston is owned by CSWD and is privately operated by Casella Waste Management. In FYE11, 39,268 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents a 8.6% increase from the previous year. The recycling markets rebounded from the recession better than expected whereas the average sale price for materials was \$131.09 per ton, which is a 41.67% increase over last year's average.

The **Environmental Depot** and the **Rover** are CSWD's hazardous waste collection facilities for residents and businesses. In FYE11, 8,223 households and 560 businesses brought in 456,960 pounds of waste that were collected and processed at these facilities. This included 46,630 pounds (4,630 gallons) of latex paint re-blended and sold as "Local Color," 16,409 pounds of leftover products given away through the

“Hazbin” reuse program and 145,750 pounds (14,575 gallons) of oil-based and latex paint processed for recycling in Canada.

This year was a year of transition for Intervale Compost Products. Much of the year was dominated by preparation towards the predetermined closure date of June 30, 2011. Operations at the Intervale incrementally decreased in size and the last delivery of compostable inputs was accepted on February 28, 2011. Food residuals continued to be collected by CSWD during the following four months and were transported to other composters in Middlebury and Moretown. Construction of a replacement facility on Redmond Road in Williston accelerated in early spring of 2011, and the new state of the art aerated static pile composting building and accompanying office building were completed in time for the final June 30, 2011 closure of the Intervale Compost facility in Burlington’s Intervale. The new facility is expected to produce higher quality compost more quickly and with less fossil fuel inputs. A grand opening of the new facility under a new name is expected for the fall of 2011.

CSWD brokered 15,407 wet tons of BIOSOLIDS for our member communities in FYE11, which is 0.8% less material than last year. Also new this year was the land application of the biosolids from the Essex Junction WWTF after we obtained the necessary permits.

Marketing Update – The 2010 version of the Chuck It Guide was mailed to every business and residential address in Chittenden County at the end of May 2010. ● At the Champlain Valley Fair this year, we ran a “Get Caught Recycling” campaign. ● A small refrigerator poster promoting recycling was created and has gotten great feedback for its everyday usefulness. ● We began working with Burlington-based Marketing Partners in January to help us manage the transition of Intervale Compost Products (ICP) from Burlington to Williston, and navigate marketing issues associated with the move. ● We strengthened our presence in the social media world with a CSWD blog, Facebook page and Twitter accounts.

A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, institutions, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111), Website: (www.cswd.net), e-newsletter, school programs, displays, workshops, informational brochures, free recycling bins (over 8,000 distributed in FYE11) and signage, municipal programs, discount compost bins, Community Waste Reduction Grants, and technical assistance for businesses and institutions are part of this positive community outreach.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling incentives and collection (\$35,000 in residential recycling cart grants), construction and demolition debris recycling, organics diversion, product stewardship, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May 2011, 38 tons of litter, 1,778 ties, and 3 cubic yards of scrap metal were collected. CSWD also contributed \$4,100 to Green Up Vermont on behalf of its member municipalities.

The fall and spring APPLIANCE and TIRE ROUND UPS brought in 1,479 major appliances and 9,429 tires at no charge from 3,307 households saving them \$41,000 in fees.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. In FYE11, over \$3,500 was distributed to four of CSWD’s member municipalities through this program.

WINOOSKI VALLEY PARK DISTRICT
Yumiko Jakobcic, Executive Director

The Winooski Valley Park District's mission is to plan, acquire, and manage lands and waters within the boundaries of its member municipalities for purposes of conservation, preservation of natural areas, establishment of parks, and resource-based education and recreation. WVPD's system of natural areas offers over 13 miles of shoreline and 25 miles of trails for enjoyment throughout the Winooski River Valley. In Essex, this includes Essex Overlook and Woodside Park. The Town of Essex has been a supporting member for 39 years. WVPD's office is located at the Ethan Allen Homestead in Burlington and Gary Cook is the Essex representative. Please visit www.wvdp.org to view trail maps and learn more about WVPD's parks.

Here are few highlights from the year:

- **WVPD's New Director:** The WVPD Board of Trustees selected Yumiko Jakobcic as the new Executive Director. She received a master's degree in environmental management from Duke University and has worked at numerous environmental organizations.
- **Park Improvements:** A new bridge was built at Woodside Park and the Fern Trail was rerouted to prevent further erosion. The Ethan Allen Homestead was spruced up by volunteers from Essex High School JROTC, IBM, People's Bank, and a local father's group.
- **Energy Improvements at WVPD's Headquarters:** WVPD was fortunate to receive a grant from the Chittenden County Regional Planning Commission to improve energy efficiency at the Ethan Allen Homestead. This grant will enable WVPD to reduce its carbon footprint and utility expenses.
- **Activities for Tourists and Residents:** This year, Ethan and Fanny Allen's 1787 restored farmhouse, the Ethan Allen Homestead Museum and gift shop were open for tours Thursday through Monday, thanks to many wonderful volunteers. WVPD's environmental educator met with the Essex High School Environthon Club, students from Essex Middle School and Essex Earth Explorers.
- **Programs Offered by Others at WVPD Parks:** WVPD provides a fantastic location for local groups to offer outdoor programs. Nearly 50 youngsters enrolled in the YMCA's popular nature camps at the Ethan Allen Homestead. New Farms for New Americans had 93 participants in its community gardening, social enterprise, and agricultural training program. The Cub Scouts, including Essex scouts, also returned for a week of summer workshops.

Children need natural areas to stay in touch with the local landscapes that sustain them. In turn, natural areas need management that assures people and wildlife can peacefully coexist. Each year Essex's support makes it possible for thousands of Vermonters and tourists to explore our ecologically diverse system of natural areas.

**TOWN OF ESSEX
TOWN MEETING
FEBRUARY 28, 2011
MINUTES**

SELECTBOARD: Linda Myers, Chair; Max Levy, Irene Wrenner, Dave Rogerson, Bruce Post.

ADMINISTRATION PRESENT: Patrick C. Scheidel, Town Manager; Trevor Lashua, Assistant Town Manager; Cheryl Moomey, Town Clerk; Leo Nadeau, Police Chief; Captain Brad LaRose, Police; Dennis Lutz, Town Engineer/Public Works Director; Susan Overfield, Library Director; Mark Berry, Parks & Recreation Director; Doug Fisher, Finance Director; Bill Ellis, Town Attorney; Charles Cole, Fire Chief; Randy Viens, Town Assessor; Dana Farley, Community Development Director.

MODERATOR: Steve McQueen

Mr. McQueen introduced himself as Town Moderator at 7:32 p.m. He called attention to the State Representatives present: Linda Waite-Simpson, Tim Jerman, Deb Evans and Linda Myers and the Village Trustees present: George Tyler, Deb Billado, Stephen Atwood and John Lajza. Mr. McQueen thanked the representatives for their work.

Next, Mr. McQueen pointed out the location of Senator Bill Doyle's 2011 Town Meeting Day Survey.

At 7:35 p.m., Mr. McQueen called the 2011 Essex Town Meeting to order. He led the assembly in reciting the Pledge of Allegiance.

Next, Mr. McQueen asked the public to join him in a moment of silence for those who had given the ultimate sacrifice for the community, whether serving in the Armed Forces of the United States or serving the community as police officers, firefighters or rescue workers.

Next, Mr. McQueen explained the Robert's Rules of Order governing the Essex Town Meeting. The public had no questions regarding the rules.

Mr. McQueen introduced the Essex Selectboard Chair, Linda Myers, who in turn introduced those people sitting at the head table.

Ms. Myers referred the public to the Dedication on page 4 of the 2010 Annual Report for the Town of Essex. This year's Annual Report was dedicated to Lawrence C. Yandow, Jr., who Ms. Myers agreed was "one of a kind." She spoke fondly of Mr. Yandow and stated that he would be greatly missed and remembered by the community.

Ms. Myers read the following Resolution, adopted by the State House and Senate, for Police Chief Leo Nadeau's 40 years of service to the Town of Essex:

H.C.R. 47.

House concurrent resolution honoring the town of Essex Police Chief Leo Nadeau on the conclusion of his superb four-decade-long law enforcement career.

Offered by: Representatives Myers of Essex, Evans of Essex, Jerman of Essex, Waite-Simpson of Essex, Heath of Westford and Pugh of South Burlington.

Whereas, for 40 years, Leo Nadeau has served as an outstanding police officer in the town of Essex, and

Whereas, he was educated at the Community College of Vermont, Champlain College, and the University of Vermont, and

Whereas, from 1965 to 1967, Leo Nadeau served his country in Vietnam as a member of the United States Army, and

Whereas, his illustrious law enforcement career began in 1970 when he joined the village of Essex Junction police department as a patrol officer, and when the Essex Junction police department was merged into the Essex town force in the early 1980s, by then Sergeant Leo Nadeau remained on the force, and

Whereas, in 1985, Leo Nadeau was raised to the rank of lieutenant, and in 1998, he was designated as a captain, and

Whereas, during the years 1998–1999, he was elevated to executive leadership on an interim basis, being named acting police chief, and

Whereas, in 2005, Leo Nadeau was designated the deputy chief of the Essex police department with responsibility for both the patrol and detective divisions, and

Whereas, once again in 2007, he was named as the acting chief and later that year was selected as chief on a permanent basis, and

Whereas, Leo Nadeau has been a leader in the local and Vermont law enforcement communities, having served as president of the Vermont Police Association, chair of the Vermont Special Olympics Law Enforcement Torch Run, vice chair of the town of Essex office of emergency management, and chair of the Essex school public safety committee, and

Whereas, Leo Nadeau is the recipient of many honors, including the Essex Grange Community Citizen Award and the Doug Holland Community Service Award from Essex CHIPS, and Essex Rotary has named him a prestigious Paul Harris Fellow, now therefore be it

Resolved by the Senate and House of Representatives:

That the General Assembly honors the town of Essex Police Chief Leo Nadeau on the conclusion of his superb four-decade-long law enforcement career, and be it further

Resolved: That the Secretary of State be directed to send a copy of this resolution to retiring Essex Police Chief Leo Nadeau.

The Town residents gave Chief Nadeau a standing ovation. Chief Nadeau thanked the public and stated that it had been his honor and pleasure to serve the community for the past 40 years.

PAULA DUKE MOVED AND ROBYN MOORE SECONDED A MOTION TO SUSPEND THE RULES BY REQUIRING A MAJORITY VOTE TO AUTHORIZE A PAPER BALLOT FOR THIS MEETING.

There was no further discussion on the motion.

Mr. McQueen asked “all those in favor of the motion please signify by saying aye, all those opposed, nay.”

THE MOTION PASSED BY VOICE VOTE.

ARTICLE I: SHALL THE REPORTS OF THE OFFICERS BE ACCEPTED?

PAULA DUKE MOVED AND TOM TORTI SECONDED A MOTION TO APPROVE ARTICLE I.

Mr. John Fitz Gerald was opposed to Essex Rescue being included in the Annual Report as it was not part of the Town.

Ms. Diane Clemens asked that “Peter Hunt” be changed to “Linda Waite-Simpson” on page 16 of the Annual Report. With regards to page 36, Ms. Myers confirmed for Ms. Clemens that the road reconstruction projects were approved in last year’s budget and would be worked on this year. With regards to page 22 and 23, Ms. Myers clarified for Ms. Clemens that “BBPA” was the company that was contracted to develop the Economic Development Strategic Plan. The Economic Development Strategic Plan (EDSP) included the 13 strategies listed in the Annual Report and some of the EDSP had also been incorporated into the Town Plan. The full EDSP was located on the Town website.

Mr. Fitz Gerald requested that the \$80,000 from Paths and Walks be moved to Stormwater, and the same items were also mentioned in the public works report.

There was no further discussion on the motion.

Mr. McQueen asked “all those in favor of the motion please signify by saying aye, all those opposed, nay”.

THE MOTION PASSED BY VOICE VOTE.

ARTICLE II: SHALL THE TOWN ADOPT A BUDGET FOR THE FISCAL YEAR JULY 1, 2011 TO JUNE 30, 2012 AS RECOMMENDED BY THE SELECTBOARD IN THE AMOUNT OF \$10,154,467?

PAULA DUKE MOVED AND ALAN NYE SECONDED A MOTION TO APPROVE ARTICLE II.

Ms. Myers was happy to offer what she considered the most responsible budget presented to the taxpayers of Essex in the past ten years. The Selectboard (SB) had been very sensitive to the financial needs and the changing demographics of Essex. She pointed out that while the total proposed budget increase was 3.48%, it was actually two different percent increases, a 1.5% increase and a 1.97% increase. She explained that the 1.5% percentage points of the 3.48% was a pass-through to correct how expenditures and revenues were reported in the budget for the Recreation programs. This concern was brought to the SB's attention at meetings and Town Meeting and in order to rectify it, \$130,000 was added to the expense side of the budget to begin to accurately show the on-going growth and success of the Recreation programs. This amount was offset on the revenue side of the budget since those costs were covered by the users of the Recreation programs.

Ms. Myers explained that the 1.97% percentage points of the 3.48% budgeted increase was the normal and customary increase for operating the Town for the next fiscal year and that this increase was the lowest proposed operating budget percentage increase in the ten years that she has served on the SB. She stated that the SB budgeted this year to the Town's actual expenses, that there were 20 object lines such as salaries, benefits, other purchased services, etc. and of those 20 object lines, 11 were decreased and two were level-funded. She stated that in a recent e-mail SB member Irene Wrenner noted, "We expect our libraries to be open for lending and borrowing, our police and fire departments to come when called, our elections to be conducted carefully and cleanly, and our roads to be well-maintained. Town employees perform these and other duties. Money in our budget is the engine that heats and cools our buildings, pays our staff, fuels and repairs our vehicles." Ms. Myers reported that the budget as presented estimated a tax rate increase of 3.49%, which was 1.25 cents more than the current rate assuming a grand list growth of 1%. The estimated tax rate increase on a property valued at \$280,000, which was considered the average price for a home in Essex, would mean new taxes of \$35 per year. This increase equated to 67 cents a week to maintain roads, to provide for community safety, to continue topnotch recreation programming and to keep the library open in an era where costs have been anything but static. Ms. Myers stated that the government was "people serving people" and that this was a budget that retained the services Essex residents relied on for their general health, safety and welfare in the community. She stated that the SB, in a majority vote, approved this budget, and asked that the residents concur.

Mr. Alan Nye thanked the SB members for their efforts with respect to the budget. With regards to Line 360, he asked for clarification on the increase of \$30,000 for Stormwater, and on Line 511, he asked for clarification on the 10% increase by the Chittenden County Transportation Authority (CCTA) for the bus system.

Ms. Myers, in response to the question regarding the CCTA, stated that every year CCTA was asked to discuss its budget with the SB and the reasons for any increases. She reported that the bus system has been used by Essex residents considerably more today than in the past. In response to the question regarding Stormwater, Ms. Myers explained that the \$30,000 was 80% of the cost to hire a new employee to address stormwater needs in the community. She reported that the State and Federal governments were adding new requirements and that the Town had 81 culverts and storm drains that needed to be cleaned and monitored. New Federal regulations would make Vermont stormwater requirements even stricter, and the Town had to address this issue. The new employee would also be responsible for educating the public and schools about why they should be aware of keeping our waters and rivers clean. The Town of Essex has only added two new employees since 1990 for a total of 73 employees, and the budget for stormwater has increased from \$125,000 last year to \$225,000 this year because of all the added requirements.

Mr. Rich Maggiani, with regards to Line 100, explained that the SB members were paid \$5,414, collectively, to cover their time and work expenses. Last year, when he had thought about making this proposal, he spoke to members to ask them how much time a week they worked on our behalf. The amount of time ranged from 10 to 18 hours per week. Therefore, an average of 12 hours per week at \$1,000 a year meant each member earned \$1.70 per hour. He proposed raising that amount by a little over \$16,000 so that they each member received \$4,000 a year. He asked when the SB had last received a raise.

Mr. Scheidel knew only of a cut in 1996, but not of any raise in the last 20 years and referred this issue to Mr. Nye. Mr. Nye stated that around 1986 the salaries had been raised from \$500 to \$1,000.

Mr. Maggiani made a motion that was seconded by Ms. Duke to raise Line 100 to \$21,656 so that each SB member was paid \$4,000 a year. Mr. Robert Bates believed that a motion could not be made to amend line items, but only to amend the total proposed budget and that Mr. Maggiani's motion would be advisory to the SB. Mr. McQueen confirmed that the warning itself was for a dollar amount. Therefore, any motion to amend was to the dollar amount and that the line item request would be advisory to the SB.

RICH MAGGIANI MOVED AND PAULA DUKE SECONDED A MOTION TO AMEND ARTICLE II TO INCREASE THE TOWN PROPOSED BUDGET BY \$16,242.

Ms. Myers appreciated the motion and explained that the members had discussed this issue over the years as well as this year. The SB compared their salaries to others throughout Chittenden County and agreed that the members did not make a lot of money. She did not think the members took these positions for the "big bucks," but rather because they had a sense of community and a sense of volunteerism. She felt that \$4,000 sounded great, but that she would not feel comfortable with accepting \$4,000.

Mr. Levy thanked Mr. Maggiani for his proposal, but agreed with Ms. Myers that the members were not driven by the money, and that although it would be nice, he would have a hard time

supporting that increase. He stated that the members had a discussion and came to the same conclusion that the current amount was fine.

Ms. Wrenner stated that she disagreed with the other SB members on this point. She felt that the time and effort that went into this job should be respected similarly to other jobs that required the same time and effort. She did not know any other people who worked for \$1.75 an hour.

Mr. Nye recommended not approving the amendment. As a former SB member for 18 years, there was no amount of money that could compensate them for their time, especially those members that sat on other committees in addition to the SB. He was in favor of a stipend for mileage and gas to the meetings, but did not think, with respect to compensation for their time, that \$4,000 meant anything.

Mr. Fitz Gerald agreed with Mr. Nye's remarks.

Mr. Mark Banks preferred to think that the \$1,000 was not a salary, but helping to offset some of the expenses that the members incurred with regards to the cost of gas. With the current increases in gas prices and with further increases anticipated, he felt that even \$4,000 would evaporate quickly and not cover all those expenses. He would not like to see the SB volunteers ending up losing money because of their contributions to the community.

Mr. Owen Jenkins felt that there was a simple solution to the motion. He felt that Line 67 was an obvious place to reduce the budget and suggested reducing that line by \$15,000 to offset the increase in SB salaries. He thanked the SB members for their efforts and thought that the proposed increase showed that the members were appreciated.

Mr. Paul Austin supported the amendment to Article II and did not think that anyone sitting in the room would not appreciate "a few more bucks" to pay for gas. He felt that if the SB member did not prefer the money, it could be returned. He felt that if the residents appreciated the SB members' work, they should give them the money.

Mr. Maggiani gave one final comment, which was "1986."

There were no further comments on the amendment.

Mr. McQueen asked "all those in favor of amending Article II please signify by saying aye, all those opposed, nay".

MITCH STERN ASKED FOR.

Mr. McQueen asked those in favor to remain standing while the Board of Civil Authority made a count. Next, he asked those opposed to remain standing while the Board of Civil Authority made a count.

Mr. McQueen reported the results being 138 in favor of the motion to amend Article II and 56 being opposed. **THE MOTION PASSED.**

ARTICLE II AS AMENDED: SHALL THE TOWN ADOPT A BUDGET FOR THE FISCAL YEAR JULY 1, 2011 TO JUNE 30, 2012 AS RECOMMENDED BY THE SELECTBOARD IN THE AMOUNT OF \$10,170,709?

Mr. Mitch Stern, a small business owner, saw the SB's performance dropping and not offering a good price for its service. He felt that there were three things that were important in the Town of Essex, which were police, fire and infrastructure. He assumed that the police and fire were doing a good job, but viewed highways as sadly lacking and gave examples on his street and on Pinecrest Drive. He was frustrated that the SB was suggesting a 3.48% increase, along with the additional increase for SB salaries, yet the performance was worse. He felt that there was a lack of credibility with the budget and saw a lot of things in the budget that did not need to be there and was surprised that the SB received payment as he thought it was a volunteer job. He questioned whether the recession was over because he knew people who were still unemployed or underemployed, yet the SB kept raising the budget every year. In his business, there were times that were good and times that were not so good and explained the rule of compounding so that 3.48% every year for ten years was a 42% increase over that ten years, which meant \$4,000 in taxes would increase to \$5,600 in ten years. He referred to the schools being able to level fund its budget this year, which he believed was the right thing to do as a business decision. He questioned the need to fund \$200,000 for CCTA and from a straw poll, he saw a small percentage of people in the room that used this service. Overall, he did not see many people riding the bus and commented that it was one of the largest non-salary line items in the budget. He proposed level-funding the budget and challenged the SB with properly funding the important departments in the Town, which in his opinion, were police, fire and infrastructure. He did not think the bus or recreation were as important in comparison and urged the SB to get a sense of priority and stop raising the budget year after year.

MITCH STERN MOVED AND STEVE JABOREK SECONDED A MOTION TO AMEND ARTICLE II TO READ "SHALL THE TOWN ADOPT A BUDGET FOR FYE JULY 1, 2011 TO JUNE 30, 2012 IN THE AMOUNT OF \$9,812,545?"

Ms. Sharon Zukowski also had an issue with the size of the budget, but wanted people to know that when approving a total amount, the SB could reduce it in any way they wanted. Therefore, it could maintain staff salaries and cut in other places. She suggested if the residents were not in favor of that process, they should vote down the proposed amendment.

Mr. Jenkins agreed with Mr. Stern with regards to level-funding the budget. He reiterated his suggestion to reduce Line 67 by \$15,000, which would offset the proposed increase for SB salaries.

Ms. Alison Wermer stated two reasons why she supported level funding the budget. One reason was that senior citizens on fixed incomes were receiving no increase from the Federal government this year. The second reason was that as a veterinarian, Ms. Wermer worked in several practices where business has decreased. One of the businesses conducted a survey on why and found out that almost 100% said they were not going in for veterinarian services for economic reasons due to job losses or reduced income in the household.

Mr. Levy stated that the SB worked on this budget through deliberation, debate, negotiation and

compromise. A lot of work went into the budget, focusing on all the things that make the Town a community. In response to Mr. Stern's remarks regarding the roads, Mr. Levy explained that Essex used to have a "clear roads policy" when roads were plowed to bare roads, but that policy had been changed to a "safe roads policy" because of tighter budgets. In response to Mr. Stern's remarks regarding the CCTA, Mr. Levy explained that although a majority of people in the room was not using this service, there was a population in their community that was extremely dependent on it. The CCTA General Manager was asked to come speak at a meeting to the SB about the CCTA and the SB grilled him to understand why there was an increase and what to expect in the future. He added that there was also a lot of debate and discussion about the ridership on the buses. It was made clear to the members that Essex was the end of the line from Burlington with many stops along the way dropping people off. Then as it left Essex, the ridership increased as people were picked up at the various stops back into Burlington. He stated that the bus looked underused, but that it was a very essential part of the community.

With regards to Recreation, Mr. Levy felt that Recreation was a quality of life issue and because of the success of the programs, they were self-funded by fees, which in turn allowed for more offerings and increased quality of life in Essex. Fees covered all the programs and sometimes there was a profit. If a program could not cover its costs, then for the most part, those programs were not run, so the Town was very sensitive to the money issue and understood it was a tough year. He added that the SB did not agree on every line item and came up with a lean budget. He argued that the staff did an incredible amount of folding extra work into their jobs. He reported that even though the employees had only increased by two, the population has grown from 16,000 people to 20,000 people, which resulted in increased miles of roads, a 300% increase in fire calls and a 50% increase in police calls. One of the reasons that the employees were able to fold in this amount of work related to staff experience. The increase in the salary line was a 1% base increase and the SB realized the importance of retaining those employees in order to provide quality services at the lowest possible cost. Gas and road material costs have increased and the SB could make the budget look really good by cutting the maintenance of roads for example, but it understood that if the Town ignored roads, it would pay a cost four times as much in the future as a result. He argued that economic development was a way to increase the grand list, rather than increasing taxes, and if the budget were level-funded, it would take a toll on quality of life issues, infrastructure and trying to improve economic development in our community. He asked, "If the residents did not invest in their community then who would come in and invest for economic development?" Mr. Levy concluded that the budget attempted to balance the present and the future without shorting either as best as possible.

Mr. Dave Shearer felt that it was a great gesture to raise the salaries for the SB, but reminded the public that there was no full-time fire department staff for the Village or Town. He explained that both the Village and Town Fire Departments were getting busier and busier each year with no full-time staff during the day to address the needs of the community. He requested that the residents think about how the firefighters respond to emergencies from wherever they were whether it is from their full-time jobs or from their families and that they should get what is due to them. This was the first year that the Town Fire Department budget went over \$200,000 since its existence 37 years ago. He questioned whether the Town should be proud of only hiring two employees over the years and suggested adding more employees, particularly when it came to fire rescue.

Mr. Steve Dowd expressed that he was pleased with the proposed budget as well as the Town Highway Department. As a long-time educator, Mr. Dowd pointed out that the Recreation budget was an investment in the community, not just spending money. He felt that since the fees offset the expenditures, it was absolutely shortsighted to suggest cutting back Recreation and reducing opportunities when citizens participated in those programs. Recreation was good for the youth of this community and for the fitness of this community, and he stated that it was shortsighted and hip-shooting to just “cut it off.”

Mr. Post explained his rationale for voting against the proposed budget. He did not think it was right or fair for 225 people to decide the budget for the rest of the 16,000 voters in the Town. He explained that the budget was set in motion a year ago during police contract discussions and that the SB spent about five to ten minutes addressing the issue. He added that the staff contract would cost more money next year. He stated that he had nothing against the staff and that he used to run a union of 7,000 people, so he was not anti-union. However, one neighbor had six trees fall on his house during the recent windstorm and had to pay two \$500 deductibles during a time when he was on social security and a small pension. Another of Mr. Post’s neighbors lost his job for six months and then was hired making a lot less. He was concerned about dwindling social security that did not cover food and fuel for those participants, and he did not see things improving greatly for average folks in the near future. This was why Mr. Post thought the Town needed some fiscal discipline, and even though the increase was only an additional 67 cents a week, it added up with regards to the total tax bill. He voted against the budget and had voted against the contracts because State employees were taking a 3% cut, with no step increases and felt that even though some people were doing better, a lot were not.

Ms. Catherine Isham commented on why CCTA was important to the community and should be included in the budget. She explained that she did not have a driver’s license and completely relied on the bus and her husband for transportation. She was surprised to see any people in the room using the CCTA because the last Essex Center bus ran at about 7:00 p.m., and there was no bus home. She stated that there was no way for someone without a driver’s license to get to this meeting, unless they lived within walking distance. It was interesting to her that a SB member commented that there were only 250 people present that night out of 19,000 in our community and stated that a lot of those people could not come to these meetings and were also the ones using the bus services.

Mr. Tom Torti was opposed to the amendment and urged the residents to pass the budget as presented. He stated that he had spent a lot of time going over the budget knowing that the public sector employees had taken pay cuts and concluded, as Ms. Myers explained, that 1.5% of the 3.48% proposed increase was pass-through money. Therefore, the increase to taxpayers was not as large as reported. He referred to page 45 of the Annual Report where it showed that the estimated tax on a \$280,000 home was \$997 in taxes for all the services he received. He paid a total of over \$4,000 in taxes, most of it going towards the school budget. He stated that when he looked at what he received from the Town of Essex for less than \$1,000, it was astounding. He appreciated the work from the Town Highway Department and felt that they had a great police, public works, fire department and library - all for less than \$1,000. He thought that this was the best deal for the quality of services and did not understand why they were arguing about the

budget. With regards to the stormwater issue, the Town of Essex was a model for the rest of the State in how it would address this issue. He felt \$30,000 was a small amount of money to do an incredible amount of work that kept the Town in compliance with the new Federal regulations and kept our lake clean, which was the most valued economic development asset in Chittenden County.

Mr. Andrew Boutin, a local contractor, felt that the highway crew did an outstanding job, especially when he needed their assistance when he was “on the job.” He provided some recent examples.

Ms. Wrenner in response to the CCTA budget, stated that as the residents aged in place, more of them would need the type of services provided by CCTA. She reported that there was an 18% increase this year for para-transit services, an increase of \$30,000, which was based on the usage of the residents of the Town of Essex. If the Town short-funded the CCTA budget, she did not know how they would provide services to the growing need. She explained that the SB had learned from the CCTA General Manager that this service was a civil right that could not be denied to those in need of it. She asked that the residents not balance the budget on the backs of those who were most vulnerable. She stated that what may seem like a non-essential service to someone in the Town, such as the library hours, might be essential to someone needing to use a computer terminal at the library to hunt for a job or complete a resume. She reported that parents who need childcare or daycare often found that service through the Town Recreation Department and that these services might seem like “fluff” or “non-essential” to some of them in this room, but for others it was the difference between being able to work and not being able to work. She concluded that for those that could not afford to go on vacation, but could afford to send their kids to a recreation camp because they were reasonably priced or were close by, this service was essential.

Mr. Moshe Braner commented that it pained him to see the same sort of issues being discussed every year in a context that distorted the discussion. They talked about spending the money, but not about how to raise the money, which was through property taxes and was unrelated to income. If residents lost their jobs, they still had to pay the same amount in taxes. He explained that the majority of the local tax went towards the school budget and yet they did not talk about the school budget at Town Meeting. Most towns in the State voted on the school budget after Town Meeting or on Town Meeting. Essex put it off for another month or so, and he thought that was wrong and distorted the discussion. He argued that this was a time when people have lost jobs or have reduced hours or pay. As a State employee, Mr. Braner knew that some State employees had lost their jobs and others had agreed to a 3% cut starting last summer, along with employee increased contributions towards retirement funds and frozen step raises. He asked that the residents keep in mind what was really driving the budget, including the contracts that gave raises to the employees. He was opposed to the budget because little things were cut here and there to afford the pay raises, which he felt was the wrong approach.

MIKE SULLIVAN MOVED AND PAULA DUKE SECONDED A MOTION TO CALL THE QUESTION. THE MOTION PASSED BY VOICE VOTE.

Mr. McQueen explained that the motion on the table was the amendment to Article II to approve a budget in the amount of \$9,812,545.

Mr. McQueen asked, all those in favor of approving Article II as amended please signify by saying aye, all those opposed by saying nay.

THE MOTION FAILED BY VOICE VOTE.

Mr. McQueen explained that the motion on the table was the amendment to Article II to approve a budget in the amount of \$10,170,709.

Mr. Kevin McCullen, with regards to the redundancy of services, asked the SB to explain to him why he should vote for the budget when beyond the police department, just about every single service was one that the Village already provided.

Mr. Levy explained that all Essex Town residents were residents who lived inside and outside of the Village and that the Town provided all 28 services to all the residents of the Town. These services included the CCTA, Police, Senior Bus, 911 Technical Assistance and Coordination, Emergency Planning, Voter Registration, Vital Records, Health Officer, Town Service Officer, Animal Control Officer, Geographic Information Systems, Property Records, Tax Mapping, Real Estate Appraisal, Property Records, etc. The Village provided nine services, but they were services also provided by the Town. He explained that there were discussions about capital expenditures between the Village and Town Fire Departments and how to work together on those issues. He commented that like the police, possibly merging the fire departments was the next step if that made sense for both communities. The Police Department was the largest cost center and both the Town and Village residents contributed to the cost of that service.

Mr. Scheidel confirmed for Ms. Robyn Moore that as a Village resident, she paid \$224 less towards her Town taxes than a resident outside the Village based upon the chart on page 45 of the Annual Report. He agreed with Ms. Moore that, basically, the concept was that the Village paid less for the highway service in the Town because it was already offered in the Village.

Mr. Robert Bates felt that Mr. Braner's point was excellent. Mr. Bates added that the residents compensated the Town employees very well, and he was very appreciative of their work and the work from the SB. He asked if the members gave any consideration to reopening the staff contract negotiations to reduce the previously negotiated raise for next year's budget or to freeze salaries for a period of one year. He also asked if the members had considered asking the non-union employees with the same request as these were extraordinary times. He did not think it would have been out of the ordinary to request their town employees to share in the burden this year given that there were residents living on fixed incomes, which was an ever increasing segment of the community. He reported that the last census showed that the median household income in his neighborhood had declined by 7% in the last decade and that one of the neighborhoods in the Village had declined between 12% and 15% because people were living on fixed incomes. He did not think that there would have been an increase in the budget if salaries could have been frozen across the board.

Mr. Tom James urged the residents to approve the budget as amended based on his experience on the SB and the long arduous process of reviewing the budget and recommending an amount. He believed that this budget was a carefully developed budget in an obviously very austere time,

and he appreciated the work from the SB in preserving the services in the Town.

Mr. Scott Brown asked about the increase from \$70,000 in 2010 to \$200,000 on Line 415. Ms. Myers explained that the difference between the \$70,000 and \$200,000 was the pass-through money that she had explained earlier in the meeting. In the past, the Town did not include the cost of recreation programs because they were offset by the program fees. She referred to page 48, Lines 46 and 47, that showed the revenue side of the budget, which paid for the \$200,000 on Line 415. This year would be the only year that discrepancy would occur because it's the first year they were including the actual cost of the recreation programs, which again was offset by the revenues for those programs. The total proposed increase of 3.48% included that difference in Line 415, which was why 1.5% of the 3.48% was pass-through money. The majority of the Recreation programs was paid for by program fees and in some cases, such as the Drivers' Education Training Program, the Recreation Department made a profit.

Mr. Richard Smith clarified that on page 45 the Village residents paid for a total of \$997, whereas the Town residents paid for \$1201. He argued that Village taxpayers paid for their own fire department, supported the Town's Fire Department at fires and also paid for the Town Fire Department.

Ms. Myers clarified for Mr. Austin that discussions were still in process regarding the request from the Village for \$200,000 towards the purchase of a ladder truck. Ms. Myers explained that the Town budget currently had \$10,000 in the operating budget and \$40,000 in the capital budget for fire equipment. Mr. Austin wanted to make sure that the SB really understood what the priorities were for the Town, and whether they should be spending money on something else. He had a concern with simply passing the budget without knowing some of the realities. Ms. Myers appreciated Mr. Austin's comments, and she expressed that information meetings was the time to come talk to the SB or the Trustees to express those concerns.

RONALD GAUTHIER MOVED AND PAULA DUKE SECONDED A MOTION TO CALL THE QUESTION.

THE MOTION PASSED BY VOICE VOTE.

Mr. McQueen clarified the motion on the floor to approve Article II as amended in the amount of \$10,107,709.

Mr. McQueen asked, all those in favor of approving Article II as amended please signify by saying aye, all those opposed by saying nay.

THE MOTION PASSED BY VOICE VOTE.

AT 9:20 P.M., STEVE MCQUEEN MOVED AND PAULA DUKE SECONDED A MOTION TO ADJOURN THE MEETING UNTIL 7:00 A.M. THE FOLLOWING DAY, MARCH 1, 2011.

There was no discussion on the motion.

Mr. McQueen asked “all those in favor of the motion please signify by saying aye, all those opposed, nay”.

THE MOTION PASSED BY VOICE VOTE.

Respectfully submitted,
Saramichelle Stultz

Saramichelle Stultz
Recording Secretary

Approved this _____ day of _____, 2011.

(See minutes of this date for corrections, if any).

Bruce Post, Clerk, Selectboard

(THESE MINUTES ARE SUBJECT TO CHANGE AT THE NEXT SELECTBOARD MEETING.)

EMERGENCY NUMBERS

Fire (Outside Village)	911	878-4300 (Administrative)
(Inside Village)	911	878-3315 (Administrative)
Police	911	878-8331 (Administrative)
Ambulance	911	878-4859 (Administrative)

TELEPHONE DIRECTORY OF TOWN SERVICES

<u>For Information Regarding</u>	<u>Call</u>	<u>Number</u>
Bicycle Registration	Police Department	878-1333
Birth & Death Certificates	Town Clerk	879-0413
Building & Zoning Permits	Zoning Administrator	878-1343
Burning Permits	Police Department	878-1333
Chittenden Central School District	Superintendent	878-1370
Detectives	Police Department	879-4923
Dog Complaints	Police Department	878-1333
Elections (Town & General)	Town Clerk	879-0413
Essex Town School District	Superintendent	878-8168
Health Complaints	Community Development	878-1343
Library	Essex Free Library	879-0313
Licenses (Hunting, Fishing, Marriage, Dog)	Town Clerk	879-0413
Planning & Subdivisions	Community Development	878-1343
Public Works/Streets	Public Works	878-1344
Town Parks & Recreation	Parks & Recreation	878-1342
Recycling/Drop Off Center	Chittenden Solid Waste District	872-8100
Senior Center Bus	Senior Center	878-6940
Swimming	Parks & Recreation	878-1342
Tax Maps/Assessments	Assessor/Real Estate Appraisal	878-1345
Tax Collections	Finance	878-1359
Town of Essex	Town Manager	878-1341
Village of Essex Junction	Village Manager	878-6944
Village Parks & Recreation	Park & Recreation	878-1375
Voting Registration	Town Clerk	879-0413
Water/Sewer Services	Public Works	878-1344
E-Mail Address	<u>Manager@essex.org</u>	
Web Site	<u>www.essex.org</u>	

PRSRT STD
U.S. Postage
PAID
Permit No. 677
Essex Junction, VT 05452-3209

ECRWSS
POSTAL CUSTOMER
RESIDENTIAL ONLY